

SELECT BOARD MEETING
Wednesday, April 18, 2012 – 6:30 p.m.
Community Room, Amherst Police Dept.

Minutes

Select Board

Present: Stephanie O’Keeffe, Alisa Brewer, Aaron Hayden, Diana Stein, and Jim Wald

Absent: None

Staff: Town Manager John P. Musante; Finance Director Sandy Pooler; Treasurer Collector Claire McGinnis; Tree Warden and DPW Director of Trees and Grounds Alan Snow.

Other: Attorney Kristi Bodin; Eric Li, Froyoworld Manager; and Hwei-Ling Greeney.

Meeting called to order by Ms. O’Keeffe at 6:34 p.m.

PVPC District Local Technical Assistance Grant Agreement

VOTED unanimously to acknowledge receipt from the Pioneer Valley Planning Commission and support of a scope of work for Amherst’s local technical assistance and affirm a commitment to work to implement the work performed as appropriate and in the best interests of the Town of Amherst, including provision of an in-kind match equivalent to 5% of the total budget, which may include community staff or volunteer board time.

Parking and Street Closure Requests

Extravaganja Festival

VOTED unanimously to amend the parking reservation approval voted Monday, March 26, 2012 for the UMass Amherst Cannabis Reform Coalition’s Extravaganja Festival to be held on Saturday, April 28, 2012 from 9:00 a.m. to 8:00 p.m. from: the eighteen (18) metered parking spaces on the South side of the Spring Street Parking Lot and two (2) metered spaces on the west side of Boltwood Avenue, specifically the 4th and 5th metered space moving south from Spring Street, to: the reservation of the first three (3) metered parking spaces on the east side of South Pleasant Street going south from the intersection of Spring Street and six (6) metered parking spaces originating at the fifth meter on the west side of Boltwood Avenue, moving south towards College Street on Saturday, April 28, 2012 from 9:00 a.m. to 8:00 p.m. for the UMass Amherst Cannabis Reform Coalition’s Extravaganja Festival.

Community Fair

VOTED unanimously to approve the closure of that section of Spring Street within the Spring Street parking lot from 2 p.m. Friday, May 18, 2012 to 12:00 a.m. Saturday, May 19, 2012 and again on Saturday, May 19, 2012 from 1:30 p.m., following the closure of the Farmers Market, to 12:00 a.m. Sunday, May 20, 2012.

VOTED unanimously to approve the reservation of twenty one (21) metered parking spaces on the westerly side of Boltwood Avenue originating at College Street moving north towards Spring Street 8 a.m. Tuesday, May 15, 2012 through 12:01 a.m. Saturday, May 19, 2012; eighteen (18) metered parking spaces on the westerly side of Boltwood Avenue originating at College Street moving north towards Spring Street from 8 a.m. Saturday, May 19, 2012 to 12 a.m. Sunday, May 20, 2012; and the three (3) metered parking spaces on the easterly side of South Pleasant Street south of the taxi stand from 8 a.m. to 12:00 a.m. Thursday, May 17, 2012, Friday, May 18, 2012 and Saturday, May 19, 2012.

Lions Club Eyemobile

VOTED unanimously to approve the reservation of three (3) metered parking spaces on the westerly side of Boltwood Avenue originating at Spring Street moving south towards College Street on Saturday, May 19, 2012 from 9:00 a.m. to 5:00 p.m. for the Lions Club Eyemobile.

Minutes

VOTED unanimously to approve the Select Board meeting minutes of March 5, 2012, March 26, 2012, and March 30, 2012, as amended.

Special Liquor Licenses

VOTED unanimously to approve an All Alcoholic Special License for Danielle Laferriere and Greg Wardlaw on behalf of Amherst College Catering to operate a cash bar at an end of school year event to be held in the King and Weiland Dorms at Amherst College from 8:00 p.m. to 12:00 a.m., Thursday, April 26, 2012.

VOTED unanimously to approve a Wine and Malt Special License for Brenda Ryan-Newton on behalf of UMass Amherst for a reception in the Conte Building, University of Massachusetts Amherst from 5:00 p.m. to 9:00 p.m. Tuesday, May 8, 2012.

Ginger Garden Liquor License: New Officers, Transfer and Issuance of Stock

Public hearing called to order at 6:46 p.m.

Attorney Kristi Bodin presented on behalf of the licensee. No one from the public offered comment.

Closed the public hearing at 6:52 p.m.

VOTED unanimously to approve the application of Amherst Gourmet, Inc. d/b/a Ginger Garden, 351 Northampton Road, Amherst, MA, ABCC License #2400059 as voted in November 2011 for issuance of 10,000 additional shares of stock to current stockholders at \$10.00 per share to increase net capital by \$100,000, as in the document dated March 13, 2012.

VOTED unanimously to approve the application of Amherst Gourmet, Inc. d/b/a Ginger Garden, 351 Northampton Road, Amherst, MA, ABCC License #2400059, as voted in January of 2012 to change directors and officers, and to transfer stock from departing shareholders to existing and new shareholders, with no change in net capital of the corporation, as in the document dated March 15, 2012.

Common Victualler License

Manager Eric Li was present and shared his business plan for Froyoworld, the self-serve frozen yogurt franchise, which he plans to open in early May.

VOTED unanimously to approve the application for a Common Victualler License for Froyoworld, 23 North Pleasant Street, Amherst, MA, hours of operation 11 a.m. to 11 p.m. Monday through Sunday; Manager Eric Li.

Arbor Day Proclamation

Tree Warden and DPW Director of Trees and Grounds Alan Snow presented, sharing that this is Amherst's 25th year as a Tree City USA town. The proclamation was read aloud prior to the following vote and endorsement.

VOTED unanimously to proclaim Saturday, April 21, 2012 as Arbor Day in the Town of Amherst and urge all citizens to support efforts to protect our trees and woodlands and to support our Town's urban forestry program.

Voting and Assignment of Select Board Positions on Town Meeting Warrant Articles

Finance Director Sandy Pooler was present and responded to questions the Board had relative to monetary articles.

VOTED unanimously to recommend to the April 30, 2012 Annual Town Meeting, Article 8 – FY 12 Budget Amendments, parts A, B, and C. Ms. Brewer will speak to the article on behalf of the Board.

VOTED unanimously to recommend to the April 30, 2012 Annual Town Meeting, Article 12 – FY 13 Operating Budget: Community Services in the amount of \$1,692,882. Ms. Brewer will speak to the article on behalf of the Board.

Hwei Ling Greeney was present and spoke on behalf of the Housing for All Group, petitioners of Article 13.

VOTED unanimously to NOT recommend to the April 30, 2012 Annual Town Meeting, Article 13 – Petition Article: Restoration of a Line Item for Human Services in FY 13 Budget. Ms. Brewer will speak to the article on behalf of the Board.

VOTED unanimously to recommend to the April 30, 2012 Annual Town Meeting, Article 12 – FY 13 Operating Budget, that the Town establish a revolving fund pursuant to M.G.L. Ch. 44, §53E½ for the operation of an After School Program from which the receipts shall be credited for expenditure by the LSSE department as authorized by the Department Head of the LSSE or his/her designee for supplies and services, including salaries and benefits of staffing, and related administrative costs for the program operation with a limit of \$400,000 that may be expended from said revolving fund in the fiscal year which begins on July 1, 2012. Ms. Brewer will speak to the article on behalf of the Board.

VOTED unanimously to recommend to the April 30, 2012 Annual Town Meeting, Article 12 – FY 13 Operating Budget: Public Safety in the amount of \$8,877,651. Ms. Brewer will speak to the article on behalf of the Board.

VOTED unanimously to recommend to the April 30, 2012 Annual Town Meeting, Article 12 – FY 13 Operating Budget: Public Works in the amount of \$1,996,684. Ms. Brewer will speak to the article on behalf of the Board.

VOTED unanimously to recommend to the April 30, 2012 Annual Town Meeting, Article 12 – FY 13 Operating Budget: Conservation and Development in the amount of \$927,560. Ms. Brewer will speak to the article on behalf of the Board.

VOTED unanimously to recommend to the April 30, 2012 Annual Town Meeting, Article 12 – FY 13 Operating Budget: General Government in the amount of \$6,088,418. Ms. Brewer will speak to the article on behalf of the Board.

VOTED unanimously to recommend to the April 30, 2012 Annual Town Meeting, Article 12 – FY 13 Operating Budget: General Fund Indebtedness in the amount of \$1,827,368. Ms. Brewer will speak to the article on behalf of the Board.

VOTED unanimously to recommend to the April 30, 2012 Annual Town Meeting, Article 12 – FY 13 Operating Budget: Water Fund in the amount of \$3,498,354. Ms. Brewer will speak to the article on behalf of the Board.

VOTED unanimously to recommend to the April 30, 2012 Annual Town Meeting, Article 12 – FY 13 Operating Budget: Sewer Fund in the amount of \$3,652,855. Ms. Brewer will speak to the article on behalf of the Board.

VOTED unanimously to recommend to the April 30, 2012 Annual Town Meeting, Article 12 – FY 13 Operating Budget: Solid Waste Fund in the amount of \$549,855. Ms. Brewer will speak to the article on behalf of the Board.

VOTED unanimously to recommend to the April 30, 2012 Annual Town Meeting, Article 12 – FY 13 Operating Budget: Transportation Fund in the amount of \$984,383. Ms. Brewer will speak to the article on behalf of the Board.

The petitioner for Article 30 was not present. Mr. Musante assured the Select Board that the office had made an attempt to notify Mr. O'Connor of their intended deliberation. Treasurer Collector Claire McGinnis was present and spoke to her current banking practice.

VOTED unanimously to NOT recommend to the April 30, 2012 Annual Town Meeting, Article 30 - Petition Article – Bylaw Regarding Measures Relative to Banking of Town Funds or to support referral back to the Finance Committee. Ms. O'Keefe will speak to the article on behalf of the Board.

VOTED unanimously to recommend to the April 30, 2012 Annual Town Meeting, Article 15. Capital Program – Chapter 90 in the amount of \$500,000. Ms. Stein will speak to the article on behalf of the Board.

VOTED unanimously to recommend to the April 30, 2012 Annual Town Meeting, Article 16. Capital Program – Equipment in the amount of \$1,213,804. Mr. Wald will speak to the article on behalf of the Board.

VOTED unanimously to recommend to the April 30, 2012 Annual Town Meeting, Article 17. Capital Program – Buildings and Facilities in the amount of \$368,396. Ms. Stein will speak to the article on behalf of the Board.

VOTED unanimously to recommend to the April 30, 2012 Annual Town Meeting, Article 18. Capital Program – Debt Authorization in the amount of 1,071,000. Mr. Wald will speak to the article on behalf of the Board.

VOTED unanimously to recommend to the April 30, 2012 Annual Town Meeting, Article 19. Capital Program – Debt Rescission in the amount of \$80,000. Ms. Brewer will speak to the article on behalf of the Board.

VOTED unanimously to recommend to the April 30, 2012 Annual Town Meeting, Article 20. Capital Program – Debt Repurpose in the amount of \$6,261.96. Ms. Brewer will speak to the article on behalf of the Board.

FY 13 Budget Discussion

The Board agreed, without formal vote after review and discussion, to support the Town Manager's recommendation to fund the after school childcare program tuition subsidies, his top priority not funded in the original January budget proposal, and to not pursue other items on the prioritized restorations and additions list at this time.

Town Manager Report

Mr. Musante reported on recent staff training in goods and services procurement, noting special thanks to Accounting Department staff Sonia Aldrich and Holly Bowser for their efforts in planning and production.

An update on the transition to a paperless personnel requisition and change forms was provided, noting the significant time savings achieved, noting staff was exploring similar green alternatives for billing and other program areas.

Report on progress on coordination with UMass, highlighting a meeting that brought together Town and UMass officials including Public Safety, Dean of Students, Residence Life, Campus and Community Coalition members, multiple landlords and property managers to discuss shared communication and effective strategies to minimize behavior problems and other ongoing challenges, citing the recent Puffer's Pond situation on Patriots Day as a situation that emphasizes continued challenges.

Mr. Musante provided details of his attendance and remarks at Amherst Survival Center groundbreaking, noting he was joined by several Select Board members.

Board members reported on recent events attended highlighting Campus and Community Coalition Lamplighter Ceremony and Senator Rosenberg's Municipal Conference.

Ms. Stein provided details of her recent visit to the winter shelter, as well as reports for Personnel Board and Joint Capital Planning Committee meetings. Mr. Wald provided additional comment on JCPC. Ms. Brewer reported on recent activities involving Regional School District Planning Committee and Budget Coordinating Group, also noting recommendations for Housing and Sheltering Committee appointments could be expected for April 23, 2012 meeting. Upcoming events included MASSPirg Hunger Banquet, where Ms. Brewer will speak on behalf of the Board. Ms. O'Keeffe noted her attendance at Budget Coordinating Group, Council on Aging and Conservation Commission meetings. Future meetings include Motion Review for Town Meeting and Representative Ellen Story's Economic Development meeting, as well as an invitation to speak at Applewood on April 28, 2012.

The meeting adjourned at 10:10 p.m.

Respectfully Submitted, John P. Musante, Town Manager

List of Documents Presented at the Meeting - Available in the Online Packet for the Meeting Date

Ginger Garden – New Officers and Issuance of Stock – Redacted

Ginger Garden – Issuance of Stock

Common Victualler – Froyoworld

Arbor Day Proclamation 2012

Proposed FY 13 Budget Prioritized List of Restorations and or Additions

Memo from Collector Re Article 30

Pioneer Valley Planning Commission Letter of Agreement for DLTA Grant

Extravaganja Revised Parking Request

Community Fair Parking Request and Map Revised

Draft Minutes March 05, 2012, March 26, 2012 and March 30, 2012

Special All Alcohol and Wine and Malt License Applications for Amherst College and UMass Amherst

Draft Motions

Lions Club Eyemobile Parking Request and Map

Calendar Item – Hunger Banquet flyer