

**From Personnel Board Meeting Minutes
June 15, 2009
Town Hall, 1st Floor Meeting Room**

Present: Flo Stern, Tony Butterfield, Patrick Brock, Pat Holland, Larry Shaffer, Town Manager, Kay Zlogar, and Eunice Torres

Absent: Jacquelyn Smith-Crocks

Guest: Dave Ziomek

Mr. Ziomek presented the Land Managers job description for approval by the Personnel Board. The Personnel Board approved the position at Level G Non-Union.

There was a short discussion regarding the position of Administrative Assistant, Lorraine Lynch, who will be retiring after 30 years of service to the Town.

The minutes from 5/5/09 were reviewed and accepted.

The April Minutes will be reviewed and voted on at the July meeting.

Mr. Shaffer discussed and explained the layoff and cuts. It was made clear that there is no targeting of SEIU employee.

It was stated that the Library staff prefers to take furlough, it was also stated that if the Maintenance staff of the Library was bumped their budget would be affected.

Mr. Shaffer recommended that the Personnel Board meet with the Non-Union Employees regarding COLA, but to wait to see what happens with SEIU decision regarding the COLA.

Mr. Shaffer informed the Board of the possibility of combining the Amherst Health Department with the Northampton Health Department.

Ms. Stern suggested that, if necessary she would make a statement at TM that the Non-Union Employees will forego their COLA if all of the Unions agreed. The Board will meet with the Non-Union Employees before going to the Select Board with their decision.

Respectfully Submitted

Eunice Torres