

Amherst Leisure Services Commission Meeting Minutes
June 15, 2017

Present	Jim Brissette, Becky Demling, Nate Budington, Sarah Marshall, Jon Foster, Meg Rosa Barb Bilz, Interim Director
Absent	None
Call to Order	Meeting was called to order at 7:08 p.m.
Minutes	The minutes of the May 18, 2017 meeting were corrected and then approved by a unanimous vote. Changes to the minutes included the suggestion by Sarah Marshall to include a map of the LSSE activity locations in the brochure and the suggestion by Becky Demling to include more visibility at town-wide events such as those put on by the BID. She also stated that we need to think of ways to strategically showcase LSSE at these events.

Introduction of Stacey Lecuivre, Youth Activities Director

Stacey introduced herself to the Commission and noted that she has been working for the Department for 21 years. She went over her responsibilities, discussed the Wildwood Afterschool Program closure and the new Sports Outreach Program to be rolled out in the fall.

Interim Director's Report

Staff

- Meetings (on-going) with Dave, Deb and Program Directors to work out staff reorganization, new job descriptions, etc.
- New job descriptions written and in approval process for Marketing and Registration Coordinator and Youth Outreach, Camps, and Special Events Coordinator.

Program

Camps

- Early Adventures and Adventure Playground numbers are strong. Most of the Sports Camp numbers are also strong.

4th of July

- Current amount raised in sponsorships and donations is at \$13,865
- Some expenses have increased but it will be profitable.
- Developed Emergency Action Plan for event in collaboration with the Office of Emergency Management – Environmental Health and Safety at UMass.
- Working with various departments at UMass and the Town of Hadley to coordinate the event.

Sports

- Purchased nail drag for sand pro. Will significantly improve conditions of softball fields.
- Working on complete usage analysis of all Town field in collaboration with Alan Snow, DPW and Rich Ferro, ARHS.

Golf Course

- Course conditions continue to be excellent. The amount of play has improved.

Aquatics

- Finalizing hiring/rehiring of 45+ lifeguards. Currently in training process.
- Pools and Mill Wader passed health inspection process.
- Sean Mangano, School District CFO, and I made indoor usage of Middle School Pool presentation to School Committee. All systems are go for the fall.

Adult and Youth Education

- Working to streamline Adult and Youth Ed offering in the fall.
Commission members suggested possible programs including: Robotics, Drowns, Baking Classes, and Cooking Classing as well as utilizing ARHS and ARMS teachers for classes.

Outreach

- Working with Rich Ferro, Athletic Director ARHS, to create sports outreach program for the three afterschool programs beginning in the fall.

Strategic Planning

- Final meeting scheduled with Lisa Paradis, consultant who is conducting fee analysis study for LSSE. Results should be available in the near future.
- Held meeting with Julia Riseman of the Riseman Consulting Group, Town Manager, and Asst. Town Manager to discuss the department's strategic planning process. In process of scheduling similar meeting with Heller and Heller, a consulting firm out of Boston.

Other

- Van is scheduled for repairs on July 10. All costs but deductible are covered by insurance.
- Moved my office to front space. Office components and electrical installed.

Community Preservation Act Committee Update

Jim Brissette reported that the design process for the Spray Park at Groff will be initiated this fall with a targeted completion date of spring 2018.

The Commission voiced their opinion that the North Common renovations need to include recreational components, not just focused on the historical elements. Jim Brissette also suggested that the Public Art Commission should be involved in the process.

Jim Brissette and Nate Budington agreed to remain on the CPAC for another year. The Commission unanimously voted to support their membership on the CPAC.

Nate Budington reported that there is an at-large vacancy on the CPAC and encouraged persons who are interested in improving recreational opportunities and facilities for the town, to apply.

LSSE Commission Vacancies

Jon Foster stepped down from the Commission and resigned as Chair. Meg Rosa was unanimously elected to serve as the new Chair.

Next Meeting

The next LSSE Commission meeting is scheduled for Thursday, July 20, at 7:00 p.m.

Public Comment None

Adjournment The meeting was adjourned at 8:20 p.m.