

**Amherst Leisure Services and Supplemental Education Commission Minutes  
Tuesday, November 29, 2011, 7:00 p.m. Glass Room, Bangs Community Center  
Amended 12-14-11**

**Present:** Stan Ziomek, Chair, Peter Blier, Vice Chair Maryanna Whittemore, AB Winograd, Linda Chalfant, LSSE Director

**Absent:** Alan Bonneau, James Patulak

**Visitors:** Jon Foster, Larry Kelly

**Call to Order:** S. Ziomek called the meeting to order at 7:22 p.m.

**FY 13 Operating and Capital Budgets**

L. Chalfant presented the FY 13 Operating Budget to the Commission including the Revolving Account Narrative Summary, the Outdoor Pool Narrative Summary and the Cherry Hill Golf Course Narrative Summary. FY 11, 13 and the First Quarter of FY 12 Recaps were reviewed. It was reported that the FY 11 Budget Net fell short due to unrealistic projections within a difficult economy. The FY 12 First Quarter was more optimistic and improved in many areas however, there was still a short fall in part due to a deposit error this past spring and lower enrollments. The proposed FY 13 Budget includes a request for additional tax support in fee subsidies, the War Memorial Pool and an increase in the overall LSSE Operating Budget. Tax support for the current FY 12 LSSE Operating Budget is \$77,000. The FY 13 Proposed Budget funds a more conservative FY 13 Budget goal with less surplus from the revolving accounts.

Commission budget questions raised included whether or not it was appropriate for the Town to charge the Department for various program Health inspections. Questions were raised about program fees, program enrollment and the level of tax support. L. Chalfant reported the Town had not yet heard the decision from the State about the PARC Grant for the War Memorial Swimming Pool.

P. Blier moved and AB Winograd seconded that the LSSE Operating Budget be approved at these levels: \$512,391 LSSE Operating Budget including \$40,000 for fee subsidy support with a lower net revenue projection from the revolving accounts. The vote was unanimous.

AB Winograd moved and M. Whittemore seconded that the Outdoor Pools Budget be approved for \$188,817. The vote was unanimous.

AB Winograd moved and P. Blier seconded that the Cherry Hill Golf Course Budget be approved at the level of \$238,565. The vote was unanimous.

**Next Meeting Date**

The Commission tentatively decided to meet in January on either the 11<sup>th</sup> or the 18<sup>th</sup>.

**Adjournment**

S. Ziomek moved that the meeting be adjourned and M. Whittemore seconded the motion. The vote was unanimous. The meeting was adjourned at 9:30 p.m.

**Handouts Provided:**

**Agenda**

November 13, 2011, FY 13 Operating and Capital Budgets Summary Memorandum

Program Plan Summary/ Criteria for LSSE Program Ranking System

2013 budget Development Calendar

FY 13 Draft Budget Book Pages 110-116

Blue Sheets Operating Budget, Pools, Cherry Hill

FY 13 Prioritized List of Budget Restorations/Additions If Funds Available Summary with Pools, LSSE, Cherry Hill

**FY 13 LSSE Budget Rationale Sports & Recreation Programs**  
**CH Revenue Projections FY 13**  
**Municipal Line Item Budget FY 13**  
**Summer FY 12 Recap 1<sup>st</sup> Quarter**  
**FY 2009-2012 Budget Recap Revolving Accounts**  
**FY 09-FY 12 Program Fees and Registrants**  
**Form 1: Department Capital Request Summary-LSSE**  
**Form 2: Individual Capital Request, Ticket Software, Surfacing for Playgrounds,**  
**Form 1: Department Capital Request Summary- Pools**  
**Form 2: Individual Capital Request, Lifeguard Chairs, Shade Structures,**  
**Form 1: Department Capital Request Summary - Cherry Hill**  
**Form 2: Individual Capital Request, Rough Mower, Parking Lot Resurfacing, Workman Utility Vehicle,**  
**Tee Box, Collar and Greens Mower, Fencing,**  
**LSSE Budget Spreadsheet FY 13**  
**LSSE Budget Vs Actual Net Quarterly Report FY 09-FY 13**  
**Cherry Hill Golf Course Narrative Budget Summary Sheet FY 13**  
**LSSE Recreation and Adult Education Revolving Budgets Summary of FY 11, 12 and FY 13 Budgets**  
**Outdoor Pool Narrative Budget Summary Sheet FY 13**  
**LSSE FY 13 Fee Schedule**  
**Recreation Revolving and Adult Education Revolving Registration History**  
**Recreation Revolving and Adult Education Revolving Revenue Budget History**  
**Recreation Revolving and Adult Education Revolving Appendices Sheet FY 13 Proposed**