

**LSSE Commission Meeting Minutes  
November 19, 2015  
Amherst Leisure Services Conference Room**

**Present:** Angela Mills, Chair, Jon Foster, Vice Chair, Jim Brissette, Nate Budington, Becky Demling, Linda Chalfant, Director

**Absent:** Meg Rosa

**Minutes:**

N. Budington moved to accept the minutes from October 22, 2015. B. Demling seconded the motion. The vote was unanimous, 5-0.

**Public Comment-** None

**CPAC Report, Jim Brissette**

J. Brissette encouraged the Commissioners to keep the new recreation project ideas coming since strong funding was available for this year's CPA proposals. L. Chalfant reported that the Interim Town Manager had called a meeting of Town staff from Conservation, LSSE and Tree and Grounds to consider what projects might be good CPA prospects in addition to the Groff Park improvements. The Planning Department is writing the Groff Park improvement grant and LSSE will provide usage data. B. Demling volunteered to help vet the Groff Park grant.

**FY17 Proposed Operating and Capital Budgets**

L. Chalfant presented the Department's FY 17 operating and capital budgets with accompanying spreadsheets for the various budgets and the Mission, Goals and Service Levels. The Commissioners had strong concerns about paying for the use of the Amherst Regional Middle School, ARMS, offices as well as whether or not there would be access to other programming spaces. The Commissioners asked for clarification on the arrangements to pay and how the office rent fee was calculated.

**Director's Report**

A written report highlighting the staff, program and capital activities was distributed.

**Agenda Setting and Meeting**

Suggestions were offered to possibly meet on December 7<sup>th</sup>.

**Adjournment**

J. Brissette moved and A. Mills seconded that the meeting be adjourned. The vote was unanimous.