

**TRANSPORTATION
FUND**

TRANSPORTATION FUND

MISSION STATEMENT: To provide a parking and public transportation system that meets the needs of Amherst residents and businesses, and, that can be supported through fees and other alternative non-tax revenue sources.

TRANSPORTATION FUND SUMMARY

	FY 06 Actual	FY 07 Budget	FY 07 Actual	FY 08 Budget	FY 09 Manager	Change FY 08 - 09	Percent Change
Operating Revenues	\$ 805,133	910,199	887,317	897,453	892,000	(5,453)	-0.6%
Interest	\$ 13,465	10,000	22,328	10,000	20,000	10,000	100.0%
SUBTOTAL REVENUES	\$ 818,598	920,199	909,645	907,453	912,000	4,547	0.5%
Transportation Fund Surplus	\$ 0	0	0	0	98,754	98,754	—
TOTAL RESOURCES	\$ 818,598	920,199	909,645	907,453	1,010,754	103,301	11.4%
Operating Budgets	\$ 584,628	686,494	685,940	719,629	756,349	36,719	5.1%
Gen. Fund Services	\$ 71,385	91,514	91,514	88,949	90,117	1,168	1.3%
Gen. Fund Loan Repayment	0	0	0	0	0	0	0.0%
Debt Service	\$ 120,584	132,191	132,191	98,874	79,288	(19,586)	-19.8%
Capital Program	\$ 42,000	10,000	0	0	85,000	85,000	—
TOTAL APPROPRIATION	\$ 818,598	920,199	909,645	907,453	1,010,754	103,301	11.4%

TRANSPORTATION FUND**REVENUES**

GOAL STATEMENT: To develop revenue sources adequate to support existing parking and transportation facilities and related expenses.

CONTINUING OBJECTIVES:

To evaluate parking fee levels.
To evaluate alternative sources of funding.

LONG RANGE OBJECTIVES:**FY 09 OBJECTIVES:**

To maintain fees at current levels.
To add parking violation payments to online payment menu.

SERVICE LEVELS:

	<u>FY 03</u> <u>Actual</u>	<u>FY 04</u> <u>Actual</u>	<u>FY 05</u> <u>Actual</u>	<u>FY 06</u> <u>Actual</u>	<u>FY 07</u> <u>Actual</u>
Funding Composition (%)					
Operating Revenues	94	90	100	98	98
Interest	1	0	0	2	2
Grants	0	0	0	0	0
Taxation	0	0	0	0	0
Surplus Funds	5	10	0	0	0

TRANSPORTATION FUND

REVENUES

	FY 06 Actual	FY 07 Budget	FY 07 Actual	FY 08 Budget	FY 09 Manager	Change FY 08 - 09	Percent Change
Parking Violations	236,735	240,000	259,339	300,000	260,000	(40,000)	-13.3%
Parking Fines	123,878	130,000	138,593	130,000	138,000	8,000	6.2%
Parking Fines - Registry Fee	52,038	50,000	50,777	50,000	50,000	0	0.0%
Parking Meter Fees	383,091	388,000	410,590	388,000	403,500	15,500	4.0%
Parking Permit Fees	26,784	25,000	27,163	25,000	25,000	0	0.0%
Parking Garage Reserve Fee	16,499	15,000	16,288	15,000	16,000	1,000	6.7%
Miscellaneous	568	62,199	372	0	0	0	0.0%
Interest	13,465	10,000	22,328	10,000	15,000	5,000	50.0%

SIGNIFICANT BUDGET CHANGES:

None.

TRANSPORTATION FUND**4480: PARKING MANAGEMENT**

GOAL STATEMENT: To effectively manage the Town Center and adjacent residential area parking systems.

CONTINUING OBJECTIVES:

To review and revise parking policies & procedures as needed.
 To enforce parking regulations.
 To coordinate parking related functions with other departments and participate in outcomes of downtown study.
 To maintain parking meters, signage, facilities and surfaces.
 To maintain processes for the collection and deposit of parking revenues.
 To continue to evaluate new meter technologies and alternative revenue collection devices.

LONG RANGE OBJECTIVES:

To discourage meter feeding and increase parking space turnover.
 Evaluate options for 5-10% annual revenue growth, including options for additional parking space inventory.

FY 09 OBJECTIVES:

To add parking violation payments to online payment menu.

SERVICE LEVELS:

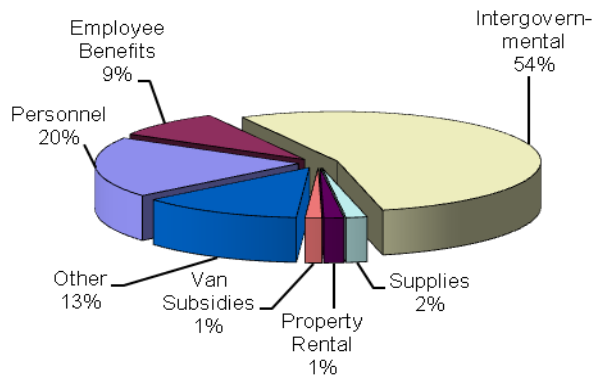
	FY 03	FY 04	FY 05	FY 06	FY 07
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>
Street Meters Maintained	404	408	396	394	394
Handicapped Spaces				21	21
Pay and Display Meters Maintained				7	7
Stolen and Demolished Meters	3	3	6	1	2
Meter Repairs	309	260	233	51	62
Meter Conversions	0	0	70	0	0
Tickets issued	27,466	31,026	28,275	27,955	26,795
Traffic Enforcement/Special Events	9	20	20	20	20
Hours of Meter Enforcement	5,282	4,720	4,720	4,720	4,720
Boot and Tow Releases	53	16	5	5	4
Parking Permits Issued	536	614	722	680	799
Committees Served: Parking Task Force	1	1	0	0	1
Collection Rate of Total Issues	82%	83%	89%	83%	82%
Hearings/Appeals			598	821	948
Annual Meter Revenue per Space					
CVS Lot		\$478	\$380	\$418	\$521
Boltwood Garage		633	671	703	725
Street Meters		432	463	551	591

TRANSPORTATION FUND

4480: PARKING MANAGEMENT

	FY 06 Actual	FY 07 Budget	FY 07 Actual	FY 08 Budget	FY 09 Manager	Change FY 08 - 09	Percent Change
Personnel Services	\$ 171,386	194,029	192,154	203,962	214,984	11,022	5.4%
Operating Expenses	\$ 413,242	488,465	493,786	511,667	537,365	25,698	5.0%
Capital Outlay	\$ 0	4,000	0	4,000	4,000	0	0.0%
TOTAL APPROPRIATION	\$ 584,628	686,494	685,940	719,629	756,349	36,720	5.1%
SOURCES OF FUNDS							
User Fees	\$ 584,628	686,494	685,940	719,629	756,349	36,720	5.1%
POSITIONS							
Full Time	3.50	3.50	3.50	3.50	3.50	0.00	
Part Time With Benefits	1.00	1.00	1.00	1.00	1.00	0.00	
Full Time Equivalents	4.00	4.00	4.00	4.00	4.00	0.00	

MAJOR COMPONENTS:



Personnel Services includes funds for two full time enforcement officers, a half time enforcement officer, a parking clerk, and a half time maintenance worker shared with the Parks budget. Also included is \$65,924 for health insurance, retirement and other employee benefits.

Intergovernmental, \$409,974 includes funds for the PVTa assessment, outreach routes and taxes to the General Fund for parking facilities.

Property Rental, \$12,000, provides funds for rental of the Unitarian Parking Lot.

Supplies, \$12,600, includes uniforms, supplies for revenue collection boxes, meter bags, etc.

Van Subsidies are \$10,000.

SIGNIFICANT BUDGET CHANGES:

Personnel services increases include employee steps/COLAs and the Transportation Fund's share of increases to employee health insurance costs (\$4,766). Printing and advertising decrease of \$2,000 (40%). Costs increase for the Town share of the PVTa assessment to \$202,143 (+\$25,585) and the Outreach Routes (includes the revised routes and year-round Saturday service) to an estimated \$112,000 (FY 08 revised equals \$106,195), per estimates from UMass Transit. M40 Express Bus also funded at \$8,000.

NOTE: Ridership trend data for all routes, a memorandum from the Public Transportation and Bicycling Committee regarding outreach routes, and an inventory of public parking spaces are included in the Appendix.

TRANSPORTATION FUND**GENERAL FUND SERVICES**

GOAL STATEMENT: To compensate the General Fund for services provided by various departments.

CONTINUING OBJECTIVES:

To ensure that all costs related to parking services are identified and appropriately charged through evaluation and modification of the indirect cost model used to assess charges for General Fund administrative support.

LONG RANGE OBJECTIVES:**FY 09 OBJECTIVES:**

To evaluate charges for services from General Fund departments.

SERVICE LEVELS:

	<u>FY 03</u> <u>Actual</u>	<u>FY 04</u> <u>Actual</u>	<u>FY 05</u> <u>Actual</u>	<u>FY 06</u> <u>Actual</u>	<u>FY 07</u> <u>Actual</u>
Number of departments reimbursed	6	6	7	7	7
Percentage of total Fund expenses paid to the General Fund	6	6	7	7	7

TRANSPORTATION FUND**GENERAL FUND SERVICES**

	FY 06 Actual	FY 07 Budget	FY 07 Actual	FY 08 Budget	FY 09 Manager	Change FY 08 - 09	Percent Change
General Fund Loan Repayment	0	0	0	0	0	0	0.0%
General Fund Services	\$ 71,385	91,514	91,514	88,949	90,117	1,168	1.3%
TOTAL APPROPRIATION	\$ 71,385	91,514	91,514	88,949	90,117	1,168	1.3%
SOURCES OF FUNDS							
User Fees	71,385	91,514	91,514	88,949	90,117	1,168	1.3%

MAJOR COMPONENTS:

The General Fund provides services which are used by the Transportation Fund. Transfers are made from the Transportation Fund to the General Fund to compensate for the cost of these services. Charges for FY 06 are as follows:

Select Board / Town Manager	1% of budget	\$ 3,630
Finance Department	2% of budget	10,810
Human Resources	2% of budget	2,979
Construction and Maintenance	5% of budget	40,183
Planning	2% of budget	5,532
Information Systems	3% of budget	16,080
Police		4,939
Town Hall Debt		<u>5,964</u>
TOTAL ADMINISTRATIVE REIMBURSEMENTS		<u>\$90,117</u>

SIGNIFICANT BUDGET CHANGES:

None.

TRANSPORTATION FUND**DEBT SERVICE****GOAL STATEMENT:**

To provide funds to satisfy debt obligations.

CONTINUING OBJECTIVES:

To evaluate and recommend appropriate debt service levels for this Fund.

LONG RANGE OBJECTIVES:**FY 09 OBJECTIVES:**

To make payments on debt incurred to build the parking garage on the Boltwood site.

SERVICE LEVELS:

	<u>FY 03</u> <u>Actual</u>	<u>FY 04</u> <u>Actual</u>	<u>FY 05</u> <u>Actual</u>	<u>FY 06</u> <u>Actual</u>	<u>FY 07</u> <u>Actual</u>
Number of issues outstanding	2	2	2	2	2

TRANSPORTATION FUND

DEBT SERVICE

		FY 06 Actual	FY 07 Budget	FY 07 Actual	FY 08 Budget	FY 09 Manager	Change FY 08 - 09	Percent Change
Principal	\$	80,369	95,538	95,538	66,429	50,000	(16,429)	-24.7%
Interest	\$	40,215	36,653	36,653	32,445	29,288	(3,157)	-9.7%
TOTAL APPROPRIATION	\$	120,584	132,191	132,191	98,874	79,288	(19,586)	-19.8%
SOURCE OF FUNDS								
User Fees	\$	120,584	132,191	132,191	98,874	65,534	(33,340)	-33.7%
Surplus	\$		0	0	0	13,754	13,754	-

MAJOR COMPONENTS:	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Parking Garage	50,000	29,288	79,288

SIGNIFICANT BUDGET CHANGES:

FY 08 was the last payment for the debt for the CVS Parking Lot.

TRANSPORTATION FUND**CAPITAL PROGRAM**

MISSION STATEMENT: To maintain facilities and equipment to ensure the delivery of efficient parking services.

CONTINUING OBJECTIVES:

To maintain a capital plan that ensures the efficiency and effectiveness of the parking system.

LONG RANGE OBJECTIVES:**FY 09 OBJECTIVES:**

Resurface the Spring Street parking lot.

SERVICE LEVELS:

	FY 03 <u>Actual</u>	FY 04 <u>Actual</u>	FY 05 <u>Actual</u>	FY 06 <u>Actual</u>	FY 07 <u>Actual</u>
Number of Projects:					
Departmental Equipment (meters)	0	0	0	1	1
Existing Facilities	0	0	0	1	0
New Facilities	0	0	0	0	0

TRANSPORTATION FUND

CAPITAL PROGRAM

	FY 06 Actual	FY 07 Budget	FY 07 Actual	FY 08 Budget	FY 09 Manager	Change FY 08 - 09	Percent Change
Departmental Equipment	\$ 12,000	10,000	10,000	0	85,000	85,000	-
Existing Facilities	\$ 30,000	0	0	0	0	0	0.0%
New Facilities	\$ 0	0	0	0	0	0	0.0%
TOTAL APPROPRIATION	\$ 42,000	10,000	0	0	85,000	85,000	-
SOURCE OF FUNDS							
User Fees	\$ 42,000	10,000	10,000	0	0	0	0.0%
Surplus Funds	\$ 0	0	0	0	85,000	85,000	-

MAJOR COMPONENTS:

Resurface Spring Street Parking Lot.

\$85,000