

Local Historic District Study Committee Meeting
5/11/2011
Conference room, Town Hall

PRESENT: Phillip Shaver, Lynda Faye, Wendy Kohler, Bill Gillen; Nathaniel Malloy (Planning Dept.)

Member of the public: Tom Ehrgood

ABSENT: James Wald, Tini Sawicki, Jerry Guidera

1. Announcements and minutes:

- A. Phil Shaver answered that we are approximately two thirds through the committee's chartered life. The committee expires 6/30/2012. Nate Malloy noted that an extension might be made.
- B. Minutes of April 19, 2011, meeting were approved unanimously.
- C. Handouts: Minutes of meeting 4/19/2011, Amherst Proposed Window Replacement Guidelines dated 4/22/2011 written by Bill Gillen, Springfield Historic Commission Window Replacement Guidelines, Agenda for meeting 5/11/2011.

2. Old Business

- A. Presenting at the fall 2011 town meeting is still the target.
- B. Springfield's historic guidelines: The Springfield guidelines were generally approved in terms of format, brevity and directness with the following guidelines discussed for adoption at our next meeting:
 - 1.) Fencing: Visible from the street, however, no guidelines were discussed other than compliance with the existing zoning bylaw requirements and that they be appropriate for the district.
 - 2.) Acceptable as written: Roof, change of shape or material of roof shall require approval.
 - 3.) Building additions: Design to be approved on a case by case basis.
 - 4.) Siding and trim: Removal or change in design is subject to control, i.e., corner boards, window details. Color is not subject to control.
 - 5.) Windows: Bill Gillen's proposed window replacement guidelines dated 4/22/2011 were generally approved. Tom Ehrgood, member of the public questioned, "appropriate for the period." What is that? To be determined at our next meeting.
 - 6.) Doors: All doors, except screen and storm doors, shall require approval for changes in size, location or design.
 - 7.) Chimney: Any change in shape, location or design shall require approval. Chimneys might be further defined so as to include modern metal flues.
 - 8.) Signs: To be discussed at next meeting.
 - 9.) Garages: Changes in shape or design subject to approval--feature by feature, as listed above.
 - 10.) Electric meters: It was agreed that placement shall be out of view and not on the front of the building.

3. New Business

- A. Tom Ehrgood requested that a copy of the Springfield Guidelines be sent to him. Nate Malloy will do.
- B. Next meeting: Second week in June. To be announced by Nate Malloy.

Respectfully submitted,



William V. Gillen, Clerk
RJ;237 Mtg 5-11

cc: LHDSC Committee
Nate Malloy