

Charter Commission Agenda
Monday, April 11, 2016 at 6:30 p.m.,
Bangs Center, Large Activity Room, Boltwood Walk, Amherst

(5 min) Minutes: approve

(10 min) Meeting process [brief discussion]

- Rules of order
- Roles of officers
- Public comment (review)
- Agenda-setting and “key takeaways”

(30 min) What is our task? [discussion]

- Major components of Commission’s work

(30 min) TM Article 35 – role, timing, funding for consultant [discussion and vote]

- What would a consultant do? (Sample scope of work)
- When might we need a consultant?
- Vote

(15 min) Logistics [planning]

- Schedule 1st public hearing
- Schedule of Commission meetings
- Amherstma.gov emails (group and individual)
- Amherstma.gov website

Topics not reasonably anticipated 48 hours prior to the meeting

(15 min) Public comment

(10 min) Agenda for next time [planning]

(5 min) Key takeaways [communication]

Adjourn

Future meeting topics

- Lessons from previous Amherst charter commissions
- Public outreach process
- Communication strategy
- Researching various options and models