

SELECT BOARD MEETING
Executive Session Minutes
Monday, April 11, 2016
Town Room, Town Hall

Select Board Present: Alisa Brewer, Andy Steinberg, Connie Kruger, Doug Slaughter, and Jim Wald.

Staff Present: Temporary Town Manager Pete Hechenbleikner and HR Director Deborah

Radway Others: Executive Recruiter Bernie Lynch

On a motion by Kruger, seconded by Wald, the Select Board voted by roll call vote, each member voting in the affirmative to enter into Executive Session at 6:00 p.m., in accordance with Massachusetts General Law (MGL) Chapter 30A, section 21, part a, subset 2, for purposes of conducting strategy sessions in preparation for negotiations with nonunion personnel, Town Manager finalists, noting their intent to reconvene in open session at approximately 6:30 PM.

The Select Board had the following materials available:

- A grid entitled “Amherst Town Manager – Negotiating Position”
- Excerpts from *Massachusetts Recruitment Guidelines Handbook*
- Blank Employment Agreement between Town of Amherst and Town Manager
- “Employment Agreement between the Town of Amherst, Massachusetts and the Town Manager dated August 31, 2016”
- “Contract for Town Manager Services by and between Town of Andover MA and Andrew P. Flanagan dated October 13, 2015”
- “An Employment Agreement Between Town of Chelmsford and Town Manager dated October 8 2013”
- “Employment Agreement between Town of Westford and Jodi R. Ross dated July 9 2008”

The Select Board, consultant and staff discussed each of the categories of potential benefits and by consensus the Select Board agreed to a set of parameters. The Town negotiating team to be named at a later date, will ask the finalist for their requests, and will then work to negotiate a contract based on the parameters. The negotiating team will consult with the Select Board as needed once the finalist has submitted their requested compensation and benefits.

On motion by Kruger, seconded by Wald the Select Board voted to adjourn the executive session at 6:25 p.m. by a roll call vote, Brewer Y, Kruger Y, Slaughter Y, Steinberg Y, Wald Y>.

Respectfully submitted

Peter Hechenbleikner,
Temporary Town Manager