

**AMHERST PLANNING BOARD
&
ZONING BOARD OF APPEALS**

**JOINT TRAINING SESSION
Wednesday, January 31, 2007 – 7:00 PM
Town Room, Town Hall**

SUMMARY

PLANNING BOARD MEMBERS PRESENT: Mary Scipioni, Aaron Hayden, Kathleen Anderson, Susan Pynchon, Carl Mailler, Rod Francis, Eduardo Suarez

ZONING BOARD MEMBERS PRESENT: Ted Rising, Hilda Greenbaum, Barbara Ford, Jane Ashby, Albert Woodhull, Russell Frank, Tom Simpson

STAFF PRESENT: Sue Krzanowski, Chris Brestrup, Bonnie Weeks, Mark Snow, Dave Waskiewicz, Amy Lash, Jonathan Tucker, Carolyn Holstein

TOWN COUNSELS: Gary Brackett, Elaine Lucas

Mr. Hayden called the meeting to order at 7:10 PM.

Attorney Lucas provided a brief summary of the handouts provided on Chapter 40B, Special Permits and Variances. She also briefly summarized very recent amendments to Chapter 40A, related to agricultural uses, special permits for research and development, and the appeal process for Special Permits.

Other topics covered were: site visit process and requirements, Special Municipal vs. Municipal Employee status, the role of the chair, proper conduct of a public hearing and conflict of interest.

General questions and answers were taken throughout the discussion.

The meeting adjourned at approximately 9:30 PM.

Respectfully submitted:

Sue Krzanowski, Management Assistant