Nomination to Town Meeting Coordinating Committee
2014 Annual Town Meeting

INSTRUCTIONS: Use this form to nominate a Town Meeting Member to the Town Meeting Coordinating Committee. Please note that:

- ***You and the nominee must both be sitting members of Amherst Representative Town Meeting.***
- ***You must obtain the signature of the nominee BEFORE submitting the nomination.***
- ***If you are nominating yourself, sign twice.***
- ***Use a separate form for each nomination.***

Nomination:

I nominate _____ to the Town Meeting Coordinating Committee.
(Please Print)

_____ _____ _____
Date *Signature of Nominator* *Nominator's Precinct*

Acceptance:

I accept the nomination and understand that I may submit a 50-word Candidate Statement to townmeeting@amherstma.gov (which is the preferred method) or to the Town Clerk no later than:

4:30 p.m. on TUESDAY, May 6, 2014:

_____ _____ _____
Date *Signature of Nominee* *Nominee's Precinct*

THIS NOMINATION MAY BE SUBMITTED TO THE TOWN CLERK AT ANY SESSION OF TOWN MEETING OR AT THE TOWN CLERK'S OFFICE UP UNTIL AND NO LATER THAN 4:30 P.M. ON TUESDAY, MAY 6, 2014. CANDIDATE'S NAMES WILL BE ANNOUNCED AT THE FOLLOWING TOWN MEETING SESSION.

THE TMCC ELECTION WILL TAKE PLACE AT THE MAY 12, 2014 TOWN MEETING SESSION AND RESULTS WILL BE POSTED ON THE WEBSITE

VOTING WILL TAKE PLACE FROM 6:30 P.M. - 9:00 P.M. AT THE REAR OF THE AUDITORIUM

Town of Amherst General Bylaws – The Town Government – Town Meeting Coordinating Committee

Committee Elections. The members shall hold office for two years. Four members shall be elected in even-numbered years and three in odd-numbered years. Nominations to the Committee shall be made in writing and delivered to the Town Clerk, with the consent of the nominee recorded on the nomination paper. Nominations shall be accepted at a session of each Annual Town Meeting to be determined by the Moderator after consultation with the Town Clerk or at the Town Clerk's Office prior to that session. The Town Clerk shall prepare a ballot of those nominated, which ballot shall be presented to each Town Meeting Member at a subsequent session of the Annual Town Meeting to be determined by the Moderator after consultation with the Town Clerk. Each Town Meeting Member shall cast a number of votes less than or equal to the number of seats available.

Term of Office. Committee members' terms shall begin upon the dissolution of the Town Meeting at which they were elected and expire upon the dissolution of the Annual Town Meeting of the second year following their election. Members shall be sworn in by the Town Clerk.

Termination of Membership. Membership on the Committee shall terminate when the member submits a letter of resignation to the Town Clerk or ceases to be a Town Meeting member.

Committee Vacancies. When a position on the Committee becomes vacant for any reason other than expiration of a term, the Moderator shall appoint, from among those unelected candidates of the most recent Committee election who are still Town Meeting members and still willing to serve, the candidate who received the highest number of votes in said election, ties to be resolved by a coin toss. If no unsuccessful candidate from the most recent election meets these qualifications, the Moderator shall appoint a Committee member from among the current Town Meeting members. Appointed Committee members shall serve the remainder of the uncompleted term.

Town Meeting Coordinating Committee
Nominations & Election

Nomination Procedures

- Nominations and Candidate Statements will be accepted up until the convening of each session of Town Meeting.
- Nominations and Candidate Statements will also be accepted at the Town Clerk's office during regular office hours.
- Deadline for submission of Nominations and Candidate Statements is **4:30 p.m. on TUESDAY, MAY 6, 2014** at the Town Clerk's office.
- Nominations must be made on the official nomination form. Submission of a candidate's statement does not constitute a nomination.
- All members who are interested in serving are encouraged to nominate themselves. Remember to sign both the nomination and accept nomination sections.
- Nominees are strongly encouraged to submit their Candidate Statement as an e-mail attachment to townmeeting@amherstma.gov .

Voting Procedures

- Write-in votes are permitted but they are not encouraged. Successful write-in candidates will be required to provide written acceptance which will delay the process of determining the outcome of the election.
- Voting will take place at the May 12 Town Meeting session only.
- Voting will be from 6:30 p.m. – 9:00 p.m. **VOTING WILL END AT 9:00 PM.**
- There will be no absentee voting.

James W. Pistrang
Moderator

Sandra J. Burgess
Town Clerk