

# Dog Park Task Force March 19, 2019 Minutes

*March 20, 2019 JP (minutes approved April 23, 2019)*

## Attending

Nina Allen, Mike Chesworth, Ana Devlin Gauthier, Ted Diamond, Gina Fusco, Ellen Keiter, Jim Pistrang, David Ziomek

Mike Liu (Berkshire Design)

Jim P will take minutes (we are taking turns)

Minutes from March 5 meeting were approved with a few typo fixes.

Jim P brought cookies

## Action Items

**Jim** will send out doodle poll for next meeting (week of April 22)

**Dave Z** will finalize dates and times for committee & board presentations and will pass info to Jim

**Jim** will post doodle polls so task force members can sign up to attend committee & board presentations

**Jim & Nina** will publicize committee & board presentations

**Ted** will review our list of 2018 dog license holders and add his initials

**Ellen** will work on the Case For Support for the fundraising packet

**Dave Z** will provide images for the fundraising packet (details below)

**Ana** will reach out to Kiosk companie(s) for estimates, sketches

## DEP Meeting

Dave Z, Mike L and our town consultant from Tighe & Bond met with DEP

Our site is an 'unlined landfill', meaning the cap is just a layer of sand & clay, no synthetic material.

Important to keep water and air from getting under the cap

We (Berkshire Design) may need to be on-site during initial construction phase to ensure that the cap is not disturbed.

Two documents will be required:

Post Closure Use Application

Risk Assessment

## Design Discussion

No significant changes to layout

Irrigation system will be above-ground pipe along the outer fence with upward 'T' pipes every 50' or so. Someone (DPW?) will need to blow out the system before winter to prevent water from freezing in the pipes.

Might need to take in the sprinkler heads in the winter

Dog watering stations will potentially have hose bibs

Incoming underground water service will come off the street close to the entrance gate to limit underground portion.

Interior maintenance gate between Large and Small areas will be moved up to the grass section and off the pea stone section.

Exterior maintenance gate goes into the Large section.

Shed will be outside the exterior gate. It is off the cap, so no special construction is necessary.

Do we want to include footings for snow fence in the design?

We will put it in the plan so it can be reviewed by boards & committees, but probably won't implement immediately

Kiosk Discussion

Ana will reach out to TimberHomes Vermont and possibly others to get estimates and sketches

'Founders Wall' Discussion

Different models & locations discussed, no decisions at this time

Sun and Shade Discussion

Agreed that we will use best practices to determine the optimum positioning of the shade 'sails'

Cost Estimate Discussion

Review of the latest cost estimate (dated March 5)

Noted that irrigation is missing but will be added

Mike L will investigate less expensive options for Dog Watering station

VOTE

Motion to approve the current design and to move forward with the submittal of the design to Stanton and the town boards and committees.

Motion passed unanimously

Timeline

Mike L will update the plans based on the Task Force meeting and DEP input and get it to Dave Z.

Dave Z will send the plan to Stanton for review.

Dave Z will set up town board meetings (some are already set, see below)

After we hear back from Stanton we will update the plan if necessary, then put it out to bid.

If we get a good bid...

Start construction!

If bids are too high...

Put project on hold, put out to bid again in late summer

In either case the grass won't be ready until sometime in 2020

Estimated 5 to 6 weeks for actual construction

Discussion of Grand Opening vs Soft Opening – nothing decided

#### Other boards and committees

Good idea to have some task force members at these meetings to advocate

Dave Z will send the meeting times to Jim, Jim will set up doodle polls so task force members can sign up to attend meetings

Once we have all times and dates we will publicize them on Facebook and our web pages.

Plan will be reviewed by these boards and committees:

Design Review Board (recommendation)

Dave Z will schedule, sometime before Planning Board

Disability Access Advisory Committee (recommendation)

April 9

Conservation Commission (vote)

April 10

This will require a notice to abutters

Planning Board (vote)

April 17

This will require a notice to abutters

Might want to have Mike L at this meeting

DEP

Dave Z will schedule

Natural Heritage

Dave Z will schedule

#### Fundraising

Ted will add his initials to the dog license list

Discussion of fundraising strategies

Fundraising Packet

Ellen will work on the Case For Support to be included in the fundraising packet

Dave will provide images to be included in the fundraising packet

Bench, Fountain, Shade Structure, Waste Station, Shed

Ana will try to get a sketch/image for a kiosk

Our next meeting will focus on fundraising, including topics such as outreach strategies, business outreach, in-kind donations, dog of the month promotion

#### Next Meeting

Week of April 22

Jim will put out a doodle poll