

## Minutes

### ATTENDANCE

Select Board

Present: Stephanie O’Keeffe, Aaron Hayden, Diana Stein

Absent: Jim Wald, Alisa Brewer

Staff: John Musante, Town Manager; David Ziomek, Assistant Town Manager

Meeting called to order by Ms. O’Keeffe at 6:04 p.m.

### **Ricci Property Deed Acceptance**

VOTED 3-0 In favor, 2 Absent (Wald, Brewer), pursuant to the vote taken under Article 8A of the November 19, 2012 Special Town Meeting, the Select Board hereby accepts the foregoing Deed from Thomas Ricci and James Ricci, as to property located at 615 Bay Road, Amherst, which property is to be administered, managed and controlled by the Amherst Conservation Commission under the provisions of Massachusetts General Laws Chapter 50, §8C.

### **Ricci Property Conservation Restriction Grant**

VOTED 3-0 In favor, 2 Absent (Wald, Brewer), pursuant to the authority granted by the vote taken under Article 8A of the November 19, 2012 Special Town Meeting, as continued, whereby it was voted to acquire the Premises located at 615 Bay Road, Amherst, pursuant to M.G.L. Chapter 44B and to grant a Conservation Restriction to comply with the provisions of M.G.L. Chapter 44B §12(a), hereby vote to execute the Conservation Restriction.

### **Fall Town Meeting Dates**

VOTED 3-0 In favor, 2 Absent (Wald, Brewer) to schedule the fall 2013 Town Meeting on November 4, 2012, with additional dates of November 6, November 13, November 18, and November 20, 2013 reserved.

### **Road Closure Request**

VOTED 3 In favor, 2 Absent (Wald, Brewer), to approve a street closing for Blue Hills Road on Saturday, August 3, 2013 from 12:00 p.m. to 8:00 p.m. and a rain date of August 4, 2013 for the Blue Hills Road 12th Annual Block Party.

### **Special Licenses**

VOTED 3-0 In favor, 2 Absent (Wald, Brewer), to approve a special all alcohol license on behalf of Top of the Campus, Inc. for a reception to be held June 17, 2013 from 5:00 p.m. – 10:00 p.m. in the Berkshire Dining Commons, UMass Amherst Campus, Brenda Ryan-Newton, Treasurer.

VOTED 3 In favor, 2 Absent (Wald, Brewer), to approve a special all alcohol license on behalf of Top of the Campus, Inc. for a clambake reception to be held June 18, 2013 from 6:00 p.m. – 11:00 p.m. on the Goodell Lawn of the UMass Amherst Campus, Brenda Ryan-Newton, Treasurer.

VOTED 3-0 In favor, 2 Absent (Wald, Brewer), to approve a special all alcohol license on behalf of Top of the Campus, Inc. for a reception to be held June 19, 2013 from 5:00 p.m. – 10:00 p.m. in the Berkshire Dining Commons, UMass Amherst Campus, Brenda Ryan-Newton, Treasurer.

### **Town Manager Evaluation**

Ms. O’Keeffe reviewed the draft versions of the Select Board’s evaluation form, the text for soliciting public and committee comment, and the cover memo and revised staff feedback questionnaire with the Select Board. Ms. O’Keeffe reported she had met with Human Resources Director Deb Radway for feedback regarding the staff form, as the Select Board had requested following last year’s evaluation process, regarding the questions asked,

format presented and whether it should continue to be distributed to all staff. Ms. O’Keeffe highlighted the suggested revisions which had been made, as well as the recommendation to continue full distribution, expressing appreciation for Ms. Radway’s input and assistance. Ms. Stein offered some minor edits to the comment solicitation text, and it was noted that additional opportunity for revisions would occur at the June 24th meeting.

### **Announcements**

Ms. Stein announced a joint meeting of the Planning Board and the Housing & Sheltering Committee was scheduled for June 18, 2013 to discuss the Housing Market Study.

### **Executive Session**

VOTED By roll call vote at 6:22 p.m.: O’Keeffe, Yes; Stein, Yes; Hayden, yes, to go into Executive Session per MGL c30A, §21a, subsection 6: to consider the purchase, exchange, lease or value of real property, Cowl’s Cushman parcels, as an open meeting may have a detrimental effect on the negotiating position and open session will NOT reconvene at the conclusion of the Executive Session.

John P. Musante, Town Manager

### **List of Documents Presented at the Meeting - Available in the Online Packet for the Meeting Date**

Agenda

Draft Motions

Draft Acceptance of Ricci Property for Select Board

Certified Results of Special Town Meeting November 19, 26 and 28, 2012

Draft Quitclaim Deed for Ricci Property

Map of Town of Amherst Land Grant: Ricci Acquisition

Draft Town of Amherst Conservation Restriction to Kestrel Land Trust

Draft 2013 Select Board Town Manager Evaluation Form

Draft Staff Questionnaire 2013 Town Manager Evaluation Form

Draft Staff Cover Memo 2013 Town Manager Evaluation

Draft Email Text to Town Meeting Members 2013 Town Manager Evaluation

Draft Web Notice of 2013 Town Manager Evaluation

Blue Hills Road Closure Request

Blue Hills Road Block Party Mapped

UMass Special License Applications for receptions on June 17, 18 & 19, 2013