

LSSE Commission Meeting Minutes
August 27, 2014 7:30 p.m.
Lower Internal Meeting Room , Bangs Community Center
Corrected as Amended on 10-1-14

Present: Jim Brissette, Interim Chair, Nate Budington, Jon Foster, Angela Mills, Linda Chalfant, LSSE Director, Andy Steinberg, Select Board Liaison

Absent: Anna-Beth Winograd

Approval of the Minutes from 7/16/2014

J. Foster moved to accept the minutes from July 16, 2014. A. Mills seconded the motion. The motion passed unanimously 4-0.

Public Comment - None

LSSE Commission Officers- Vote

J. Foster offered to volunteer as Vice-Chair and made a motion to that affect. A. Mills seconded the motion. The motion passed unanimously.

A. Mills was nominated for chair by N. Budington. J. Foster seconded the motion. The motion passed unanimously.

J. Brissette agreed to serve as Interim Chair for the August 27th meeting.

Committee Report: CPAC

J. Brissette reported on the interest in the upcoming November ballot issue to raise the CPAC percentage. He also asked if the Commission would like to take a vote on the issue in a future meeting.

Outdoor Pools Budget

L. Chalfant provided an LSSE Outdoor Pool Usage Comparison- Summer 2008-2014 Report on the Outdoor Pools. The pool memberships increased this year over 2013 by 36%. A question was raised about whether the greater number of memberships sold compensated for the loss of revenue from the decrease in pool fees. The Chair congratulated the Aquatics Director, Assistant Director, Barbara Bilz, and the aquatics staff on a successful outdoor pools season. J. Foster suggested the attendance from the Middle School Pool Party and the Groff Park Wading Pool should be included in the overall attendance. A. Mills asked whether the Town would consider offering birthday party rentals at the pools as a revenue generator and service to the community.

Discussion of Capital Budget Priorities-

J. Brissette asked each Commissioner to comment on potential capital improvement needs for future budgets. These ideas were put forward.

-Over

J. Brissette- Maintenance contract for portable toilets at fields.

J. Foster- Community Field improvements

N. Budington-Baseball Field at Community Field improvements. Possibly construct a 50' x 70' baseball field at Mill River Recreation Area.

A. Mills- Handicap access to Community Field, grand stand, concessions building improvements.

Ideas from LSSE staff will be offered at a future meeting.

Discussion of Operating Budget Proposals for FY 16

Select Board Liaison, A. Steinberg, offered to review the budget process with the Commissioners at a future meeting. Subcommittees will be formed to consider fees and charges and the budget.

Discussion of Fees and Charges Policy

J. Brissette asked if LSSE staff could contact other recreation departments to learn about their fees policies. J. Brissette suggested the Commission could benefit from a special meeting to look at a spreadsheet of all programs and their revenue generation history.

Director's Report

A handout was provided for the Director's report which covered the following topics: Outreach, Development, Marketing, Summer Sports Camp Enrollment, Summer Day Camp Enrollment Update, Summer Youth Arts Programs Enrollment Update, Fall Programs and Capital.

Agenda Setting, Next Meeting, Adjournment

A. Mills moved and J. Foster seconded the motion that the meeting be adjourned. The vote was unanimous. The next meeting was set for September 24, 2014 at 7:30 p.m.

Handouts:

August 27, 2014 Agenda, July, 16 2014 Minutes, LSSE Director's Report, LSSE Outdoor Pool Usage Comparison Summer 2008-2014, Capital Projects at Recreation Areas, LSSE Staff Future Capital and Grant Projects, CPAC Proposal Request Form, Timeline of Community Field Construction and Renovation, CPAC Proposal Community Field Master Plan, CPAC 2014 Recommendation to Town Meeting, Potential Capital Projects to Consider, Program Plan Summary/Criteria for LSSE Program Ranking System, Appendix C Fee-Based Recreation Programs for FY 14, 13, 12, 10 and 9.