



**Town of Amherst  
Personnel Board Agenda**

Wednesday, December 6, 2023 at 10:00 am,  
First Floor Zoom Room, Town Hall

- **Call to Order**
  - Opening Remarks and Announcements
  
- **Public Comment**
  
- **Reports and Comments**
  - Staffing report
  
- **New Business**
  - 2024 meeting schedule
  
- **Old Business**
  - Update on the new Employee Representative for the Board
  - Update on Classification and Compensation Study
  - Update on Personnel Procedures Manual (PPM) project
  - Update on various searches
  - Update on unbenefited employees and library closure
  
- **Approval of Minutes**
  - Review and approve October 25, 2023 minutes
  
- **Next Personnel Board Meeting:**
  - Wednesday, January 10, 2024 at 10am?
  
- **Topics the Chair did not reasonably anticipate 48 hours in advance of the meeting.**
  
- **Adjourn**