

**Amherst Leisure Services and Supplemental Education Commission Minutes
Wednesday, October 12, 2011, 7:30 p.m. Community Room, Police Station
Amended 12-14-11**

Present: Stan Ziomek, Chair, Peter Blier, Vice Chair, Alan Bonneau, Maryanna Whittemore, AB Winograd, Linda Chalfant, LSSE Director, Alisa Brewer, Select Board Liaison

Absent: James Patulak

Visitors: Jon Foster

Approval of the Minutes

P. Blier moved and A. Bonneau seconded that the September 14 minutes be approved. The vote was unanimous.

Process for Adding Items to the Agenda

If someone wishes to add an item to the agenda, S. Ziomek requests that he be called a week before the meeting with the agenda information. Additional agenda items mentioned included; the decline of school age children population, advertising and outreach efforts that could be employed to boost enrollment, a discussion about the downward trend of girl's participation in LSSE sports programs and the relationship to the budget.

Review of Open Meeting Law

S. Ziomek briefly reviewed the Open Meeting Law and added that everyone should be aware that there can be no follow up discussion at the end of the meeting if a quorum is still present.

Update: Community Field Restroom and Accessible Walkway

L. Chalfant reported that the restroom and walkway were open. The railing for the accessible walkway would be installed later this fall. A punch list from our consultant, Bill Gillen, was provided. P. Blier requested that future restroom updates be limited to the Director's report.

War Memorial Pool Renovation Timeline

The timeline and budget process for the War Memorial Pool renovation was discussed with the understanding that additional specifics would be shared in a future meeting devoted entirely to the pool. The Commission wished to have clarity on what the funding would be accomplishing and how and when the various funding pieces i.e. the PARC Grant funds, the savings from the Outdoor Pools budget and the capital request would be used. A project timeline prepared by the Department of Public Works was shared. AB Winograd moved and M. Whittemore seconded that the Commission meeting to discuss the War Memorial Pool article occur on Thursday, November 3rd at 7:30 p.m. The vote was unanimous.

Priority for Using Fields

L. Chalfant reviewed the Department's process for coordinating field usage and provided a handout of the practice in use. First priority is given to LSSE and School Programs. Second priority is given to those groups that pay a field reservation fee to schedule a program at a specific time. All Town and School fields are public property and open to all if not being reserved or offline for maintenance purposes.

Fees for Field Coordination

The Commission discussed the Department's ongoing practice of charging fees for coordinating field usage. The LSSE Department coordinates all field usage associated with the Town parks and recreation areas.

Conservation Commission Meeting and Leash Law

S. Ziomek discussed the need for the Commission to consider the affects that a new leash law might have on the Mill River Recreation Area. AB Winograd moved that the Commission consider costs

and types of signage to place around the playground area. A. Bonneau seconded the motion. The vote was unanimous. P. Blier suggested that a memorandum be written to the Conservation Commission outlining the LSSE Commission's input relative to the Mill River Recreation Area. A. Bonneau moved to accept P. Blier's plan for a memorandum to the Conservation Commission. M. Whittemore seconded the motion. The vote was unanimous.

Director's Report

L. Chalfant provided a Director's Report with staff and program highlights, outreach and development work and capital and facility highlights.

Next Meeting Date

The Commission discussed a tentative plan to meet on Wednesday, December 14th.

Adjournment

A Bonneau moved and M. Whittemore seconded that the meeting be adjourned. The vote was unanimous.

Handouts Provided:

Agenda

Minutes of September 14, 2011

Punch List Community Field Comfort Station

Timeline for War Memorial Pool Renovation- DPW

Town School Field Usage Practice

Gazettenet.com Amherst Regional's football field in rough shape

Aerial View Community Field

LSSE Director's Report

Cherry Hill Golf Course LSSE Commission Update