

AGENDA

Town Council Retreat – Saturday, September 21, 2019

**Hitchcock Center for the Environment
845 West St, Amherst, MA**

- 8:15 AM Tour of the Hitchcock Center
- 8:15 AM Coffee, tea, etc.
- 9:00 AM Official Call to Order
- A. Councilor 2-3 Top Priorities for the next 2 years, 3+ months
- Collect and aggregate
- B. Town Council Draft Goals
- Review of Goals
 - How are we doing thus far?
 - Additional Goals
 - Do the Goals reflect our top priorities
 - Adoption of Goals – October 7, 2019
 - Relationship of Goals to Town Manager Goals and Budget Guidelines
 - Which Committee should work on this? Should this be added to the Town Council Goals Ad hoc Committee Charge?
- 10:00 AM Committee Liaisons and Members from the Council
- A. Role of Liaisons
- B. Expectations of Councilors
- C. Review list of Committees and Liaisons
- Which Committees should have formal liaison/appointments
 - Selection of liaisons – polling, appointment by Town Council
- 11:00 AM Other Items
- A. Communicating with Town Manager and Town Staff
- B. Council's relationship and working with the Town Attorney
- C. Convening a Committee of the Whole
- When to call and what standard to apply
- D. How can we achieve our goal of ending Council Meetings by 10 PM

12:00 PM Working Lunch
Future Agenda Items
Next Steps
Retreat – November/Early December?

1:30 PM Adjourn