

LSSE Commission Meeting Minutes
October 29, 2014 7:30 p.m.
Police Community Room, Amherst Police Station
Amended, Voted, Approved 11-19-14

Present: Angela Mills, Chair, Jon Foster, Vice Chair, Jim Brissette, Nate Budington, Anna-Beth Winograd, Linda Chalfant, LSSE Director, Andy Steinberg, Select Board Liaison

Approval of the Minutes from 10/1/14

AB Winograd moved to accept the minutes from October 1, 2014 with an amendment and a clarification. The clarification was regarding the type of advertising signage allowable for the Mill River Fence Sign Proposal brought forward by the Amherst Baseball Program. J. Brissette seconded the motion. The motion was passed unanimously.

Public Comment- None

Mill River Fence Sign Guidelines by Amherst Baseball

N. Budington spoke on behalf of the Amherst Baseball League and stated there would be a future document on the standards for the sign advertisement.

Committee Report: Fields and Facilities by Angela Mills

Angela Mills provided an overview of the updates and announcements provided at the Fields and Facilities meeting. It was suggested we may wish to invite the new Tree and Grounds Foreman to a future meeting. J. Foster announced that the back high school field had been deep tined and improved. A. Mills requested a month by month plan for deep tining and the other maintenance that happens at the fields. This was not provided by Tree and Grounds. The LSSE Commission is concerned there isn't a Five Year Plan and there are insufficient funds to cover the fields. The LSSE Commission would like to support this use of tax support. AB Winograd asked to see minutes from the meetings.

Committee Report: CPAC by Jim Brissette

J. Brissette reported that the CPA Committee would be accepting proposals for funding in December.

N. Budington mentioned a proposal would be coming to LSSE from Amherst Baseball.

Funded and Unfunded CPA Projects Discussion

The Commission discussed a number of projects that had been funded and not funded by CPA including the proposal for a Master Plan for Community Field. AB Winograd moved a proposal be made to CPA from LSSE for Community Field. The proposal should clearly reflect what the immediate need is for

improvements to safety and to instill civic pride adding handicap access, with lots of access for bikes, public transportation, wheelchairs, etc. This should be considered the jewel of the Town. A consultant would assess, advise and work with the Commission on what's possible there and the costs. J. Brissette seconded the motion. The other proposals would be restrooms for Plum Brook and Kiwanis Park, and playground and field improvements at Groff Park. The vote was unanimous.

CPA Ballot Question: Vote

J. Brissette moved that recognizing the urgent need for Amherst recreational facilities the LSSE Commission unanimously endorses the passage of question five. AB Winograd seconded the motion. The motion passed unanimously.

Community Field Subcommittee

J. Brissette suggested the committee could consist of neighbors, DPW, Town staff, Rich Ferro and we could start to collect data. J. Brissette suggested he might be willing to work on a vision statement for the subcommittee.

FY 15 First Quarter Report

The FY 15 First Quarter Report was referenced and the FY 14 End of Year Report was provided.

Program Evaluation and FY 16 Budget

L. Chalfant discussed the guidelines she was using to create the budget. She was not expecting to ask for an increase in tax support.

Director's Report-

L. Chalfant provided a Director's report of the last month's activity within the department.

Agenda Setting, Next Meeting, Adjournment

AB Winograd moved and A. Mills seconded the motion that the meeting be adjourned. The vote was unanimous. The next meeting was set for November 19, 2014 at 7:30 p.m.

Handouts:

Meeting Agenda 10-29-14, Minutes 10-1-14, CPA Unfunded Recreation Projects, Finance Committee Budget Guidelines, FY 14 Actual Year Ending Spreadsheet, Director's Report 10-29-14, CPA Proposal Request