



**Town of Amherst
Board of Registrars
Tuesday, December 14, 2021
2:30 p.m.
Virtual Meeting Minutes**

1. Call to Order

Members Participating Remotely: Town Clerk, Susan Audette, Jacqueline Gardner, Jaime Wagner and Demetria Shabazz

Members Absent: None

Others Participating Remotely: None

After confirming all participants could hear and be heard, Town Clerk, Susan Audette declared the presence of a quorum, called the meeting to order at 2:32 p.m.

Note: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, this meeting of the Board of Registrars was conducted via remote participation.

2. Public Comment

None.

3. Approval of 9-27-21, 11-8-21, 11-15-21, 11-23-21 and 12-14-21 Minutes

9-27-21 Minutes: Jaime Wagner moved to approve the 9-27-21 minutes as amended; 2nded by Demetria Shabazz. All voted in favor, motion passed unanimously.

11-8-21 Minutes: Jaime Wagner moved to approve the 11-8-21 minutes as amended; 2nded by Jacqueline Gardner. All voted in favor, motion passed unanimously.

11-15-21 Minutes: Jaime Wagner moved to approve the 11-15-21 minutes as amended; 2nded by Demetria Shabazz. All voted in favor, motion passed unanimously.

11-23-15 Minutes: Jacqueline Gardner moved to approve the 11-23-15 minutes as amended; 2nded by Jaime Wagner. All voted in favor, motion passed unanimously.

12-14-21 Minutes: Susan Audette read the minutes from this meeting as written. Jaime Wagner moved to approve the 12-14-21 minutes as read; 2nded by Demetria Shabazz. All voted in favor, motion passed unanimously.

4. Other topics not reasonably anticipated 48 hours before the meeting

Demetria Shabazz brought up the topic of doing a FAQ as was mentioned previously at the meeting on November 15, 2021. Susan Audette will email Demetria Shabazz in January to set up a time to discuss. Jacqueline Gardner again cautioned that what is mentioned in this document should not cause confusion.

5. Adjourn

A motion was made to adjourn by Jaime Wagner, 2nded by Demetria Shabazz at 3:09 pm. All voted in favor, motion passed unanimously. Meeting adjourned.

Respectfully submitted,

Susan Audette
Town Clerk
Clerk, Board of Registrars