

Minutes

ATTENDANCE

Select Board

Present: Alisa Brewer, Connie Kruger, Doug Slaughter, Andy Steinberg, Jim Wald

Absent: None

Staff: Peter Hechenbleikner, Temporary Town Manager; Deborah Radway, HR Director

Meeting called to order by Ms. Brewer at 6:05 p.m.

7) Licenses

a. On motion by Steinberg seconded by Slaughter the Select Board approved by a vote of 4-0-0 (Kruger absent) the application of the Blue Heron Restaurant and Catering, 112 North Main St., Sunderland, MA, for a Special Wine and Malt license to serve a wedding on the premises of the Eric Carle Museum, 125 West Bay Road on Sunday, June 5, 2016 from 6:00 p.m. – 11:00 p.m.; Kendra Malone, Business Manager.

b. On motion by Steinberg seconded by Slaughter the Select Board approved by a vote of 4-0-0 (Kruger absent) the application of the Trustees of Amherst College, 59 College Street, for a Special All Alcohol License to serve at a fundraiser for the Hitchcock Center on the premises of the Amherst College Powerhouse, East Drive, Amherst on Thursday, June 9, 2016 from 5:00 p.m. – 10:00 p.m.; Greg Wardlaw, Manager.

On motion by Steinberg seconded by Slaughter the Select Board authorized by a vote of 4-0-0 (Kruger absent) the Temporary Town Manager to issue licenses (except non-special liquor licenses) and parking approvals for applications that need to be issued prior to June 7, 2016, and that the Temporary Town Manager will inform the Select Board on 6-6-16 of any such licenses and permits issued.

8) Minutes

The Select Board deferred approval of minutes until a future meeting

10) Executive Session

At 6:10 p.m. on motion by Brewer seconded by Wald the Select Board voted to enter into Executive Session, in accordance with Massachusetts General Law (MGL) Chapter 30A, section 21, part a, subset 2 to conduct strategy sessions in preparation for negotiations with nonunion personnel (Town Manager finalist), and to conduct contract negotiations with nonunion personnel (Town Manager finalist), with the intent (not) to return to public session at the conclusion.

ROLL CALL VOTE: Y Brewer, Y Kruger, Y Slaughter, Y Steinberg, Y Wald

At 6:38 p.m. the Select Board returned to open session from Executive Session, in the Band Room at ARMS. All 5 members of the Select Board were present, as well as Temporary Town Manager Peter Hechenbleikner.

60 Action and Discussion Items:

a. Committee Appointment Procedures Update.

Ms. Kruger introduced the topic of needing to get some direction from the Select Board about the appointment process prior to the annual appointments and reappointments to fill positions effective July 1. She specifically asked whether it was the Select Board's direction to adhere to the intent of the Appointed Committee Handbook and limit terms of volunteers to 2 3-year terms on any particular committee.

Kruger spoke in favor of limiting terms to the 2 3-year terms as closely as possible, which allows new volunteers to come forward. If people look for volunteer opportunities and see positions filled because of "automatic" reappointment of incumbents, they are not as inclined to apply as if an actual vacancy is shown.

Brewer expressed that the Appointed Committee Handbook is a guideline, but committee members should not feel that re-appointment is automatic, and that six years is enough for volunteers on any Committee.

Steinberg expressed that there should be some sort of more public process if the Select Board is going to adhere to the guidelines of the Appointed Committee Handbook and limit terms to 2 3-year terms. He suggested a 3 month re-appointment while the Select Board conducts more of a process regarding this issue.

Wald expressed that the Appointed Committee Handbook is advisory, but that in general terms he felt that 2 3-year terms is appropriate. When he was an appointed volunteer, he did not expect more than six years on a Committee, although there was a particular situation where the Town Manager asked him to stay on longer.

Both Kruger and Brewer felt that there might be a situation because of the type of committee, where additional service may be necessary or appropriate.

Slaughter expressed that the process of reappointment should move forward, and that we should adhere to the Volunteer Handbook guidelines as much as practicable.

The consensus of the Select Board was to prepare two letters to incumbents:

- To those who have not served six years, a letter asking them if they wished to be considered for reappointment; and,
- To those who have served six years or more, a letter that thanks them for their service and that the Select Board (or other appointing authority) would be adhering to the guidelines in the Volunteer Handbook and looking to open the position to other citizens who would like to volunteer in that capacity.

The Select Board recognized that this action is for Select Board appointees only but would encourage other appointing authorities to also adhere to these guidelines.

The Select Board agreed to continue further discussion this summer about other aspects of volunteer appointments.

On motion by Kruger seconded by Wald the Select Board voted to adjourn at 7:00 p.m.

Submitted by Peter Hechenbleikner, Temporary Town Manager

List of Documents Presented at the Meeting – Available in the Online Packet for the Meeting Date

Final Agenda and Draft Motions

Town Manager Update – Amity Street Crosswalk Design

Special All Alcohol License Application – Powerhouse Amherst College 6/9/2016

Special Wine & Malt License Application Blue Heron Restaurant at Eric Carle Museum 6/5/2016

Draft Minutes May 09, 2016 and May 11, 2016