

**MINUTES**

**ATTENDANCE:**

Select Board Members: Alisa Brewer, Aaron Hayden, Stephanie O’Keeffe, Diana Stein and Jim Wald  
Town Manager: John Musante  
Others: Attorney Alan Seewald and Mission Cantina Manager Sam Kochan.

**CALL TO ORDER**

Meeting called to order by Ms. O’Keeffe at 6:30 p.m.

**PUBLIC HEARING: NEW ALL-ALCOHOL LICENSE – MISSION CANTINA**

Public hearing opened at 6:31 p.m. No comments from public received. Attorney Seewald, representing the applicant, submitted two corrected pages for application, which were accepted and reviewed. Public hearing closed at 6:38 p.m.

VOTED unanimously to approve the application for a new All-Alcohol Restaurant Liquor License at 485 West Street, Amherst, an end unit in a three unit building, approximately eighteen (18) feet wide and forty six (46) feet deep for a total of 828 square feet, including a kitchen, bathroom and mop room at the rear of the premises, a restaurant area which includes a counter area, five tables with three seats each and a bench near the entrance serving as a waiting area for patrons and orders to go, and a storage area in the basement, with an entrance at the front and rear of the unit, under the business name of M.G.B.1, LLC d/b/a Mission Cantina, Manager Sam Kochan.

VOTED unanimously to approve the application for a new Common Victualler’s license at 485 West Street under the business name of G.G.B. 1, LLC d/b/a Mission Cantina, Manager Sam Kochan.

**LOGISTICAL ISSUES RELATED TO TOWN MEETING**

It was agreed that Ms. O’Keeffe will offer a procedural motion at tonight’s town meeting session to consider Article 24 – Term of Lease for Old Landfill at 7:30 p.m. on Monday, May 16, 2011.

The Select Board opted to take no position on the submitted amendments to the Conservation and Development budget, as they contained only dollar amounts and no details.

**REVISE APPOINTED COMMITTEE HANDBOOK**

Board discussed prospective amendments to Section 3 of the Committee Appointment Handbook. Members to email summaries of comments to Ms. Stein for compilation. Discussion centered on how to establish expectations for roles of Chair and Staff Liaison duties/responsibilities without specifics of who is responsible, allowing self-rule of committees.

**KEY INFORMATION UPDATES FROM SELECT BOARD**

Ms. Brewer reported that the Attorney General’s public comment period on “specificity of agenda items” expires at end of month; option for personal submission also available. Ms. Brewer requested update from Massachusetts Municipal Association (MMA) prior to deadline to assist in drafting comments.

Meeting adjourned at 7:19 p.m.

**List of Documents Distributed at the Meeting**

05-04-2011 Agenda  
05-04-2011 Draft Motions  
Mission Cantina New License Application and Attachments  
Committee Handbook Section 3 draft amendments

Minutes Prepared by John P. Musante and Debra A. Roussel