

September 24, 2003

DRB MEMORANDUM #2004-02

MEMO TO: Bonnie Weeks, Bldg. Comm.
Christine Brestrup, Assoc. Planner
FROM: Jonathan Tucker, Senior Planner
SUBJECT: DRB Recommendations of September 23, 2003

The Tuesday, September 23, 2003 meeting of the Design Review Board began at 7:39 p.m. in the Town Room, Town Hall, in the absence of a quorum. Members David Henion and Alex Kent were present, along with Senior Planner Jonathan Tucker. The members present made the following informal recommendations, to be ratified or amended by the full Board at a later date.

The members turned to Appointments.

#2003-00002, 15 Cowles Lane, Captain Video – The members recommended **Approval** of the design of proposed new signage for this new video store, with the following conditions:

- 1) That the applicant consider installing lighting on the underside of the triangular entrance overhang, to illuminate the entrance area.
- 2) That plantings be added around the periphery of the building, as proposed, to improve its appearance.
- 3) That the information on the parking control signs be altered to refer to the new business, as proposed.
- 4) That the applicant observe entrance and exit traffic in the parking lot and, if conflicts become common, consider asking the property owner to install a speed bump or the equivalent on the inside of the sidewalk.

The members turned to Old Business.

Kendrick Park public design process – The members reviewed the most recent handouts associated with the proposal for the DRB to take the lead in conducting the public process that would result in the creation of a plan for development of Kendrick Park.

Both members affirmed that they would be able to attend an October 20th meeting of the Select Board to present the DRB's proposal. Mr. Henion asked that a proposed timetable for the process be developed and emailed to DRB members for review. He asked if photographs of the site could also be available, as well as information on potential future grant sources of funding to develop the park.

The members turned to New Business.

Northampton Road – Mr. Tucker previewed for the members plans for an auto sales establishment at the abandoned gas station site on Northampton Road (Route 9).

Todd House – Mr. Tucker showed the members a proposed sign for a new bed and breakfast establishment at 90 Spring Street, the historic home of David and Mabel Loomis Todd.

Next Meeting – The next DRB meeting was set for October 7, 2003.

The meeting ended at 8:35 p.m.