

**CONSERVATION COMMISSION  
BYLAW REGULATION REVIEW SUBCOMMITTEE  
MEETING MINUTES  
January 7, 2022  
12:00 PM**

Present: LeRoy Gaynor and Michelle Labbe

Staff Present: Erin Jacque, Wetlands Administrator

Meeting opened at 12 PM. Labbe volunteered to Chair the meeting. Gaynor was in favor.

Jacque provided an overview of the Bylaw Regulation review to date, which included comments from the previous Chair of the Conservation Commission Briony Angus, previous Wetlands Administrator Beth Willson, Rob Morra, Building Inspector (?). Jacque stated the plan/timeline for the review of the Bylaw Regulations would be as follows:

January through February (1) Jacque will contribute her comments to the Bylaw Regulation revisions section-by-section (10 pages at a time), (2) Jacque will meet with Town Attorney to review the Bylaw Regulations sections-by-section, (3) Jacque will present all of the comments/markups to the Bylaw Regulation Review Subcommittee section-by-section (4) Public may comment throughout.

Jacque hopes to get through entire first pass of document and incorporate all appropriate agreed upon previous recommended revisions. In early March Jacque would like to provide the Subcommittee with a clean version of the revisions so they and the public can review the entire document again and submit an additional round of suggestions. By the end of April, Jacque hopes to have a final revised document from the Subcommittee to pass on to the full Conservation Commission. Once received by the Conservation Commission, the Commission will hold public hearings to review the proposed changes/revisions and get additional public comment. Once all changes are agreed upon the final version as Amended will hopefully be approved and go into effect sometime in May 2022.

The Commission began review of existing mark-ups pages 1-10. Both Labbe and Gaynor agreed to several changes, including that Minor Activities and state Exemptions should be incorporated into the Bylaw per staff and Town Attorney recommendations. Some additional highlighted changes that were agreed upon include incorporating Forestry Practices terminology, keeping Order of Conditions and Order of Resource Area Delineation Extension terms the same as state permits, while adding additional conditions for allowing/denying extensions, and need to clarify and synthesize definitions for vernal pools versus isolated vegetated wetlands.

No members of the public were in attendance.

Labbe closed the meeting at 12:59 PM.