

**LSSE Commission Meeting Minutes  
December 18, 2013 , 7:30 p.m.  
Amherst Police Station Community Room**

**Present:** Stan Ziomek, Chair, Jim Brissette, Jon Foster, Nate Budington, Anna-Beth Winograd,

Linda Chalfant, LSSE Director

**Absent:** Alan Bonneau

**Approval of the Minutes 11/20/13**

J. Brissette moved that the minutes from November 20, 2013 be approved. AB Winograd seconded the motion. The vote was unanimous.

**Public Comment**

None

**Capital Budget s Discussion and JCPC**

J. Brissette gave a summary of his recent meeting with the Community Preservation Committee and stated there is strong interest in providing funding for affordable housing . He suggested a CPAC recreation grant request to provide funding to offer recreation programs for children that live in affordable housing.

L. Chalfant reviewed the process for requesting funding for capital projects through the Joint Capital Planning Committee, JCPC. S. Ziomek asked the date for the upcoming JCPC meeting with LSSE be shared so that he and others may attend. AB Winograd requested the link for the Hawthorne report be provided for newer members to review.

**Update on East Street as a Relocation Site**

L. Chalfant reported that the Town Manager has not yet made a decision about the proposed East Street relocation for LSSE. The LSSE Commission remains opposed to the proposed relocation. AB Winograd offered that if LSSE is relocated to East Street School, building improvements should be made before LSSE moves rather than in a piecemeal or phased approach.

**Use of Middle School Pool for Lap Swim**

L. Chalfant recommended that LSSE staff prepare a schedule of proposed swimming activity to be reviewed by the Commission prior to a request for Middle School pool usage.

**Update on the Town Wading Pools**

Commissioners discussed the need for written communication with the Department of Public Works stating the pool opening dates for the next swimming season.

### **Full Time Staff Budget**

L. Chalfant shared the Town's salary scale for the department staff.

### **New Commissioner**

Commissioners welcomed the newest LSSE Commissioner, Nate Budington, to his first LSSE Commission meeting as a Commissioner.

### **Director's Report**

L. Chalfant offered a report highlighting the staff, program, outreach and capital projects activity for the period of time between mid November and Mid December.

### **Agenda Setting and Adjournment**

The Commission agreed to convene on Wednesday, January 15<sup>th</sup> at 7:30 p.m. and Wednesday, February 12<sup>th</sup> at 7:30 p.m.

AB Winograd moved the Commission meeting be adjourned. J. Foster seconded the motion. The meeting was adjourned at 9:30 p.m. The vote was unanimous.

### **Handouts:**

December 18, 2013 Agenda

November 20, 2013 Minutes

Capital Projects at Recreation Areas, November 29, 2012

LSSE Staff Future Capital and Grant Projects Draft 10-5-12

CPA Proposal Request Form for FY 2014-Community Field Master Plan

The Commonwealth of Massachusetts Executive Office of Energy and Environmental Affairs 11-26-13 Re: Mill River Recreation Area, PARC #7

Non-Union Salary Scales effective July 1, 2013

Amherst SEIU FY 14

Salary Schedule for Part-Time Non-Benefited Employees

Police FY 13

Police Patrol FY 14

DPW-S Salary Scales Effective July 1, 2013

Firefighter Schedule

Director's Report December 18, 2013

Summary of the Conflict of Interest Law for Municipal Employees