

Meeting Minutes of Fort River School Building Committee  
February 19, 2019 5:30PM  
Amherst Police Station – Community Room  
Meeting taped for broadcast by Amherst Media

Committee Members in attendance

Jonathan Salvon, Chair\*  
Eric Nakajima, Vice Chair\*  
Maria Kopicki, Vice Chair\*  
Anthony Delaney\*  
Dianne Chamberlin\*  
Heather Sheldon\*  
Rudy Perkins\*  
Irene Dujovne\*  
\*voting members

Design Team (TSKP) members in attendance

Agenda

Call to Order:

Approve minutes of previous meeting:

Review Minute taking:

Public Comment:

Public Outreach:

- Discuss Community Meeting the week of February 27<sup>th</sup>
- Discuss other outreach

Review procuring an independent cost estimate

Review next steps

Budget: Review budget update

Invoices:

Adjourn

- **Meeting called to order:** by Mr. Salvon.
- **Approve Minutes of Previous Meeting:** Ms. Dujovne moved to approve the minutes from the February 6<sup>th</sup> meeting. Ms. Kopicki seconded. Minutes were approved.
- **Review Minute Taking:** Mr. Salvon will take notes for this meeting.

- **Public Comments:** None
- **Public Outreach:**
  - Discussed the time and place for the second community meeting. It was decided that Mr. Salvon would reach out to TSKP Studios to check on their availability on March 4<sup>th</sup> at noon time. The preferred location is the “Town Room” at town hall. In the interest of meeting with TSKP Studios ahead of this meeting the next meeting is tentatively set for February 26<sup>th</sup>. There will be a follow-up email to confirm quorum.
  - Discussed a potential as yet unscheduled event hosted by the Wildwood PGO.
  - Discussed when to meet again with the School Committee. Mr. Nakajima will get feedback from the School Committee.
  - Discussed if the committee needs to present our work to the Town Council. Ms. Kopicki noted that the town council made mention of the committee’s work. Mr. Delaney will inquire about whether the council is interested in a presentation.
- **Review procuring an independent cost estimate:**
  - Reviewed whether an independent cost estimate is part of the committee’s charge. The consensus was that an independent cost estimate is in fact part of the committee’s charge. TSKP Studios will need to update the cost estimating document before this can happen.
- **Review of Next Steps:** Discussed directing TSKP studios to develop an agenda and timeline to organize the finalization of the study. Some issue noted as open items include:
  - Operational cost
  - Discussion of the geotechnical report and survey
  - Finalization of the budget and Zero-net Energy bylaw

Mr. Salvon will collect and will forward items members feel are open and need to be address before the completion of the project.
- **Invoices:** None
- **Motion to Adjourn:** Moved by Ms. Dujovne, seconded by Mr. Nakajima, adjourned at 6:40