

Charter Commission Agenda – Monday, April 25, 2016

7:00pm, Amherst Police Station Community Room

1. Call to order and approve agenda
2. Approve minutes (5 minutes)
3. Member reports from discussions with other charter commissions (20 minutes)
4. Initial discussion of strategies for public outreach (20 minutes)
5. Planning for the May 12 public forum (30 minutes)

Include public notice in newspaper

6. Website goals, development, and maintenance (15 minutes)
7. Procedural issues: who contacts whom (5 minutes)
8. Topics not reasonably anticipated by the Chair 48 hours prior to the meeting
8. Public comment (15 min)
9. Agenda for next time (5 min)
10. Key takeaways (5 min)
11. Adjourn

Future meeting topics

More planning of public outreach

Finalizing public hearing plan

Lessons from previous Amherst charter commissions