

MINUTES

Select Board Members: Stephanie O’Keeffe, Diana Stein, Jim Wald, Alisa Brewer and Aaron Hayden.

Staff: Town Manager John P. Musante; Planner Nate Malloy; DPW Superintendent Guilford Mooring; Fire Department Chief Tim Nelson, Assistant Chief Don McKay, Captain Bill Dunn and Captain Larry Tebow; and Town Clerk Sandra Burgess.

Other: Lord Jeff Inn Manager Robert Reeves and Amherst College Treasurer Peter Shea; Ruth Hook; CDC Chair Mary-Jane Laus, CDC Member Nancy Gregg; Hwei-Ling Greeney, Gerry Weiss, Laura Quinn, and David Keenan.

Meeting called to order by Ms. O’Keeffe at 6:43 p.m.; waited for arrival of ACTV.

Town Clerk Sandra Burgess presented for ceremonial swearing in of promoted Amherst Fire Department Officers Don McKay, as Assistant Fire Chief and Larry Tebow and Bill Dunn, as Captains.

Prior to the opening of the public hearing for the Lord Jeffrey Inn, Select Board member Aaron Hayden announced he would recuse himself from discussion, as an employee of Amherst College and took leave for the licensing related to the Lord Jeff Inn.

Liquor License Transfer – Lord Jeffery Inn

The public hearing opened at 6:48 p.m. and closed at 6:50 p.m. with no one from the public offering comment.

VOTED 4-0, Hayden absent, to approve the transfer of an existing Section 12 Restaurant All-Alcoholic Beverages Liquor License from Baron Jeff Corporation d/b/a The Lord Jeffery Inn, Alcoholic Beverage Control Commission License #002400087, to Amherst Inn Company, an affiliate of Amherst College, d/b/a The Lord Jeffrey Inn, 30 Boltwood Avenue, Amherst, MA, Manager Robert J. Reeves.

Common Victualler/Innholder License

VOTED 4-0, Hayden absent, to approve the Innholder Common Victualler License for Amherst Inn Company, an affiliate of Amherst College, d/b/a The Lord Jeffrey Inn, 30 Boltwood Avenue, Amherst, MA, to be open from 6:00 a.m. to 1:00 a.m. the following day, Monday through Sunday, Manager Robert J. Reeves, pending site plan approval by the Planning Board.

Proposed Proclamation Supporting Victims of Torture

Aaron Hayden proposed an amendment to the Proclamation proposed, removing the third *whereas* related to practices perpetrated by or on behalf of the United States government in Afghanistan, Guantánamo Bay, Abu Ghraib, and elsewhere.

Board VOTED 4-0, with O’Keeffe abstaining, to support the Proclamation, as amended, to stand against all forms of torture and inhuman treatment and, as was proclaimed, declaring June 26, 2010 as United Nations International Day in Support of Victims of Torture in the Town of Amherst.

Proposed Charge Change - Community Development Block Grant Advisory Committee

CDC Chair Mary-Jane Laus explained the proposed charge change and the committee's reasons for it. Hwei-Ling Greeney, Gerry Weiss, Laura Quinn and Dave Keenan offered comment urging the Select Board to be more involved in the process. The Board noted appreciation for the feedback, outlining current practice, indicating confidence in the continuing improvement of the process as presented and discussed.

VOTED unanimously to support the sense and the details of the proposed charge as written, to be amended to include a description of the Community Development Block Grants, a reference to the Town Manager's

authority under the ATGA in relation to grants, and reference to a review of the recommendations at a Select Board meeting prior to filing the grant application; and to delete the unnecessary bullet point referencing Open Meeting Law.

The Board agreed without vote for the committee to proceed under the new charge, including seeking appointment of new members until the amended charge is brought back for formal approval.

FY 11 Town Manager's Evaluation/FY 12 Goal Setting Process

Board agreed, without formal vote to the process, forms and timeline for the Town Manager's FY 11 Evaluation and FY 12 Goals, as amended, to include Committee Chairs to the distribution of the public solicitation on the timeline; striking #5 and #21 from the Select Board's evaluation form and renumbering accordingly. The Chair will redistribute, as described in the timeline.

Board reviewed Mr. Musante's self evaluation memorandum, noting its value in informing Select Board in this year's evaluation process. It was noted there would be greater opportunity to ask questions about the memo or his performance as the process continues.

Board reviewed Town Manager's goals for Fiscal Year 11, relative to which goals were yet to be met and therefore, should be carried over as written or revised. Board agreed, without formal vote to carry them all over, with minor change in language. Chair to provide updated version for next discussion.

Acceptance of Safe Routes to School Easements

VOTED unanimously to accept the following permanent easements, E-2, 3, 4, 5 & 6, and, the following temporary easements, TE-8 & 9, from the Amherst-Pelham Regional School District, as shown on the current set of plans dated April 4, 2011 and prepared by TEC Inc. for the Wildwood School Safe Route to School project.

Superintendent Mooring indicated details allowing acceptance of additional easements were not yet complete at this time, but would be brought before the Board in the near future.

Town Manager's Report

Mr. Musante summarized the train derailment that occurred on June 25, 2011 and subsequent meetings with rail and transportation officials. Investigation into the cause is ongoing and promises to be thorough, and reflecting local concerns about the potentially systemic problem and the serious risks posed. The rail line is expected to open again in a few days, with speed limits reduced to ten miles per hour while the investigations continue.

Pioneer Valley Transit Authority expected to increase service to Holyoke from Amherst to accommodate UMass internship and partnership needs. Service increase will result in unanticipated benefit of expanded express bus service between Amherst and Northampton, as the route forms the connection to Holyoke. Mr. Hayden noted he will pass along concerns or recommendations from Public Transportation and Bicycle Committee to Mr. Musante regarding minor changes in UMass routes.

Mr. Musante reported on his attendance at Butternut Farms Grand Opening held last week, with Ms. O'Keeffe and Ms. Brewer, citing the enormity of the project in terms of its effect for the local affordable housing market, noting the enormity of time from proposal to execution.

Mr. Musante reported on approval for extension of the 911 Grant received for study of regionalization of dispatch. PARC Grant application to be submitted in July to include improvements for War Memorial Pool, change in traffic flow to Puffers Pond, making State Street a one-way Street.

Community Development Block Grants outlined, including current and proposed change in practice.

Mr. Musante reported on receipt of correspondence from Kanegasaki, presenting his written response.

Mr. Musante reported on his appointment of Sandy Pooler, as Acting Town Manager from June 28, 2011 through July 12, 2011.

Committee Handbook Revisions

Board agreed, without formal vote to accept all the proposed revisions for Section One, Two, Three and Four of the Appointed Committee Handbook in their entirety, as revised, with only the issues of quorum and status of remote participation requiring further clarification.

Parking Request – Amherst Farmers Market

VOTED unanimously to approve the street closing for that section of Boltwood Avenue from Main Street to just prior to the Town Hall Parking lot exit on the east side of Boltwood Avenue, and, reservation of the Main Street lot in addition to the five parking spaces on the east side of South Pleasant Street between the Main and Spring Street lots, as displayed on the GIS Map entitled, “Farmers Market Parking Change” from 7 a.m. to 1:30 p.m. beginning Saturday, July 16, 2011, and on each subsequent Saturday for the Amherst Farmers Market, until such time as the Spring Street Parking Lot construction project has been deemed complete by the Town Manager.

Parking Request – Annual Crafts on the Common

VOTED unanimously to approve reservation of thirteen parking spaces on the east side of South Pleasant Street and twenty one on the west side of Boltwood Avenue, both bordering the South Common, as displayed on the GIS Map entitled, “BB BS Crafts on the Common Revised,” from 9:00 p.m. Friday, July 6, 2011 to 9:00 a.m. Saturday, July 7, 2011 for artisan unloading AND to reserve ten (10) spaces in the Main Street lot closest to Boltwood Avenue from 6:00 a.m. - 8:30 a.m. Saturday, July 9, 2011 to provide for vendor registration for the Big Brothers Big Sisters Crafts on the Common Event.

Parking Request - Tapestry Mobile Health Van

VOTED unanimously to approve reservation of four parking spaces on the South side of the Spring Street Parking lot, as shown on the GIS map entitled, “Tapestry Health Van Parking Request,” from 1:00 to 8:30 p.m. Thursday, June 30, 2011 for the mobile health van to provide access to rapid HIV testing to the Amherst community.

Approve Fall Town Meeting Dates

VOTED unanimously to schedule the fall 2011 Town Meeting on November 7, 2011, with additional dates of November 9, November 14, November 16, and November 21, 2011 reserved. It was noted article deadlines would be late August or early September, with specific dates to be forthcoming.

Special Liquor Licenses

VOTED unanimously to approve issuance of nine (9) Special Wine and Malt Licenses to Meredith Schmidt on behalf of UMass Amherst for Concessions at the Renaissance Center at UMass Amherst on July 6, July 7, July 8, July 9, July 10, July 13, July 14, July 15, and July 16, 2011 from 6:00 – 10:00 p.m., pending approval by the Chief of Police. It was noted the events was Hampshire Shakespearian performances, new to Amherst.

Committee Appointments

Ms. Stein and Mr. Hayden expressed concern that referencing the list of names for committee reappointments, rather than reading those names aloud felt inadequate for giving credit and expressing appreciation for their continuing service. Mr. Hayden to write up a press release for the News section of the Town web site to demonstrate Board’s appreciation to all those accepting reappointment.

VOTED unanimously to appoint those individuals listed on the document entitled Select Board Re-appointments June 27, 2011 to the Committees or Board identified, for the term year ending June 30, as identified therein, effective July 1, 2011, in addition to a new appointment of Carolyn Holstein to the Zoning Board of Appeals for a one year term to expire June 30, 2012.

VOTED unanimously to confirm the reappointment of those individuals presented by the Town Manager on the document entitled Town Manager Reappointments, June 27, 2011, for appointment to the Planning Board, Conservation Commission and Board of Health, for the term year ending June 30, as identified therein, effective July 1, 2011, in addition to the new appointment of Paris Muska, 623 Station Road to the Conservation Commission, for a three year term to expire June 30, 2014.

Approve Minutes

Ms. O’Keeffe presented her draft amendments for review. Ms. Stein noted she would provide her minor edits in writing to the Select Board office, including the request to have all mention of warrant articles throughout to have the article title or descriptor added.

VOTED unanimously to approve the minutes of the Select Board’s May 11, 16, 18, 23 and 25, June 1 and 8, 2011 meeting(s), as amended. While the vote was unanimous, individuals observed their intent to abstain from those minutes for meetings where they were absent.

Board agreed to defer discussion regarding Memo from Chair on handling of motions and minutes to next meeting.

Consider Select Board Liaison and Representative Assignments

Board agreed to defer discussion of Committee liaison and representative assignments to the next agenda.

Board members requested they bring Committee assignment list and Chair’s memo to the next meeting.

ADJOURN

The meeting adjourned at 9:41 p.m.

List of Documents Presented at the Meeting

Select Board Reappointments June 27, 2011

Town Manager Reappointments June 27, 2011

Memo from Town Manager Re Reappointments to the Planning Board dated June 27, 2011

Memo from Stephanie O’Keeffe RE Motions and Minutes dated June 22, 2011

Special License Applications from UMass Amherst July 6 – 10 and July 13 – 16, 2011.

Email confirming Availability of Middle School Auditorium for Fall STM

Butternut Farm Flyer

Common Victualler Innholder License Application Lord Jeffrey Inn

License Attestation Lord Jeffrey Inn

Public Hearing Notice and Application for Transfer of Lord Jeffrey Inn Alcoholic Beverage License

Draft Proclamation for United Nations International Day in Support of Victims of Torture

Big Brothers Big Sisters Crafts on the Common Parking Reservation Request and Map

Tapestry Health Parking Reservation Request and Map

Amherst Farmers Market Parking Reservation change in preparation for Spring Street lot construction and map

Proposed Committee Charge for Community Development Block Grant (CDBG) Committee

Proposed Charge for Housing Partnership/Fair Housing Committee

Current and Proposed Charge for Committee On Homelessness

Charge for Community Development Committee

Packet mailed to Committee on Homeless submitted by Member Alisa Brewer

Memorandum on 2012 CDBG Application Process dated June 8, 2011

CDBG Process: Proposed and Practiced

Memorandum on Acceptance of Easements for the Safe Routes to School Project dated June 24, 2011

Meeting Notes Route 9 Stakeholders April 29, 2011

Email from Alisa Brewer to Hwei-Ling Greeney re CDBG process

Committee on Homelessness Agenda June 29, 2011

Correspondence from Lord Jeffrey Inn dated June 17, 2011

Correspondence from MA Executive Office of Public Safety and Security to Town Manager dated June 21, 2011

Correspondence from Town of Kanegasaki to Town Manager dated June 14, 2011

Right to Farm Flyer Draft

Select Board FY 12 Master Calendar

Appointed Committee Handbook Draft Revisions Section 1, 2, 3 and 4

Milestone Ministries Report for Amherst Shelter Program 2010/2011

Kanegasaki Fundraiser

Flyer – Tuesday, July 19th at Bertucci’s of Amherst

Draft Minutes of May 11, 16, 18, 23 and 25, 2011, June 1 and 8, 2011

Proposed Revisions for Minutes of May 11, 16, 18, 23 and 25, 2011, June 1 and 8, 2011