

**LSSE Commission Meeting Minutes
Wednesday, August 24, 2016
Amherst Leisure Services Conference Room
Approved and Voted**

Present- Chair, Jon Foster, Jim Brissette, Nate Budington, Meg Rosa, Linda Chalfant, Director

Absent- Becky Demling

Guest- Eric Broudy, Public Art Commissioner

Meeting Opening-

Jon Foster called the meeting to order.

Approval of the Minutes of July 12, 2016

M. Rosa moved and J. Foster seconded that the minutes from July 12, 2016 be accepted with one amendment. The motion was unanimous with 4-0 in favor of the motion.

Public Comment- None

Rene Theberge, Chair, Public Art Commission- Public Art Commissioner, Eric Broudy attended the LSSE Commission meeting in R. Theberge's absence. E. Broudy described the various Public Art Commission initiatives including the % for Art Program and the public Launch of the Amherst Cultural District. Town Meeting referred the % for Art Program back for more study. The Cultural District designation will be launched at the BID Block party in September and a requirement for this designation is a walkable area.

Public Art Commission members are reaching out to various Town committees to answer questions about the Public Art Commission's initiatives and to investigate possible collaborations. One potential collaboration between the LSSE Commission and the Public Art Commission might be the upcoming Groff Park Modernization Project. Could art play a part in the theme and design of playground and spray park equipment and amenities? E. Broudy described the % for Art Program as an initiative to add a % of funds to major capital project budgets in order to include art within the project and to create a public art installment.

The Cultural District promotions resulting from the art enhancements and programs that would be highlighted could be shared endeavors. L. Chalfant added that LSSE has a role in providing access to the arts through various youth and adult visual and performing arts programs and could be interested in promotional collaborations. The LSSE Commission will stay connected to the Public Art Commission through Eric Broudy or Rene Theberge by sharing agendas, minutes, etc.

CPAC Report, Jim Brissette- J. Brissette noted that there were no CPAC meetings in the last month. N. Budington was appointed as a new at large CPAC member by the Interim Town Manager. The LSSE Commission voted the LSSE liaison CPAC member. N. Budington moved that J. Brissette continue as

LSSE's CPAC liaison. J. Foster seconded the motion. J. Brissette abstained. The vote was 3-0-1 in favor of J. Brissette as LSSE liaison to the CPAC.

Pavilion Reservation Policy-The Commission reviewed the reservation policy for the park pavilions. Questions for LSSE staff to follow up on included: Would a waiting list be possible for those who do not receive their preferred reservation date? Would it be possible to increase the advance booking months so reservations could be made earlier than March 1? Will the reservation policy be going to the Select Board and if so can Commissioners be notified?

Survey Monkey and Groff Park Modernization Project-The Commission asked to see the Survey Monkey results for the Groff Park Modernization Project. L. Chalfant reported that Survey Monkey had provided a good showing from the community with over 200 responses. Specific results will be shared.

Department Vacancies- L. Chalfant reported that the Business and Operations Manager interviews were held and a recommendation given to Town Hall. The successful candidate would be announced at the next meeting. It was also announced that a good number of applications were received for the Sports Director position. N. Budington agreed to assist with this search committee.

Director's Report-L. Chalfant will bring sports and camp data to the upcoming meeting.

Agenda Setting and Next Meeting

The next meeting was set for Tues., September 20 at 7 p.m. at LSSE's Conference Room.

Agenda items- Spray Park, Pavilion Reservation Process, Summer Programs Wrap Up, Program Demographics

Adjournment

J. Brissette moved the meeting be adjourned. N. Budington seconded the motion. The vote was 4-0 in favor of adjournment.