

Town Meeting Coordinating Committee Fiscal Year 2014

The Town Meeting Coordinating Committee (TMCC) works to help Town Meeting function effectively as Amherst's legislative body. Its seven members are elected by Town Meeting for 2 year terms. There were 24 regular meetings and two of a subcommittee this past year.

TMCC spends most of its time helping members of Town Meeting prepare to make informed votes on warrant articles. It also works to be sure that town meeting procedures and facilities serve sessions well. The committee encourages suggestions and listens to concerns from the public, taking them seriously.

During the past year TMCC:

- Held Warrant Review meetings in the fall and spring, with the League of Women Voters as cosponsors.
- Held a bus tour for members of Town Meeting to visit sites related to warrant articles coming to Annual Town Meetings.
- Organized precinct meetings before fall and spring town meetings.
- Prepared information for the packets sent to Town Meeting members prior to both town meetings.
- Prepared ***Rules for Speaking at Town Meeting*** for the second packet in the fall and for the Town Website.
- Prepared ***Guidelines for Visual Presentations at Town Meetings*** with the help of Kris Pacunas for the 2nd packet for Annual Town Meeting and the Town Website.
- Posted information and announcements related to spring and fall town meetings on the Town Meeting Member Listserv.
- Did a revision of the old ***The Zoning Primer*** with the support of the Planning Board.
- Organized a public forum, ***Zoning Questions & Answers***, cosponsored by TMCC and the Planning Board.
- Worked on a revision of a guide for petition articles, ***Bringing a Citizen Petition Article to Town Meeting***.
- Reviewed evaluation forms for TMCC events and Select Board discussions following town meetings.
- Met with Moderator Jim Pistrang following town meetings.
- Sent postcards to Town Meeting members with expiring terms and did publicity urging residents to become candidates.
- Met with members of the League of Women Voters and the Town Clerk to help get information for the LWV ***They Represent You*** so it could be published soon after the election and be available early in Annual Town Meeting.
- Tried to reach each new Town Meeting member for a personal welcome.
- Held an Orientation Meeting for new members of Town Meeting with speakers Moderator Jim Pistrang and long-time Town Meeting member Barbara Ford.
- Sent surveys to Town Meeting members in the spring to learn how they get information for town meetings.

TMCC Members

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| Margaret R. Roberts , Chair | Mary Streeter, Vice-Chair |
| Patricia G. Holland, Clerk | Nonny Burack, Stacker |
| TracyLee S. G. Boutilier | Melissa H. Perot |
| Alan W. Powell | |