

Original

**Cover Sheet – Social Service Activity**

**AGENCY NAME:** Amherst Boys and Girls Club, Inc.  
**AGENCY ADDRESS:** 39 North Pleasant Street, Amherst, MA 01002  
**AGENCY PHONE NO:** 413-253-1444 **CONTACT PERSON:** Kathy Edgell  
**CONTACT PERSON EMAIL:** tangokathy@yahoo.com  
**2015 CDBG FUNDING REQUEST:** \$40,000

**1. Project Name:** Amherst Boys and Girls Club (ABGC)

**2. Project Description (1-2 sentences)**

ABGC will expand the number of youth (ages 9-18) served by ABGC by relocating the drop in youth center from its current location to one that meets the growing needs of the Club and its members.

**1. Project Location (Street address)** Current ABGC activities take place at the rented space located on the 2<sup>nd</sup> floor of 39 North Pleasant Street. Future Club activities will take place at a site within the town of Amherst, to be determined by the procurement of rented space that will more appropriately accommodate ABGC member's needs.

**2. Budget Request \$40,000**

**3. Type of Activity (check one):**

- Family stabilization
- Youth development
- Economic self-sufficiency (adult education)
- Food and nutrition
- Emergency & preventive services: rental assistance, fuel assistance, and shelter services.
- Other – please explain

**4. National Objective:**

**Total number of beneficiaries (individuals served):** 100 youth and their families

**Total Low/Mod beneficiaries (individuals served):** 66 youth and their families

**Please submit responses to the following questions:**

**A. National Objective Description**

- Describe in detail how your project will meet a national objective and how it will be documented to ensure that participants meet low/moderate income requirements.
- Limited clientele projects must document compliance by one of the following methods:
  - For projects that do not provide “income payment” forms of assistance, beneficiaries may “self-declare” their eligibility, generally by completing and signing a form declaring household sizes and income ranges.
  - For projects that offer income payments or subsidies, income must be documented.
  - For projects where the user profile will be low- and moderate-income, a description of the profile must be presented so that the conclusion, without a doubt, will be to benefit low- and moderate- income persons.

ABGC routinely collects income data from families when youth become Club members. Families self disclose income data which is then filed separately from membership data to maintain confidentiality. Families also indicate whether youth qualify for free or reduced lunch. The 2013-2014 data provided by the Massachusetts Department of Elementary and Secondary Education reports that 27.3% of the Amherst-Pelham School District is identified as low income, yet three quarters of the Club's youth live in low income households.<sup>1</sup> Currently 58% of our members are below the poverty line, with 66% at or below 133% of the poverty line making the need for services even more pressing than in years past. The Amherst Boys and Girls Club serves youth who are underrepresented in the general Amherst Pelham Regional School District student population. 78.95% of the Amherst population identifies their race as white whereas just 20% of youth served by the Amherst Boys and Girls Club identifies as white. 50% of the Club's youth identify as non-white Hispanic, 25% as African American, and 5% as biracial, Asian, or other non-white. For 55% of youth, English is not their primary language at home.<sup>2</sup>

**B. Demonstrate Consistency with Community Development Strategy**

- Describe how the proposed project is consistent with the Community Development Strategy.
- To meet this threshold a proposed project must relate to a community development need or needs identified by the community in the Strategy, and must have been identified in the Strategy as a means to address the need.

The Town of Amherst has identified Youth Development as one of its Social Service funding priorities. The ABGC provides a safe place to learn and grow, ongoing relationships with caring, adult professionals, life-enhancing programs, enriching activities that both fill youths' after school time and expose them to a variety of interests, character development experiences, hope and opportunity for positive youth development. The ABGC provides a drop in space for youth after school, many of whom would otherwise be left unsupervised and under stimulated during these hours. ABGC is a safe place for Amherst youth to rely on as welcoming, warm, interactive and nurturing. ABGC is dedicated to making a difference in youths' lives by giving them access to great programs, activities, and social experiences in a fun and structured environment. ABGC is open to all young adults, ages 9-18, looking for a place where they can meet up with other kids to relax, play games, and even get some extra help with school.

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<sup>1</sup> <http://profiles.doe.mass.edu/profiles/student.aspx?orgcode=06050000&orgtypecode=5&leftNavId=305&>

<sup>2</sup> [http://censusviewer.com/city/MA/Amherst%20Center%20\(census%20name%20Amherst\)/2010](http://censusviewer.com/city/MA/Amherst%20Center%20(census%20name%20Amherst)/2010)

But the most important thing youth do at the ABGC is learn about themselves and the kind of people they are capable of being.

### **C. Agency Information**

- **Provide an overview of your organization, including length of time in existence, experience in successfully conducting activities for which funding is being sought, and skills and current services that reflect capacity for success.**
- **Explain your short-term goals and long-term goals.**

The Amherst Boys and Girls Club, founded in 1909, is a center in downtown Amherst where youth ages 9-17 can visit, hang out, play pool and other games, get help with homework, and have a good time after school. The Club operates on days when the Amherst Pelham Regional School District is in session. The Club has a proven track record of successfully meeting the needs of Amherst youth for 106 years. ABGC is also launching a school vacation camp this year to fill the need for services during school breaks.

- Short-term goals are to acquire new, wheelchair accessible space that will accommodate the Club's growing membership needs. This goal will be met upon relocating the Club to another location in Amherst.
- Long-term goals are to increase the Club's visibility in the community, and grow the members of our Board and staff. With the new space, we are looking forward to having the ability to hold regular Open House events where community members can stop in and see what we are all about. We anticipate more community involvement, specifically on the part of youths' families once the barriers of limited space, wheelchair accessibility, and parking issues are removed upon acquiring new space for the Club.

### **D. Project Budget Information**

- **Provide a detailed budget for the proposed program to include program delivery and direct program costs, and include all sources of revenue and all expenses.**
- **Cite Sources of Other Project Funds.**
- **If applicable, describe and document the availability and source of matching or other funds needed to complete the project. In-kind services are accepted only as directly related to the project.**
- **Document the experience of the provider, costs of comparable services and the process used to review the accuracy of the budget.**
- **Explain the qualifications of person who prepared the budget.**

Please see attached budget.

### **Answers for Parts E—I must not exceed six (6) pages**

### **E. Project Description**

- Please provide a summary of the proposed project. The summary should include a detailed scope of the total project, including the non-CDBG funded components.
- Demonstrate that the activity has been prioritized by the community at the local level.
- Include information on the number of individuals or families to be served and who they are, i.e. disabled, low-income, homeless, etc.

The ABGC plans to move its operations from its current location above McMurphy's bar at 39 North Pleasant Street in downtown Amherst to a location more suitable for the Club's activities. The Club will serve 100 youth and their families with a location that is within walking distance to both the middle and high schools. The project will enable the Club to expand its services to include those already offered such as board, table and video games, social events, homework assistance, classes in a variety of subjects, including cooking, guest volunteers that discuss a variety of topics including substance abuse, discrimination, and bullying. ABGC also offers opportunities for youth to get involved in Amherst community projects. The new location will allow ABGC to expand its services to include outdoor activities, designated quiet spaces, a better equipped kitchen for youth to prepare and enjoy meals, larger gathering spaces, and most notably allow wheelchair access to the Club.

The proposed project meets the 2015 Community Development Strategy's Advisory Committee's identification of social service priorities in the areas of family stabilization, youth development, services that help develop economic self-sufficiency, and food and nutrition programs. The ABGC provides after school care and supervision, and structured activities to youth for a membership fee of \$25 a year, although no child is turned away for the inability to pay and less than 25% of members pay the annual fee. The main focus of ABGC is positive youth development but what we experience is a ripple effect between working directly with youth and the positive impact our work has on the families of youth served. Activities and support offered by the Club focus on the needs of population of the youth and their families who come through our doors. Because we serve some of the most marginalized people in our community, we often are in a position of providing support to families outside our scope of services. One example is of a young male who, through the support of the Club was able to get connected with the appropriate resources because of the safety and security offered by the ABGC. Staff shared this about his experience:

*He came in one day and said he needed my help. I asked what I could do for him, and he said he needed help finding a job. I asked him what kind of job, he answered full time, any kind. I asked how he could work full time and go to school. At that point, he said he was quitting school to go to work. I asked why, and he said he couldn't bear hearing his mother cry every day over that fact that the family didn't have enough money, and he felt it was his responsibility to help out. We ended up having a conversation about why his family has moved here from El Salvador, what his parents had sacrificed to move here, and I helped him to confirm that his parents had moved here so he could have a better life. Then I asked what kind of life he might have if he quit school at 16. I ended the conversation by telling him to go talk to his parents about quitting school (he had not yet, as he was planning on telling them that he just didn't want to go anymore so they wouldn't feel guilty.) I told him that if his parent agreed with him quitting school and working, I would do my best to help him find a job.*

*About 3 days later, he came in again...and said he needed my help. I was convinced he was going to quit school. When I asked what kind of help he needed, he said, "Remember when you told me I could go somewhere and see a doctor for free? I need to know where that is."*

*When I asked why, again fearing the worst, he replied, "After talking to my mom and dad, we decided I would stay in school and I want to run track, and we have no insurance for a doctor."*

*So I sent him to the doctor at the Survival Center, and this young man will be graduating from Amherst High in June.*

While the Club's primary focus is not in self-sufficiency, we provide support in the areas of educational attainment, college exploration, job search techniques, and problem solving skills to help launch youth into successful, self-sufficiency into their adulthood. The Club incorporates a cooking program which includes the knowledge, skills, and abilities to complete menu planning, budgeting for groceries including comparison shopping, following recipes, and cooking a nutritious meal designed to sustain both themselves and the local economy. The young people typically end up enjoying the meals they produce and are able to connect the process of planning, completing the necessary tasks and sharing a meal together. The majority of youth served by the Club do not have the opportunity to participate in extracurricular activities or develop skills that require out of pocket expenses for their families. The Club exposes youth to a variety of pro-social activities that do not place any undue financial burden on their families.

#### F. Project Need

- What is the need for the proposed project/program?
- Define the need or problem to be addressed by the proposed project. Explain why the project is important.

The Clubs current location limits access to those whom are capable of climbing stairs, as it is not wheelchair accessible. The Club operates out of an approximate 1025 square foot space located above McMurphys bar in downtown Amherst. While the location makes it accessible for our youth to walk to or take the bus after school, it also poses a problem for potential visitors and families. Our space is not wheelchair accessible and parking in downtown is a deterrent for some families to visit the Club. Plans for the Club's future include relocating to a larger, wheelchair accessible space while still maintaining a location that is convenient for youth to get to. We would like our future space to be more inviting for families, some of whom have only met Club staff and volunteers during activities held in borrowed space but have not actually seen the space where their children spend a significant amount of time. The current space also limits activities to indoors as there is no outdoor space. Because of our space issues, we have had to limit the number youth served to what our space can realistically accommodate. The current space greatly inhibits programs offered by the Club and makes maintaining confidentiality in conversations with staff and young people a challenge. One staff person had this to say when discussing how the current space impacts programming:

*"I have had to have intense talks with kids about stuff going on with them on the back deck, or in a room with 8 other people. When someone tells you they tried to commit suicide, that is not the best place to talk about it. As a matter of fact, that youth told me and then said he would come back when there weren't so many people around. Fortunately, he did and we got to talk....If someone wants help with homework, there is no quiet space, and with kids, distraction is a problem. Often someone will try to start their homework and can't get it finished as they get too distracted. We had an offer of free dance classes, but no space. We have an offer of some drama work, but no place to hold it.*

With a larger space, we will be able to increase the number of youth served from 60-70 a year to 100. The Club's membership has steadily risen over the past few years. In the past, youth would age out of the Club once they entered high school and became involved in activities outside of the Club. The trend over the last few years has been that youth are becoming involved as they approach entry into middle school but they are remaining active throughout their high school years. This has greatly expanded the age range of Club members as well as placed increased the demand for services offered by the Club. We

have had to limit the number of youth who can enter the Club at the same time. We would rather find a more suitable space and continue to expand our services than to turn youth away. A larger space would also enable us to offer activities targeted toward different age groups simultaneously.

#### **G. Community Involvement and Support**

- Demonstrate the involvement and opportunities available for the community and/or potential beneficiaries in the identification, planning and development of the proposed project.
- Define the process to be used to maintain involvement of the project beneficiaries in the implementation of the project.

Youth served by ABGC are periodically surveyed and encouraged to provide input on the Club's operational practices. The feedback of youth and their families is welcomed and valued as part of our core practices and planning processes. Because youth served by the Club know best as to what keeps them coming back, we rely on them inform us on what they would like to see. We have learned that the youth would really like outdoor space preferably with a driveway where they can have a basketball hoop. They also have enjoyed cooking as part of our regularly offered activities so we need a space with a functioning kitchen in order to continue providing these options. They would also like space dedicated to technology/video gaming, quiet space for completing homework and having discussions, as well as meeting space for larger gatherings. The ABGC Board of Directors consists of former Club members who continue to be invested in the Club because of the impact their experience in childhood had on them. Community partners of the ABGC include:

Amherst Chamber of Commerce  
Amherst Business Improvement District  
Amherst House of Pizza  
Amherst Office Park  
Amherst-Pelham Regional School District  
Amherst Welding  
Atkins Farm  
Bacon/Wilson Attorneys at Law  
Berkshire Brewing Company  
Ben and Bill's Chocolate Emporium  
The Chopping Block Salon  
Citizens Bank  
The Clarion Hotel  
J.F. Conlon & Associates  
Covels Building Supply  
Cushman Market and Café  
Encharter Insurance  
The Farm Table  
Gazed Doughnut Shop  
The Office of Deputy Sheriff of Hampshire County  
Integrity Development & Construction  
Hangar Pub and Grill

The Harp Irish Pub  
Johnny's JT Tavern  
Jones Library  
Judies Restaurant  
Kelly's Restaurant  
Kieras Oil, Inc.  
Knight of Columbus, Amherst Council  
LSHD Advertising  
Mission Cantina  
New England Promotional Marketing  
Northampton Cooperative Bank  
Northampton Country Club  
Old Towne Tavern Bar  
Pasta e Basta  
Rafters Sports Bar & Restaurant  
Robert L. Stern Financial Services  
Sara's Wish Foundation  
Tapestry Health  
University of Massachusetts, Amherst  
The UPS Store  
Western Massachusetts Family Golf Center

## H. Project Feasibility

- Why is the proposed project/program feasible?
- Demonstrate that the project is capable of proceeding at the time of award, can be effectively managed, and can be physically and financially accomplished within the grant period.
- Describe what evidence exists to show that the community at large or project beneficiaries will use the project. Include documentation of **demand** for the activity through summary descriptions of surveys, inquiries, waiting lists or past participation.
- Identify and describe the solicitation process used or applicable to the project.
- Identify the roles and responsibilities of all personnel involved in the project as well as internal controls.
- Citing past accomplishments, document that the agency has the necessary past expertise to conduct the activity and has successfully completed past activities with CDBG or other programs in a timely manner.
- Describe and identify the project milestones and timeline including unfinished project contracting and other project steps. State the duration of time needed for each milestone, and identify when each milestone will be completed.

The ABGC has successfully served to Amherst community for 106 years and plans to do so for at least another 100 years. Because of our track record as a leading youth serving organization, we anticipate the proposed project of moving our operations to be a feasible one with little disruption in services to our youth. Programming offered by the Club will be enhanced by acquiring a larger, wheelchair accessible space.

We have already begun the process of acquiring new space for the Club. We are working with a local realtor to obtain space once funding is secured. Once the desired space is identified, we will work with the landlord to make any necessary improvements to the property prior to moving the Club. Our current youth membership count is 62. We have youth who have inquired about joining the Club but we cannot accommodate large numbers of youth in our current space. In response to the space constraints, we have had to limit our activities and the number of youth served. The demand for services is apparent in the number of youth remaining active Club members for almost ten years of their lives, from age 9-18, whereas in the past members used to drop out of the Club once they hit their late teen years.

Kathy Edgell, Executive Director of Amherst Boys and Girls Club will provide direct oversight of the Project. Prior to taking her current position with ABGC, Ms. Edgell served as Director of the Crocker Care After School Program from 1988 through 2012. Ms. Edgell holds a Bachelor's degree in Early Childhood Education from the University of Massachusetts Amherst and has positive relationships with school personnel throughout the Amherst Pelham Regional School District. Under the leadership of Kathy Edgell, the Club's membership has steadily grown by 210 percent since Kathy took on the role of Executive Director. She has managed to increase membership without any active community outreach. Once new space is secured, she will begin actively recruiting new members. She has avoided active recruitment due to the current space constraints.

The ABGC will actively seek other sources of funding to sustain the project beyond the timeline of this CDBG funding. We have an ongoing relationship with a professional consultant to assist with securing funding and further developing our initiatives.

**Project Timeline:**

Milestone	Dates of Completion
Compare Rental Spaces and begin negotiations with potential landlords	July, August 2015
Secure Space Actively recruit new ABGC members	September 2015
Complete necessary renovations Actively recruit to new AGBC members	October, November 2015
Move to new space Hire one Part-time staff to assist with supervision of increased number of members and larger space Hold 1 <sup>st</sup> Open House	December 2015
Official launch of programming in new space	January 2016
Resume Programming	February 2016
Resume Programming Open House	March 2016
Resume Programming	April 2016
Resume Programming	May 2016
Resume Programming Open House	June 2016
Resume Programming	July 2016
Resume Programming	August 2016
Resume Programming Open House	September 2016
Resume Programming	October 2016
Resume Programming	November 2016
Resume Programming Open House	December 2016

**I. Project Impact**

- What will be the impact of the proposed project/program?
- Describe the impact the activity will have on the specifically identified needs. What measurable improvements will result from the activity and will benefit the intended beneficiaries? How much of the need will be addressed?
  - Describe the changes in the target population that indicate the program’s success. How will these changes be measured?
  - How will the impact of this service on individual clients be tracked over time?
- Define the direct and indirect outcomes that will result from the project.
- Identify quantitative and qualitative measures to determine that the outcomes are achieved.
- Will this service enable clients to become self-sufficient?
- How is this service linked to other human/social service programs in the community?



Youth will benefit from increased exposure to and engagement in pro-social activities, positive peer relations, continuity of adult support, the opportunity to explore/develop new interests, enhanced protective factors, and recognition of individual strengths. Families of youth will benefit from supervision and meals provided to youth, knowing their children are safe, and access to program staff. With the new location, families will have the opportunity to become more acquainted with the Club. We have always welcomed families into the Club but the current space has been a deterrent for some. The family/provider relationship serves to reinforce support to youth and provide an additional layer of protection against at-risk behavior. The Amherst community will benefit from reduced negative behaviors typically performed during out of school hours and increased confidence in the marginalized youth population. Outcomes of the program include: increase youths' exposure to pro-social activities, reduce negative behavior, engage youth in new interests, develop life skills, and provide interactive outlets for youth who may otherwise not have the opportunity to explore or develop what stimulates and motivates them. The Club will provide age-appropriate, structured activities for youth who would otherwise be unsupervised during afterschool hours.

The ABGC maintains a list of members. Members are required to sign in and out of the Club during visits to the Club. They are also periodically surveyed about their experiences with the Club. The Club keeps an active suggestion box for youth to submit their comments, requests, and feedback. Facilitators will often use pre and post testing to gain insight on the impact of workshop/class sessions. Youth openly disclose their needs and challenges. We work with youth individually to attain their goals including improving their grades, supporting them through graduating high school, applying for and getting accepted into college, obtaining financial aid, completing job search and applications, and refraining from negatively impactful behaviors. The primary avenue for obtaining feedback remains open communication with Club staff. With this project, the Club will increase the number of youth served by 61 percent from July 1, 2015 through December 31, 2016.

As described above, activities offered by the Club are modeled on positive youth development and target young people who are at a point in their lives when they are preparing for young adulthood. Everything we do aims to support their preparation for becoming self-sufficient, productive adults in our community. The ABGC is often the entry point to other community services for youth and their families. Typically youth are the first to access the Club and then upon getting to know them, gathering data required for club membership, and determining their immediate needs, we are in a position of making referrals to local organizations that can provide the family with the appropriate support needed for them to thrive.

Amherst Boys and Girls Club  
Youth Development Program  
July 1, 2015 to June 30, 2016

Personnel:

Executive Director (.20 FTE)	\$7638.
Fringe (10%)	\$ 763.
Support Staff (.30 FTE)	\$4800.
<u>Fringe (10%)</u>	<u>\$480.</u>

Subtotal Personnel \$13,681.

Other Expenses:

Rent	\$21,000.
Renovations	4,000.
Moving	\$1000.
<u>Supplies</u>	<u>\$319.</u>

Subtotal Other Expenses: \$26,319.

**Total Expenses \$40,000**



## *Amherst Boys & Girls Club*

### Operating Budget 2015

#### Revenue:

Dues From Membership	\$600.00
Annual Fund Drive	6,000.00
Valley Gives	1,100.00
Golf Tournament Net	7,000.00
Grants	<u>56,953.00</u>
Total	\$71,653.00

#### Expenses:

Salaries and part-time help	\$42,570.00
UMass Work Study	1,100.00
Utilities	4,750.00
Insurance	3,100.00
Rent	9,650.00
Employer's Share of withholding tax	3,033.00
Program Supplies	3,050.00
Fund Raising Expense	2,700.00
Mass. Filing Fees & misc.	200.00
Consultation Fee	<u>1,500.00</u>
Total	\$71,653.00

39 North Pleasant Street, Amherst, MA 01002 | 413-253-1444 | amherstbgc@yahoo.com | amherstbgc.org

EXECUTIVE DIRECTOR  
Kathy Edgell

PRESIDENT  
William P. Crossman

CO-VICE PRESIDENTS  
Thomas C. Crossman

TREASURER  
Robert A. Gibowicz

SECRETARY  
Carla M. Prell



*Amherst Boys & Girls Club*

**ASSETS – DECEMBER 31, 2014**

<b>Endowment Investment Account</b>	<b>\$274,925.57</b>
<b>Paul R. Banks Memorial Fund</b>	<b>3,354.34</b>
<b>First Niagara checking account</b>	<b>229.88</b>
<b>Citizens Bank checking account</b>	<b><u>3,832.59</u></b>
<b>Total Assets</b>	<b>\$282,342.38</b>

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Thomas C. Crossman  
Thomas H. Kelley

TREASURER  
Robert A. Gibowicz

SECRETARY  
Carla M. Preli

AMHERST BOYS & GIRLS CLUB - 2014

**INCOME**

ABC Endowment		\$ 56,500.00	
Fund Drive			
2013-2014		\$ 555.00	
2014-2015	\$ 3,961.60		
Fund Raising Expenses	\$ (828.99)	\$ 3,132.61	
Donations:			
John Stane	\$ 1,000.00		
Marc Solomon-match	\$ 163.41		
Citizen's Bank-match	\$ 163.00	\$ 1,326.41	
Grant-Amherst Women's Club		\$ 400.00	
Membership Dues		\$ 690.00	
Golf Tournament		\$ 7,120.00	
Golf Fund Expenses	\$ 979.48		
Tournament Fees	\$ 880.00	\$ (1,859.48)	\$ 5,260.52
Reimburse- Break-In		\$ 1,151.75	
R. Moriarty ck not cashed		\$ 100.00	
<b>TOTAL INCOME</b>		<b>\$ 69,116.29</b>	
First Niagara Bank Balance		\$ 229.88	
Outstanding Checks 12/31/13			
1/2/13 #2539 R. Moriarty	\$ 100.00		
*7/18/13 #2609 Jenn Roberts	\$ 120.00	\$ (220.00)	
ckbk balance 12/31/2013		\$ 9.88	
add back cks not cashed 2014		\$ 220.00	
		\$ 229.88	
*issued new check per request of Kathy Edgell by e-mail dated 1/16/14 for \$210. for work done in June 2013 - \$120. of this amount was reported on 2013 report			
Beg Bal-FNB	\$ 9.88		
Beg Bal-Citizen's Banl	\$ 3,103.74		
	\$ 3,113.62		
RECAP			
Beginning Balance		\$ 3,113.62	
Income		\$ 69,116.29	
Expenses		\$ (68,167.44)	
FNB ckbk	\$ 229.88	\$ 4,062.47	
Citizen's Bank ckbk	\$ 3,832.59		
	\$ 4,062.47		

**EXPENSES**

Bank Charges:			
Service Charge	\$ 2.00		
Wire Charge	\$ 18.00		
Stop Payment	\$ 35.00		
Cost of Checks	\$ 92.03	\$ 147.03	
Comm of Mass:			
Annual PC form	\$ 35.00		
Annual Report	\$ 15.00	\$ 50.00	
Focus (internet exp)		\$ 79.80	
Executive Board Meeting		\$ 136.82	
Insurance:			
Accident	\$ 175.00		
Liability	\$ 2,279.00		
Workers' Comp	\$ 709.00		
Less Prem. Refund	\$ (114.00)	\$ 595.00	\$ 3,049.00
Labor Law Poster		\$ 15.90	
Program Supplies	\$ 27.00		
Reimb Program Supplies to Kathy Edgell	\$ 2,986.17	\$ 3,013.17	
Reimb Grant Fund to Kathy Edgell		\$ 50.85	
Reimb. Club Repairs to W.C.		\$ 44.65	
Umass Work Study		\$ 1,108.13	
Rent		\$ 9,600.00	
Hall Rental-Art Show		\$ 473.00	
Utilities:			
Gas	\$ 369.30		
Verizon	\$ 1,253.26		
Comcast	\$ 1,088.78		
Water & Sewer	\$ 88.30		
Electricity	\$ 1,682.65	\$ 4,482.29	
1099 Payees			
Erika Loper	\$ 2,015.00		
Emily Coelho	\$ 1,220.00		
Jennifer Roberts(2013) expensed in 2013	\$ 210.00	\$ (120.00)	\$ 90.00
Hillary Milens-Cleaning	\$ 118.00		
Rose Egan- Consultant	\$ 1,360.00	\$ 4,803.00	
Salary-Kathy Edgell		\$ 38,192.04	
Employers' Tax		\$ 2,921.76	
		\$ 68,167.44	

**CERTIFICATE OF NON-COLLUSION**

The undersigned certifies under penalties of perjury that this Proposal or proposal has been made and submitted in good faith and without collusion or fraud with any other person, business, partnership, corporation, union committee, club or other organization, entity or group of individuals.

1/5/15  
Date

Kathy Esler  
Signature of individual submitting Proposal or proposal

Amherst Boy & Girls Club  
Name of Business

39 N. Pleasant St, Amherst, MA 01002  
Address of Business

**AMHERST BOYS AND GIRLS CLUB  
39 N. PLEASANT ST  
AMHERST, MA 01002  
(413) 254-1444**

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It is the policy of The Amherst Boys and Girls Club not to discriminate against any employee or any applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability, sexual orientation or national origin. This policy shall include, but not be limited to, the following: recruitment and employment, promotion, demotion, transfer, compensation, selection for training including apprenticeship, layoff and termination. Except with respect to sexual orientation, this company further agrees to take affirmative action to ensure equal employment opportunities.

Kathy Edgell has been appointed Equal Employment Opportunity Officer and is responsible for planning and implementing our affirmative action program as well as for its day-to-day monitoring of affirmative action related decisions and activities. All personnel who are responsible for hiring and promoting employees and for the development and implementation of programs or activities are charged to support this program. They shall provide leadership in implementing affirmative action goals and initiatives.

The Amherst Boys and Girls Club will comply with state regulations and federal laws relating to equal employment opportunities and affirmative action. The company shall continue to work cooperatively with government and community organizations to take affirmative action to ensure equal employment and advancement opportunities.

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William Crossman  
Board President

**CERTIFICATE OF TAX COMPLIANCE**

Pursuant to Massachusetts General Law chapter 62C, sec 49A, I hereby certify under penalties of perjury that, to the best of my knowledge and belief, I am in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

04 2298465

Social Security or Federal I.D. number

William Crossman

Signature: Individual or Corporate Officer

1/5/15

Date

PLEASE PRINT

Corporate Name: Amherst Boys & Girls Club

Address: 39 North Pleasant Street

City, State, Zip Code: Amherst, MA 01002



# Amherst Boys and Girls Club Organizational Chart

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