



Human Rights Commission Retreat Agenda
The Munson Memorial Library Meeting Room
Sunday, November 10, 2019
9:00 am to 2:00 pm

Objectives:

1. Getting to know each other
2. Clarity of Operation and Structural procedures of the Human Rights Commission
3. Area of Focus What we want to accomplish over the next year

Agenda:

9:00 Welcome and Breakfast

9:15 Public Comment

9:30 Review of Agenda and Retreat Guidelines

10:00 Getting to know each other

10:45 Clarity of Operational and Structural procedures of the HRC

- Mass General Open Meeting Laws
- Roberts Rules of Orders
- Note taker at Meeting
- Bylaw/Charge/Mission Statement

11:00 Human Rights Commission as an Investigative Body

- Complaint Process
- The Schematic Approach

11:15 Area of Focus

- 3 – 5 Areas of focus
- How these areas of focus will reflect the By-Law, Charge and Mission

12:30 Lunch

1:00 Area of Focus Continue

- How do we educate, Mediate, and advise the Town
- Define Liaison Roles

1:30 Topics the Chair did not reasonably anticipate 48 hours in advance of meeting

2:00 Adjourn