

Local Historic District Study Committee Meeting
4/19/2011
Conference room, Town Hall

PRESENT: Jerry Guidera (Chair), Phillip Shaver, Tini Sawicki, Bill Gillen;
Member of the public: Tom Ehrgood
ABSENT: James Wald, Wendy Kohler, Lynda Faye, Nathaniel Malloy (Planning Dept.)

1. Announcements and minutes:

- A. No announcements.
- B. Minutes of March 29, 2011, meeting were approved unanimously. Question: Are all our minutes available online?

2. Old Business

- A. Item 2.D. of previous meeting, discussion of rules, regulations and guidelines in general: It was agreed to proceed quickly with our work and present to the 2011 fall town meeting.

3. New Business

- A. We discussed the Springfield Historic District guidelines that were sent out by Phil Shaver.
- B. Phil Shaver agreed to modify the Springfield guidelines to read "Amherst" instead of "Springfield", and Bill Gillen agreed to revise the "Springfield Window Replacement Guidelines" by substantially reducing its five page length (copy is attached). Both of these will be prepared for our next meeting.
- C. Public comments:
 - 1) Agreed that some of the structures in the proposed district are historically important, i.e. Emily Dickinson's buildings.
 - 2) Spell out which items are not very important to us: roofing, color, non visible work, for example.
 - 3) Worries about the impact on the applicant. Expedite the process as much as possible.
 - 4) Give the Planning Director the power to work with applicants to settle things so they don't have to come to the board.
- D. Next meeting: Wednesday, May 11, 2011, 5:30 p.m. Note: no meeting May 3. Note May 11 is a Wednesday not a Tuesday.

Meeting was adjourned at 6:10 p.m.

Respectfully submitted,



William V. Gillen, Clerk
RJ;237 Mtg 4-19
Attachment

cc: LHDSC Committee, Nate Malloy

Amherst Local Historic District

Proposed Window Replacement Guidelines

When considering the replacement of windows on a structure located in the Amherst Local Historic District, the primary concern is the look of the replacement window; specifically, how well it matches both the existing windows and the historic nature of the building.

Non applicability

If you are planning on replacing your windows with something else that does not exactly replicate the existing window, the change must be substantially similar or appropriate for the period in a way that does not detract from the character of the district.

If, in the judgment of the Planning Director, the new windows comply with these guidelines, a certificate of non applicability may be issued with no delay. The applicant may proceed directly to building permit application.

Window Style

The style of the window should not change, i.e., going from double hung to casement.

Grid pattern

The new windows should have a grid pattern identical to the grid pattern of the original window.

Frame

Replacement windows should fill the entire rough opening of the original window. The original window frame should be removed. The window size should be the same size as the original window including frame and glass area.

By: William Gillen

4/22/2011