



**Town of Amherst
Special Town Council Meeting
Public Forum Regarding Appropriations Not in the Annual Budget**

Monday, December 16, 2019

6:30 p.m.

**Town Room, Town Hall
4 Boltwood Avenue**

Minutes

Complete video is available online: <https://amherstmedia.org/content/amherst-town-council-december-16-2019>

1. Call to Order

President Griesemer declared the presence of a quorum and called the meeting to order at 6:31 p.m.

Councilors present: Councilors Bahl-Milne, Brewer, De Angelis, DuMont, Griesemer, Hanneke, Pam, Ross, Ryan, Schoen, Schreiber, Steinberg, Swartz

Finance Committee members present: non-voting resident member Marylou Theilman.

Finance Committee members absent: non-voting resident members Robert Hegner, and Sharon Povinelli.

Councilors absent: None

Councilors participating remotely: None

Others present: Town Manager Paul Bockelman, Assistant Town Manager David Ziomek, and Clerk of the Council Athena O’Keeffe.

President Griesemer announced audio and video recording by Amherst Media.

Councilor Steinberg called the Finance Committee meeting to order at 6:31 p.m.

President Griesemer noted the purpose of the Public Forum, which is to consider a request for an appropriation outside the annual budget, and required per Charter Sec. 5.6. Notice of the Public Forum has been posted for more than 10 days on the Town bulletin board in compliance with Charter Sec. 5.6(b).

2. Presentations and Discussion

a. Kendrick Park

Assistant Town Manager D. Ziomek provided brief presentation, explaining that the Town received a \$400,000 PARC grant for improvements at Kendrick Park; the Town is required to provide an additional \$259,000 for the same purposed and to provide funding for the entire project until the grant is received. The Community Preservation Act Committee recommended that the Town’s share of the project cost be funded from CPA funds, to be borrowed. The proposed appropriation of funds from the Community Preservation Act requires this public forum. The project is in early design phases, Town staff and LSSE

has had discussions about design, which would incorporate a play structure and should fit well with the surroundings.

Rebecca Demling, speaking on behalf of the LSSE Commission, commented that a public forum was held in June and the project received very strong public support.

3. Public Comment

a. Public Forum [Charter Sec. 5.6] – Kendrick Park

Amherst resident Laura MacLeod asked if an environmental impact study has been conducted. D. Ziomek responded that the official design process has not begun, the next public meeting is scheduled for January 9, and additional input will be gathered at that time. The Tan Brook runs under the park, but it will be avoided. The Town will also work with the Tree Warden to determine which trees must be trimmed or moved.

No further public comment.

Councilor Bahl-Milne arrived at 6:33 p.m.

Councilor Steinberg stated that the Finance Committee would typically hear the feedback during the public forum before making a recommendation to the Council. There was not time before the end of the month to hold a regular Finance Committee meeting, and the deadline for the grant is approaching. The Finance Committee previously unanimously voted in favor of recommending the appropriation.

There were no further Councilor or Finance Committee member comments.

4. Adjourn

MOTION: Councilor Pam moved, second by President Griesemer to adjourn the December 16, 2019 meeting of the Finance Committee.

VOTED unanimously to adjourn the December 16, 2019 meeting of the Finance Committee at 6:44 p.m.

President Griesemer declared the Public Forum adjourned at 6:44 p.m.

Respectfully submitted,



Athena O'Keefe

Clerk of the Council

Record of Agenda Packet Materials and Documents Presented

- 8.a. 2019-07-19 Kendrick Concept_2
- 8.a. 20-45 Kendrick Park-CPA final 11.19.2019
- 8.a. 8.b. 8.e. Finance Committee report 12.16.19
- 8.a. CPAC Special Report FY20 - Final
- 8.a. Fy20 PARC grant budget Kendrick Park-CPA1

Minutes approved by Town Council on January 6, 2020

- 8.a. Kendrick Park Committee Report to the Town Manager May 2009_201410241359408407
- 8.a. Kendrick Park CPA Proposal Request Form
- 8.a. kendrick park to finance committee
- 8.a. Kendrick Park-existing conditions
- 8.b. 09-23-2019 FINAL Town Council Agenda - Public Forum