



**Town of Amherst  
Board of Registrars  
April 21, 2021 at 9:00 a.m.  
Virtual Meeting Minutes**

*Complete video is available online:*

*<https://www.youtube.com/watch?v=GQTP4idG6W4&list=PLcnmFtV6BPFNGyP2aFqgbw4Q-zEx83ttm&index=3>*

**1. Call to order and declaration of a quorum.**

After confirming all participants could hear and be heard, Assistant Town Clerk, Amber Martin declared the presence of a quorum, called the meeting to order at 9:15 a.m. and announced audio and video recording.

Note: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, this meeting of the Board of Registrars was conducted via remote participation.

Members present via Zoom: Jacqueline Gardner, Jaime Wagner, and Amber Martin, Assistant Town Clerk.

Member absent: Demetria Shabazz

**2. Delegation of authority and duties listed under Charter Sections 8.2, 8.3, and 8.4 to Town Clerk Office staff**

Amber Martin stated that the first and only item on the agenda is the delegation of authority and duties listed under Charter Sections 8.2, 8.3, and 8.4 to Town Clerk's office staff.

**VOTED [2-0]** in favor to delegate the authority and duties listed under Charter Sections 8.2, 8.3, and 8.4 to the Town Clerk office staff. Jacqueline Gardner and Jaime Wagner voted in favor. Amber Martin did not vote nor abstain. This was a roll call vote.

**3. Public Comment**

None

**4. Adjourn.**

Amber Martin thanked Board of Registrars for their presence at this meeting. The meeting was adjourned at 9:17 am.

Respectfully submitted,

Amber Martin  
Assistant Town Clerk

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