

**Amherst Leisure Services and Supplemental Education Commission Minutes**  
**Wednesday, November 14, 2012**  
**7:30 p.m. Community Room, Police Station**

**Present:** Stan Ziomek, Chair, Alan Bonneau, Jim Brissette, Jon Foster, Maryanna Whittemore, AB Winograd, Linda Chalfant, LSSE Director

**Call to Order:** S. Ziomek called the meeting to order at 7:35 p.m.

**Welcome to Jim Brissette-** This was J. Brissette's first Commission meeting as a new LSSE Commissioner.

**Minutes**

J. Foster moved and A. Bonneau seconded that the October 10, 2012 minutes be approved. The vote was five in favor with one abstention.

**Community Preservation Committee, CPAC Proposal**

David Ziomek, Director of Conservation and Development, attended the meeting, provided handouts about the CPAC legislation, allowable CPAC expenditures and information on the CPAC proposal deadline. Commissioners agreed to meet on November 29<sup>th</sup> at 7 p.m. to consider possible LSSE projects. The deadline for proposal submission is December 4<sup>th</sup>.

**FY 14 Operating Budget- Cherry Hill, Pools and LSSE**

L. Chalfant, presented the department's operating budget and answered questions.

AB Winograd moved to approve the LSSE operating budget of \$522,000. J. Foster seconded the motion. The motion passed unanimously. A. Bonneau moved to approve the LSSE pool budget of \$189,386. M. Whittemore seconded the motion. The motion passed unanimously. J. Foster moved to approve the Cherry Hill Golf Course budget. AB Winograd seconded the motion. The motion passed unanimously.

**FY 14 Capital Budget- Cherry Hill, Pools and LSSE**

L. Chalfant presented the department's capital budgets and answered questions.

J. Foster moved to support the LSSE Capital budget. M. Whittemore seconded the motion. The motion passed unanimously. M. Whittemore moved to support the Cherry Hill Capital Budget. J. Foster seconded the motion and the motion passed unanimously.

**Director's Report**

L. Chalfant reviewed the previously tabled Director's Report. The report focused on fall program highlights, outreach and development and a capital project update.

**Next Meeting, Agenda Items, Adjournment**

The Commission set the next meeting for Wednesday, December 19 at 7:30 p.m.

**Adjournment -** AB Winograd moved and A. Bonneau seconded that the meeting be adjourned. The motion was unanimous.

Handouts included -Nov. 14<sup>th</sup> Agenda, Oct. 10<sup>th</sup> Minutes, Oct. Director's Report, LSSE Operating Budget -FY 14, LSSE Program Plan and Program Ranking System, Summary of Revolving Budgets for FY 12, FY 13, and FY 14 Budgets, Recaps for LSSE FY 15 Budget, Summer FY 13 Quarterly Recap, FY 09-FY 14 Program Fees and Registrants, LSSE Budgeted Net vs. Actual FY 09-FY 14, FY 14 Registration History,

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**Handouts continued-FY 14 Revenue Budget History, FY 14 Expenditure Budget History, Outdoor Pools Narrative Budget History, Outdoor Pools FY 14 Fees, Outdoor Pools Revenue Projections FY 14, Cherry Hill Golf Course Narrative Budget Summary FY 14, Cherry Hill Revenue Projections FY 14, FY 14 Prioritized List of Budget Restorations-Cherry Hill**

**APPROVED**