

**SELECT BOARD AGENDA**  
Monday, August 27, 2012 – 6:30 p.m.  
Town Room, Town Hall

**CALL TO ORDER**

Opening Remarks, Announcements and Agenda Review by Chairperson O’Keeffe

**TIME SCHEDULED ITEMS**

|       |   |                         |
|-------|---|-------------------------|
| 6:30  | Public Comment  | Ms. O’Keeffe            |
| 6:45  | Utility Pole Hearing: Chestnut Street   | Ms. O’Keeffe            |
| 6:50  | Utility Pole Hearing: Sunderland Road   | Ms. O’Keeffe            |
| 7:00  | Olympia Oaks: HAP Land Development Agreement Extension for Olympia Oaks   | Mr. Ziomek              |
| 7:05  | Budget Matters:   | Mr. Pooler              |
|       | • FY 12 - 4 <sup>th</sup> Quarter/Year-End Budget Update  |                         |
|       | • Approval of Use of Funds (Alternative to Short Term-Borrowing)  |                         |
| 7:30  | Public Hearing: Consider Changes to Enforcement Times in Boltwood Parking Garage  | Ms. O’Keeffe            |
| 7:50  | Request Discontinuance of Portions of County Ways   | Mr. Mooring/Mr. Musante |
| 8:00  | Proposal to Amend Commemorative Flag Policy for September 11 <sup>th</sup>  | Mr. Kelley              |
| 8:15  | Approve Plan and Process for Filling Library Trustee Vacancy  | Ms. O’Keeffe            |
| 8:25  | Town Manager Evaluation and Goal Setting Process  | Ms. O’Keeffe            |
|       | • Approve FY 12 Evaluation Memo   |                         |
|       | • FY 13 Goals Discussion: Review, Revise and Possibly Approve   |                         |
| 8:55  | Town Manager’s Report   | Mr. Musante             |
|       | • Staff News  |                         |
|       | • Update:   |                         |
|       | o Safe and Healthy Neighborhoods  |                         |
|       | o Plan for Creating and Implementing New Taxi Regulations - 1/1/13  |                         |
|       | o Safe Routes to School   |                         |
|       | o Sewer Extension Schedule: Harkness Road and Wildflower Drive Areas  |                         |
|       | o Paving and Road Construction Activities   |                         |
|       | • Report on Meeting with State Transportation Secretary Richard Davey   |                         |
|       | • Recent & Upcoming Activity  |                         |
| 9:25  | Member Reports  |                         |
|       | • Liaison and Representative Reports  | All                     |
|       | • OML Update  | Ms. Brewer              |
| (end) | Chair’s Report  | Ms. O’Keeffe            |
|       | • Recent & Upcoming Meetings & Events   |                         |
| (end) | Calendar Preview  | Ms. O’Keeffe            |
| (end) | <i>Executive Session:</i> M.G.L. c. 30A, §21a, 2: Contract negotiations with nonunion personnel:<br>Town Manager John Musante |                         |

**UNTIMED ITEMS**

|  |   |
|--|---|
| Set 2013 Annual Town Election and Annual Town Meeting Dates                | Ms. O’Keeffe  |
| Parking and Street Closure Requests  | Ms. O’Keeffe  |
|  | • Amherst Survival Center Annual Furniture Sale - September 7-8, 2012                                 |
|  | • Amherst Family Center’s Annual Apple Harvest Crafts and Children’s Festival - September 28-29, 2012 |
| New Taxi Driver/Chauffeur Licenses   | Ms. O’Keeffe  |
|  | • Sullivan and Rivera for Aarons Taxi; Fuller for Gottago Taxi  |
| Approve Minutes  | Ms. O’Keeffe  |
| Special Liquor Licenses  | Ms. O’Keeffe  |
|  | • UMass Amherst September 4, 5, 7; October 4, 5, 11, 22; November 1, 8, 15, 18; and December 1, 2012  |
| Common Victualler’s License  |   |
| Committee Appointments   | Ms. Brewer/Ms. Stein/Mr. Musante  |
| Topics the Chair did not reasonably anticipate 48 hours before the meeting | Ms. O’Keeffe  |

## **CALENDAR PREVIEW**

8/29: Community Breakfast, UMass Student Union, 7:00 a.m.; First Day Celebration, Town Common, 4:30 p.m.

**9/10 SB Mtg:** Review Evaluation Process; Approve AB Annual Report

9/11: Annual Ceremony at Central Fire Station (time?)

### **Potential Committee Liaison Reports**

| <b>Committee</b>                            | <b>Liaison</b> |
|---|----------------|
| Public Transportation & Bicycling           | Aaron          |
| Public Shade Tree                           | Aaron          |
| Design Review Board                         | Aaron          |
| Town Meeting Coordinating Committee         | Aaron          |
| Zoning Subcommittee                         | Aaron          |
| Pioneer Valley Planning Commission          | Aaron          |
| Public Works                                | Aaron          |
| Redevelopment Authority                     | Aaron          |
| Recycling/Refuse Mgt.                       | Aaron          |
| CDBG Advisory Committee                     | Alisa          |
| LSSE Commission                             | Alisa          |
| Disability Access Advisory Committee        | Alisa          |
| Budget Coordinating Group                   | Alisa          |
| Regional School District Planning Committee | Alisa          |
| Housing and Sheltering Committee            | Alisa          |
| Agricultural Commission                     | Diana          |
| Community Preservation Act Committee        | Diana          |
| Personnel Board                             | Diana          |
| Audit Committee                             | Diana          |
| Board of Health                             | Diana          |
| Joint Capital Planning Committee            | Diana          |
| Kanegasaki Sister City Committee            | Diana          |
| Community Preservation Act Committee        | Diana          |

|   |           |
|---|-----------|
| Historical Commission                   | Jim       |
| Joint Capital Planning Committee        | Jim       |
| Town-Commercial Relations Committee     | Jim       |
| Promoting Downtown Amherst              | Jim       |
| Local Historic District Study Committee | Jim       |
| Public Art Commission                   | Jim       |
| Design Review Board                     | Jim       |
| Amherst Housing Authority               | Stephanie |
| Conservation Commission                 | Stephanie |
| Budget Coordinating Group               | Stephanie |
| Campus Community Coalition              | Stephanie |
| Council on Aging                        | Stephanie |
| Board of Assessors                      |           |
| Cultural Council                        |           |
| Human Rights                            |           |
| La Paz Centro                           |           |
| Nyeri Sister City Committee             |           |
| Planning Board                          |           |
| SOS Task Force                          |           |
| Zoning Board of Appeals                 |           |