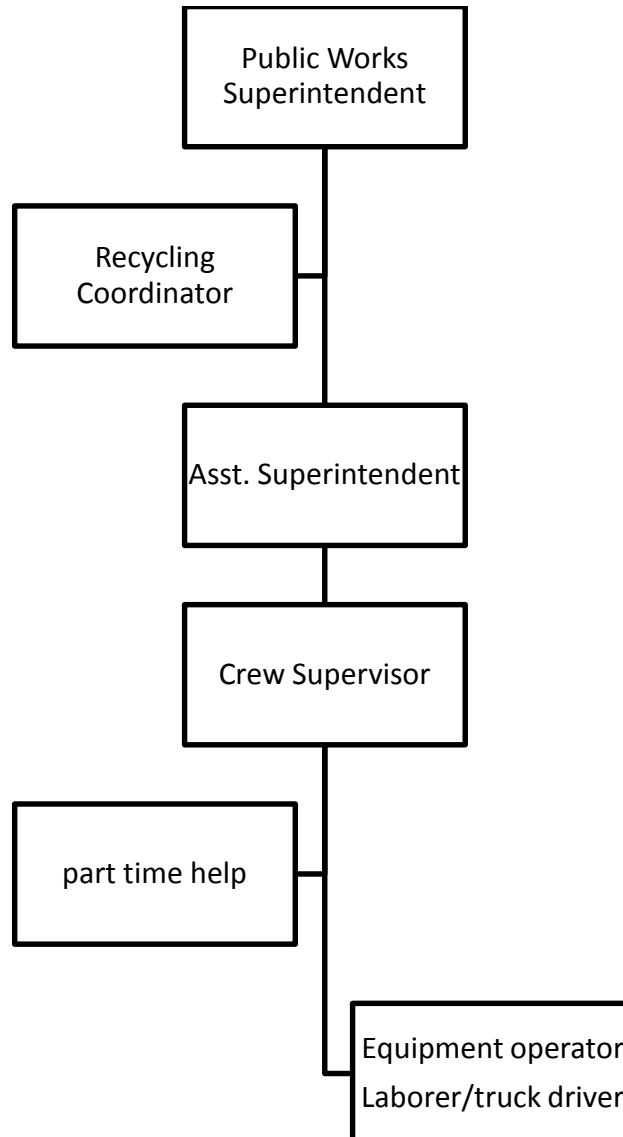


**SOLID WASTE  
FUND**

## SOLID WASTE FUND

**MISSION STATEMENT:** To provide for the environmentally safe disposal of solid waste, to develop and promote programs that are viable alternatives to landfilling and to do so through a user fee based revenue system.



## SOLID WASTE SUMMARY

	FY 11 Actual	FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 15 Department	Change FY 14 - 15	Percent Change
Operating Revenues	\$ 465,810	542,428	441,972	525,565	476,200	(49,365)	-9.4%
Interest and Late Fees	\$ 780	526	335	330	330	0	0.0%
<b>SUBTOTAL REVENUES</b>	<b>\$ 466,590</b>	<b>542,954</b>	<b>442,307</b>	<b>525,895</b>	<b>476,530</b>	<b>(49,365)</b>	<b>-9.4%</b>
<b>Borrowing</b>							
Authorizations	\$ 0	0	0	0	0	0	0.0%
Other Available Funds	\$ 0	0	0	10,000	0	(10,000)	0.0%
Taxation	\$ 0	0	0	0	0	0	0.0%
Surplus Funds	\$ 36,700	37,249	53,055	0	14,603	14,603	--
<b>TOTAL RESOURCES</b>	<b>\$ 503,290</b>	<b>580,204</b>	<b>495,362</b>	<b>535,895</b>	<b>491,133</b>	<b>(44,762)</b>	<b>-8.4%</b>
<b>Operating Budget</b>	<b>\$ 512,207</b>	<b>580,204</b>	<b>479,268</b>	<b>535,895</b>	<b>491,133</b>	<b>(44,762)</b>	<b>-8.4%</b>
Gen. Fund Services	\$						
Debt Service	\$ 0	0	0	0	0	0	0.0%
Capital Program	\$ 0	0	0	0	0	0	0.0%
<b>TOTAL APPROPRIATION</b>	<b>\$ 512,207</b>	<b>580,204</b>	<b>479,268</b>	<b>535,895</b>	<b>491,133</b>	<b>(44,762)</b>	<b>-8.4%</b>
Indirect Costs Appropriated in General Fund	0	0	0	0	0	0	0.0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 512,207</b>	<b>580,204</b>	<b>479,268</b>	<b>535,895</b>	<b>491,133</b>	<b>(44,762)</b>	<b>-8.4%</b>

### SIGNIFICANT BUDGET CHANGES:

The Solid Waste Fund budget of \$491,133 reflects a decrease of 8.4% from the previous year. The Town continues to vigorously support recycling initiatives and the operation of the transfer station. Recent experience has shown a reduction in tonnage dropped off at the transfer station, resulting in lower costs to the Town for disposal of waste. The recommended FY15 Solid Waste Fund budget uses \$14,603 from surplus funds balance. Fund balance as of July 1, 2013 equaled \$125,599.

NOTE: The landfill remains a significant capital asset, the Fund has an adequate, but declining fund balance, and the Town has long term obligations to cap and perform environmental monitoring of the landfill site. While the landfill has closed, a solid waste transfer and recycling operation continues to operate. Since FY 05, operating revenues have not been sufficient to reimburse the General Fund for services provided. The Department of Public Works and the Recycling and Refuse Committee continue to discuss options for maintaining the transfer station.

## SOLID WASTE FUND

## RESOURCES

**GOAL STATEMENT:** To provide a fee structure that minimizes or eliminates the need for support from the General Fund.

### LONG RANGE OBJECTIVES:

- To monitor adequacy of tipping and entrance fees to support operating and capital needs.

### FY 15 OBJECTIVES:

- To increase disposal fees to \$85 (from \$75) to support operating and capital needs.
- To generate new revenues to the Solid Waste Fund from other uses on Town-owned properties, including but not limited to development of photovoltaic solar power generation.

### SERVICE LEVELS:

	<u>FY 09</u> <u>Actual</u>	<u>FY 10</u> <u>Actual</u>	<u>FY 11</u> <u>Actual</u>	<u>FY 12</u> <u>Actual</u>	<u>FY 13</u> <u>Actual</u>
Operating Revenues	67	75	93	94	89
Interest	2	0	0	0	0
Surplus	31	25	7	6	11
Other Available Funds	0	0	0	0	0
Taxation	0	0	0	0	0

## SOLID WASTE FUND

## RESOURCES

	FY 11 Actual	FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 15 Department	Change FY 14 - 15	Percent Change
Tipping Fees	\$ 219,020	298,812	231,956	240,000	240,000	0	0.0%
Refuse Liens	\$ 0	0	0	0	0	0	0.0%
Variances	\$ 32,220	31,290	33,840	32,000	32,000	0	0.0%
Recycling	\$ 40,401	41,526	35,725	40,000	45,000	5,000	12.5%
SLF Miscellaneous	\$ 21,213	19,345	1,351	0	0	0	0.0%
Entrance fee	\$ 152,955	151,455	139,100	213,565	140,000	(73,565)	-34.4%
Cell Tower Rental	\$ 0	0	0	0	19,200	19,200	--
Methane Gas Credit	\$ 0	0	0	0	0	0	0.0%
Interest and Late Fees	\$ 780	526	335	330	330	0	0.0%
	\$ 466,590	542,954	442,307	525,895	476,530	(49,365)	-9.4%

**SIGNIFICANT BUDGET CHANGES:**

Entrance fee revenue estimates have been lowered to reflect the decreased tonnage brought to the transfer station.

**SOLID WASTE FUND****4435: SOLID WASTE FACILITIES**

**MISSION STATEMENT:** To operate a solid waste transfer and recycling facility and to promote programs that offer viable alternatives to landfilling.

**RECENT ACCOMPLISHMENTS & CURRENT CHALLENGES:**

- Spearheaded drive to pass town bylaw banning the use of Styrofoam food containers.
- Completed re-grading of the Old Landfill in accordance with DEP major modification permit.
- Expanded the type of e-waste accepted at the transfer station, while reducing the disposal costs.
- Completed the phase out of paid consultants to provide methane gas collection system calibration and well balancing.
- Piloted a Pay as you throw (PAYT) composting program at the transfer station.
- Completed modifications to the "new" landfill site that improved the drainage sales and increased room for snow storage.
- Recreated the cardboard only compactor area.
- Lowered operations costs by adjusting waste hauling routes, eliminating Freon disposal costs, and switching disposal sites.
- Maintaining the transfer station services with the reduction in use.

**LONG RANGE OBJECTIVES:**

- To increase the Town's recycling and waste diversion rates and consistent recycling townwide.
- To improve enforcement of the Town's waste bans and requirements on the waste haulers in Town. This will level the playing field with the large corporate haulers and the smaller local companies.
- To examine which additional waste streams can be easily locally regulated out of the waste stream.
- To pursue strategies to increase recycling revenues.
- To upgrade the transfer stations scale and waste billing system.
- To explore the Town's options for recycling revenue beyond the state run MRF.

**FY 15 OBJECTIVES:**

- To seek state funds to improve the enforcement of state and town waste regulations focusing on multi-family units and apartments. This is a yearly DEP grant that provides funds to hire personnel for waste issue enforcement.
- Pursue strategies to increase recycling revenues.
- To paint transfer station buildings.

**SERVICE LEVELS:**

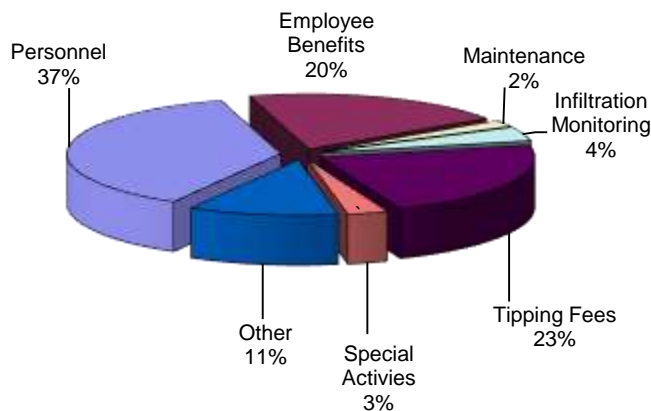
	<b>FY 09</b>	<b>FY 10</b>	<b>FY 11</b>	<b>FY 12</b>	<b>FY 13</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>
MSW Received & Transferred	165	106	67	63	31
Construction & Demo	1,544	1,623	1,616	1,865	1,533
Recycling Paper (tons)	517	483	467	467	423
Mixed Glass, Cans and Plastic	166	163	165	159	158
Metal	126	115	136	125	82
Oil (gallons)	900	1,350	1,150	700	400
Household Hazardous Waste (gallons)	1,060	2,045	765	1,150	1,100
Paint—Oil/Latex (gallons)	1,443	1,368	1,251	548	468
Tires (tons)	7.9	6.6	6.1	10.4	3.79
Compost Bins sold	77	62	34	28	40
Electronics (tons)	33	26	28	29	16
Leaves (tons)	135	130	109	120	110

**SOLID WASTE FUND**

**4435: SOLID WASTE FACILITIES**

	FY 11 Actual	FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 15 Department	Change FY 14 - 15	Percent Change
Personnel Services	\$ 210,118	210,446	181,267	176,842	182,595	5,753	3.3%
Operating Expenses	\$ 285,644	351,033	298,002	349,053	308,538	(40,515)	-11.6%
Capital Outlay	\$ 16,445	18,725	0	10,000	0	(10,000)	-100.0%
<b>TOTAL APPROPRIATION</b>	<b>\$ 512,207</b>	<b>580,204</b>	<b>479,268</b>	<b>535,895</b>	<b>491,133</b>	<b>(44,762)</b>	<b>-8.4%</b>
<b>SOURCES OF FUNDS</b>							
Solid Waste Revenues	\$ 475,507	542,954	426,213	525,895	491,133	(34,762)	-6.6%
Solid Waste Surplus	\$ 36,700	37,249	53,055	0	14,603	14,603	--
Other Available Funds	\$ 0	0	0	10,000	0	(10,000)	-100.0%
<b>POSITIONS</b>							
Full Time	3.60	3.60	3.60	3.00	3.00	0.00	
Part Time with Benefits	1.00	1.00	1.00	1.00	1.00	0.00	
Full Time Equivalents	4.00	4.00	4.00	3.40	3.40	0.00	

**MAJOR COMPONENTS:**



Personnel Services include a crew supervisor, one equipment operator, one laborer/truck driver, and a part-time program coordinator shared with the Water Fund.

\$98,459 is budgeted for health, retirement, life insurance, and other employee benefits.

Maintenance, \$9,500, includes funds to repair buildings and equipment.

Infiltration Monitoring, \$20,000, includes funds for testing soil and gases emitted from the landfills.

Other includes \$17,143, for diesel fuel, \$18,766 for utilities, and smaller amounts for tools and equipment and office supplies.

Tipping fees, \$110,000, are the cost of transporting and disposing of waste and recyclables collected at the Amherst transfer station.

**SIGNIFICANT BUDGET CHANGES:**

Personnel Services increase because of steps and COLAs.

Operating expenses decrease because of reduced disposal costs from lower tonnage of waste dropped off at the transfer station.

**SOLID WASTE FUND****GENERAL FUND SERVICES**

**GOAL STATEMENT:** To compensate the General Fund for services provided by various departments.

**LONG RANGE OBJECTIVES:****FY 15 OBJECTIVES:**

- To ensure that all costs related to solid waste services are identified and appropriately charged through evaluation and modification of the indirect cost model used to assess charges for General Fund administrative support.

**SERVICE LEVELS:**

	<b>FY 09</b> <b><u>Actual</u></b>	<b>FY 10</b> <b><u>Actual</u></b>	<b>FY 11</b> <b><u>Actual</u></b>	<b>FY 12</b> <b><u>Actual</u></b>	<b>FY 13</b> <b><u>Actual</u></b>
Number of departments reimbursed	0	0	0	0	0



**SOLID WASTE FUND****GENERAL FUND SERVICES**

	FY 11 Actual	FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 15 Department	Change FY 14 - 15	Percent Change
General Fund Services	\$ 0	0	0	0	0	0	0.0%
Transfer to Trust Fund	\$ 0	0	0	0	0	0	0.0%
<b>TOTAL APPROPRIATION</b>	<b>\$ 0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>SOURCES OF FUNDS</b>							
Solid Waste Revenue	\$ 0	0	0	0	0	0	0.0%

**SIGNIFICANT PROGRAM CHANGES:**

This fund no longer generates sufficient revenue to compensate the General Fund for services provided.

**SOLID WASTE FUND****DEBT SERVICE**

**GOAL STATEMENT:** To provide funds for principal and interest payments for temporary and long-term debt.

**LONG RANGE OBJECTIVES:**

**FY 15 OBJECTIVES:**

**SERVICE LEVELS:**

	<u>FY 09 Actual</u>	<u>FY 10 Actual</u>	<u>FY 11 Actual</u>	<u>FY 12 Actual</u>	<u>FY 13 Actual</u>
Number of existing issues	0	0	0	0	0
Number of new issues	0	0	0	0	0

**SOLID WASTE FUND****DEBT SERVICE**

	FY 11 Actual	FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 15 Department	Change FY 14 - 15	Percent Change
Principal	\$ 0	0	0	0	0	0	0.0%
Interest	\$ 0	0	0	0	0	0	0.0%
<b>TOTAL APPROPRIATION</b>	<b>\$ 0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>SOURCES OF FUNDS</b>							
Solid Waste Revenue	\$ 0	0	0	0	0	0	0.0%
Taxation	0	0	0	0	0	0	0.0%
Surplus	\$ 0	0	0	0	0	0	0.0%

**MAJOR COMPONENTS:**

None.

**SIGNIFICANT PROGRAM CHANGES:**

None.

**SOLID WASTE FUND****CAPITAL PROGRAM SUMMARY**

**GOAL STATEMENT:** To provide for the maintenance and improvement of the Town's solid waste disposal system.

**LONG RANGE OBJECTIVES:**

- Prepare for equipment replacements.

**FY 15 OBJECTIVES:****SERVICE LEVELS:**

	<b>FY 09</b> <b><u>Actual</u></b>	<b>FY 10</b> <b><u>Actual</u></b>	<b>FY 11</b> <b><u>Actual</u></b>	<b>FY 12</b> <b><u>Actual</u></b>	<b>FY 13</b> <b><u>Actual</u></b>
Number of Projects:					
Department Equipment	0	0	0	0	0
Existing Facilities	0	0	0	0	0
New Facilities	0	0	0	0	0

## SOLID WASTE FUND

## CAPITAL PROGRAM SUMMARY

	FY 11 Actual	FY 12 Actual	FY 13 Actual	FY 14 Budget	FY 15 Department	Change FY 14 - 15	Percent Change
Departmental Equip.	\$ 0	0	0	0	0	0	0.0%
Existing Facilities	\$ 0	0	0	0	0	0	0.0%
New Facilities	\$ 0	0	0	0	0	0	0.0%
<b>TOTAL APPROPRIATION</b>	<b>\$ 0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>SOURCES OF FUNDS</b>							
Solid Waste Revenue	\$ 0	0	0	0	0	0	0.0%
Borrowing Auth.	\$ 0	0	0	0	0	0	0.0%
Surplus Funds	\$ 0	0	0	0	0	0	0.0%
General Fund Transfers	\$ 0	0	0	0	0	0	0.0%
Other Available Funds	\$ 0	0	0	0	0	0	0.0%

**MAJOR COMPONENTS:**

None.