

## Minutes

### ATTENDANCE

Select Board

Present: Jim Wald, Alisa Brewer, Aaron Hayden, Constance Kruger, Andrew Steinberg

Absent: None

Staff: David Ziomek, Assistant Town Manager; Stephanie Ciccarello, Sustainability Coordinator

Other:

Meeting called to order by Mr. Hayden at 6:30 p.m.

### Public Comment

Ken Rosenthal spoke in favor of Lincoln Sunset Historic Districts later on the agenda.

Renee Moss, Director of Big Brothers and Sisters spoke about the request for parking reservation for their Annual Crafts on the Common event. Concern with possibility of conflict with Amherst Farmers Market extension onto Boltwood Avenue. Mr. Ziomek indicated he would connect with the market manager to determine if any conflict does exist and the Town Manager's office will report back to Ms. Moss.

### Parking and Street Closure Requests

VOTED unanimously to approve the reservation of thirteen parking spaces on the east side of South Pleasant Street and fifteen on the west side of Boltwood Avenue beginning at College Street moving north, both bordering the Town Common from 9:00 p.m. Friday, July 11, 2014 to 9 a.m. Saturday, July 12, 2014 and on Saturday, July 12, 2014 from 4:30 p.m. to 7:30 p.m. for artisan unloading and clean-up AND to reserve the Town Hall parking lot from 6:00 a.m. – 8:30 a.m. Saturday, July 12, 2014 to provide for vendor registration for the Big Brothers Big Sisters Crafts on the Common event.

### Special Liquor License

VOTED unanimously to approve the application for a special wine and malt license for Top of the Campus Inc. for a reception to be held at the Fine Arts Center Lobby, UMass Amherst on July 23, 2014 from 7:00 p.m. – 11:00 p.m.; Meredith Schmidt, Assistant Treasurer.

### Minutes

Discussion on philosophy related to Select Board minute taking– copious versus outcome related. It was decided that if a member wants something noted for the record, they should state so during the meeting. Thanks offered for staff that provides task of providing minutes, recognizing work involved.

VOTED unanimously to approve the meeting minutes of the Amherst Select Board for April 16, April 22, April 28, May 5, May 12, May 14, May 19, and June 2, 2014, as presented.

### Common Victualler and Live Entertainment License

Question as to need for bringing forth Common Victualler and Entertainment again for calendar year. Ms. Brewer wondered if need related to transfer of ownership; liquor license transfer having been dealt with at recent meeting.

VOTED unanimously to approve the application for a Live Entertainment license for Bistro 63 Monkey Bar LLC d/b/a Monkey Bar, 63-67 North Pleasant Street between the hours of 11 a.m. to 1 a.m. seven days a week; Rasif Rafiq, Owner/Manager; approval contingent upon receipt of required public safety and inspections approvals, workers compensation insurance documentation and Form 43 approval for transfer of liquor license.

VOTED unanimously to approve the application for a Common Victualler license for Bistro 63 Monkey Bar LLC d/b/a Monkey Bar, 63-67 North Pleasant Street serving between the hours of 11 a.m. to 1 a.m. seven days a week; Rasif Rafiq, Owner/Manager; approval contingent upon receipt of required public safety and inspections approvals, workers compensation insurance documentation and Form 43 approval for transfer of liquor license..

### **Common Victualler**

Manager provided brief description of menu, provided fresh by order and opening date of July 11, 2014. Noted formerly Moti Restaurant adjacent to Antonio's Pizza.

VOTED unanimously to approve the application of Kantawanich LLC d/b/a The Taste Thai Cuisine for a Common Victualler License on the premises at 25 North Pleasant Street, operating 11:00 a.m. – 10:00 p.m. seven (7) days a week; Anntipa Suphamukwanitkit, Manager.

### **Green Power Choice Program**

Stephanie Ciccarello, Sustainability Coordinator provided information on opportunity and benefits of a new program, similar to the Clean Energy Choice Program, which the Town previously supported. Maren Goldstein, Outreach and Education Manager at Center for Eco Technology was introduced; he congratulated the Town on their standing in tier five of the Solarize Program. Mr. Goldstein explained the choice program through National Grid. Spoke about Green Start Program, a local non-profit based in Boston, the only New England based renewable energy, i.e. Berkshire East and McClellan High School Wind Programs, and Rutland Farms anaerobic digestion. Select Board asked about effect on actual utility bill and if a term of contract necessary. By choosing to participate, a user would experience a slight increase in their bill, 2.3% -3.8% per kilowatt hour, average cost of use of renewable energy \$14-28 a month and reduces carbon emissions by over 3 tons annually. A user can choose to participate and to cancel at any time. The Town, by supporting this program would also benefit. Distinguished difference between Hampshire COG aggregation program for users, which would require an opt-out option being promoted by the legislature. Consensus of Board was supportive of program.

### **Local Historic Districts – Next Steps**

Mr. Ziomek provided an update and clarification of process to date and next steps. Set to move forward with North Amherst and Lincoln Sunset Study Committees. Reviewed packet information provided, which outline steps taken to date. Votes taken in October of 2012 and April of 2013 are appropriate, do want to remove the term of service, reason for motion before the Select Board. Senior Planner Nathan Malloy reiterated Historical Commission as well as neighborhood support for these two study committees, noting nine historic neighborhoods presently exist in Amherst. It was noted the existing Local Historic Commission concentrating on the Dickinson Historic District do not wish to serve as the Commission for other local historic districts.

Michael Hanke, as Chair of the Historical Commission letter of support for Lincoln Sunset LHD Committee was read by Mr. Wald and will be uploaded to the online packet. Steve Bloom read a statement outlining steps taken to date and in support of moving the Lincoln Sunset LHD Committee forward. Mr. Bloom indicated willingness of Philip Shaver, Bill Gillen, Steve Braun and Laura Lovett to serve to fulfil professional requirements. Paige Wilder spoke on proposal submitted to Historic Commission and need for clarification of what is being created, noting there are two existing national historic districts, a Sunset Lincoln and Gaylord and her desire to clarify what is being studied by the LHD created, suggesting the addition of Pleasant to name to allow inclusion. Mr. Malloy indicated name of a LHD will not limit the area studied.

Janet Keller spoke on behalf of individuals excited at prospect of North Amherst LHD, building on uniqueness of area. Delighted at prospect and funds raised, \$50,000, for creation of North Amherst Community Farm.

Solicitation letters will go out in coming weeks for both LHDs. Earliest time for appointments likely to be late August or early September with kick off meetings to follow. Reminded audience that zoning is about use and LHD are about appearance.

VOTED unanimously to establish a three to seven (3-7) member Local Historic District Study Committee for the Lincoln-Sunset Area, per Chapter 40C of the Massachusetts General Laws.

VOTED unanimously to designate both the Lincoln-Sunset Area and the North Amherst Local Historic District Commissions Special Municipal Employee status.

Melissa Perot noted hope that the Town highlights the role of the local historic district commissions, providing an understanding of the role.

### **Town Manager's Performance Evaluation**

Mr. Hayden explained three separate parts of process: evaluation of current year's goals; modification of those performance goals for next fiscal year; and, forms/process within a timeline, which has been provided in packet for this year by Ms. Roussel. Six month progress report provided an overview of expectation for annual. Requested legal guidance on whether Select Board members' individual reviews as well as staff and public comments are public records and part of personnel record. Reiterated need for Town Manager self-evaluation to be included in packet to allow adequate examination.

### **Town Manager Report**

Acknowledged concerns expressed by abutters to project near Puffer's Pond on Mill Street where drilling of bedrock has been ongoing for some weeks this spring. Mr. Ziomek reported planning and zoning staff are looking at existing process and notification requirements to see if improvements can be made.

Town Gown Steering Committee meeting with chosen consultant U3 Advisors chosen was announced which will include introduction and sharing of preliminary information gathering and timeline moving forward.

### **Members Reports**

Mr., Steinberg reported on his attendance along with Ms. Kruger, Mr. Ziomek, and Ms. Gregg to a ceremony hosted by the Massachusetts Housing Partnership at Fort Devens in recognition of Amherst's affordable housing efforts and the Town's receipt of a Housing Hero Award. Ms. Kruger indicated she has seen pictures of the events and wondered if they might be posted on the Town website.

Ms. Brewer mentioned the Chamber's new members' event next Wednesday, her appearance at the North Amherst Community Farm fundraiser which was held this past Sunday, the portal dedication in Kendrick Park, and the Juneteenth observation.

Ms. Brewer reported on issues related to Taste of Amherst parking and street closures that they may be looking to change, as well as questions related to food truck locating adjacent to the Common.

### **Chair's Report**

Reviewed opportunities for Select Board liaison assignments, responsibilities, including scheduled meeting time/dates, and appointment body.

Reported on attendance at award of the Town's Golden Cane to Amherst's oldest citizen Marietta Iantosca, Olympia Oaks ribbon cutting ceremony Friday, July 13, 2014, an initial meeting with the UMass Chancellor, as well as UMass consultant Ed Davis related to issues involving Blarney Blowout.

By way of calendar review, Mr. Hayden noted the Planning Board is holding a public forum to discuss inclusionary zoning on Wednesday, July 9, 2014, and has invited the Select Board. He noted the Planning Board is meeting every Wednesday in July in preparation for Fall Town Meeting and on July 30, 2014, will be holding their initial public hearing on the Retreat. A future agenda item may be to discuss how the Select Board wants to offer further comment to the process. A communal reading of the lecture by Frederick Douglas as to how the Negro feels about the 4<sup>th</sup> of July.

### **Fall Town Meeting Date Change**

Mr. Ziomek and Mr. Hayden explained that two of the dates the Select Board had chosen for the Fall Town Meeting, the auditorium was not available and Mr. Hayden had requested reservation of two dates in their stead.

VOTED unanimously to change the additional dates reserved for the Fall 2014 Special Town Meeting which begins on November 5, 2014, by removing November 24, 2014 and December 3, 2014 and reserving in their place December 8, 2014 and December 10, 2014.

### **Committee Appointments and Reappointments**

VOTED unanimously to approve Select Board appointments for those individuals to positions listed in the June 23, 2014 agenda for terms as presented.

VOTED unanimously to confirm the Town Manager appointments to the Historical Commission for those individuals listed in the June 23, 2014 agenda for terms as presented.

ADJOURN - The meeting adjourned at 9:27 p.m.

Submitted by David Ziomek, Acting Town Manager

### **List of Documents Presented at the Meeting – Available in the Online Packet for the Meeting Date**

Agenda

Draft Motions

FY 15 Committee Appointments and Reappointments 06-23-2014

Common Victualler Application for The Taste Thai Cuisine

New England GreenStart and Wind Program promotion request

Steven Braun response to LHD

Establishing a LHD flow chart

Dickinson LHD Commission Memor to Select Board 06-20-2014

Lincoln Sunset LHD Committee Charge

North Amherst LHD Committee Charge

Lincoln Sunset LHD Study Committee FAQ

Select Board LHDSC Votes

Town Manager Goal Setting and Evaluation Process

Summer 2014 Evaluation Goals timeline

FY 14 Town Manager Goals Memo

FY 14 Select Board Evaluation Form – final

Planning Board Letter re Inclusionary Zoning

Select Board Liaison Appointments June 2014

Select Board Liaison Discussion

Handout – North Amherst LHD

Big Brothers Big Sisters Crafts on the Common Request for Parking and Map

Special Wine and Malt One Day Application UMass 07-23-2014

Common Victualler Bistro 63 Monkey Bar (new location)

Live Entertainment – Bistro 63 Monkey Bar (new location)

Draft Minutes of 04-16, 04-22, 04-28, 05-05, 05-12, 05-14, 05-19 and 06-02-2014