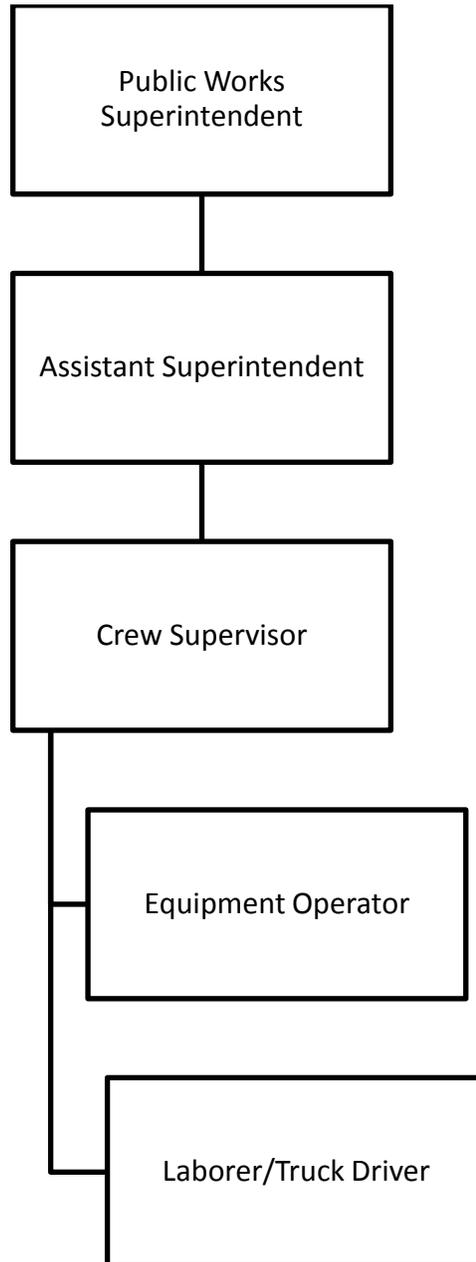


**SOLID WASTE
FUND**

SOLID WASTE FUND

MISSION STATEMENT: To provide for the environmentally safe disposal of solid waste and to develop and promote programs that are viable alternatives to landfilling, all to be funded through a user fee based revenue system.



SOLID WASTE SUMMARY

	FY 15 Actual	FY 16 Actual	FY 17 Actual	FY 18 Budget	FY 19 Manager	Change FY 18 - 19	Percent Change
Operating Revenues	\$ 487,337	481,794	480,459	469,662	487,070	17,408	3.7%
Interest and Late Fees	\$ 77	164	612	200	200	0	0.0%
SUBTOTAL REVENUES	\$ 487,413	481,957	481,071	469,862	487,270	17,408	3.7%
Borrowing							
Authorizations	\$ 0	0	0	0	0	0	0.0%
Other Available Funds	\$ 0	0	0	0	0	0	0.0%
Taxation	\$ 0	0	0	0	0	0	0.0%
Surplus Funds	\$ 14,603	0	0	0	0	0	0.0%
TOTAL RESOURCES	\$ 502,016	481,957	481,071	469,862	487,270	17,408	3.7%
Operating Budget	\$ 499,572	477,328	456,574	469,862	487,270	17,408	3.7%
Gen. Fund Services	\$						
Debt Service	\$ 0	0	0	0	0	0	0.0%
Capital Program	\$ 0	0	0	0	0	0	0.0%
TOTAL APPROPRIATION	\$ 499,572	477,328	456,574	469,862	487,270	17,408	3.7%
Indirect Costs Appropriated in General Fund	0	0	0	0	0	0	0.0%
TOTAL EXPENDITURES	\$ 499,572	477,328	456,574	469,862	487,270	17,408	3.7%

SIGNIFICANT BUDGET CHANGES:

The Solid Waste Fund budget of \$487,270 reflects an increase of 3.7% from the previous year. The Town continues to vigorously support recycling initiatives and the operation of the transfer station. Recent experience has shown a reduction in tonnage dropped off at the transfer station, resulting in lower costs to the Town for disposal of waste. The recommended FY 19 Solid Waste Fund budget uses no surplus funds. Fund balance as of July 1, 2017 was \$59,035 (12% of operating revenue).

The landfill remains a significant capital asset and the Town has long term obligations to cap and perform environmental monitoring of the landfill site. The fund has a small balance to support this. While the landfill has closed, a solid waste transfer and recycling operation continues to operate. Since FY 05, operating revenues have not been sufficient to reimburse the General Fund for services provided. The Department of Public Works and the Recycling and Refuse Committee continue to discuss options for maintaining the transfer station.

SOLID WASTE FUND**RESOURCES**

GOAL STATEMENT: To provide a fee structure that minimizes or eliminates the need for support from the General Fund.

LONG RANGE OBJECTIVES:

- To monitor adequacy of tipping and entrance fees to support operating and capital needs.

FY 19 OBJECTIVES:

- To generate new revenues to the Solid Waste Fund from other uses on Town-owned properties, including but not limited to development of photovoltaic solar power generation.

SERVICE LEVELS:

	FY 13	FY 14	FY 15	FY 16	FY 17
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>
Funding Composition (%)					
Operating Revenues	89	100	97	100	100
Interest	0	0	0	0	0
Surplus	11	0	3	0	0
Other Available Funds	0	0	0	0	0
Taxation	0	0	0	0	0

SOLID WASTE FUND

RESOURCES

	FY 15 Actual	FY 16 Actual	FY 17 Actual	FY 18 Budget	FY 19 Manager	Change FY 18 - 19	Percent Change
Tipping Fees	\$ 244,484	227,764	192,561	230,000	230,000	0	0.0%
Variances	\$ 36,320	39,680	39,630	0	17,408	17,408	--
Recycling	\$ 24,688	25,259	49,148	25,000	25,000	0	0.0%
SLF Miscellaneous	\$ 1,211	2,164	13,727	24,662	24,662	0	0.0%
Entrance fee	\$ 158,575	160,091	159,840	150,000	150,000	0	0.0%
Cell Tower Rental	\$ 22,059	26,835	25,553	40,000	40,000	0	0.0%
Interest and Late Fees	\$ 77	164	612	200	200	0	0.0%
	\$ 487,413	481,957	481,071	469,862	487,270	17,408	3.7%

SIGNIFICANT BUDGET CHANGES:

None.

SOLID WASTE FUND**4435: SOLID WASTE FACILITIES**

MISSION STATEMENT: To operate a solid waste transfer and recycling facility and to promote programs that offer viable alternatives to landfilling.

RECENT ACCOMPLISHMENTS & CURRENT CHALLENGES:**Accomplishments**

- Completed first year of DEP Waste Reduction Enforcement Coordinator Grant.
- Installed Cell Tower at New Landfill.
- Completed 1st year of grant from DEP to offset the cost of disposing of mattresses.
- Promoted recycling and green practices by continuing to sell rain barrels, earth machines, recycling bins, and home compost collection units.
- Continued to co-sponsor the Town's safe needle program with the Health Department.
- Coordinated leaf drop off to local farmers and residents.
- Served 213 participants at the annual Household Hazardous Waste collection day.
- Sponsored 2 pellet bag drop off events.

LONG RANGE OBJECTIVES:

- To implement the Recycling and Refuse Management master plan.
- To increase the Town's recycling and waste diversion rates and consistent recycling town wide.
- To improve enforcement of the Town's waste bans and requirements on the waste haulers in town.
- To examine which waste streams in town might be eliminated.
- To increase recycling revenues.
- To explore options for recycling revenue other than those received from the state run Material Recycling Facility.
- To replace the transfer station scale.

FY 19 OBJECTIVES:

- To continue second year of DEP Waste Reduction Enforcement Coordinator Grant.
- To increase recycling revenues.

SERVICE LEVELS:

	FY 13	FY 14	FY 15	FY 16	FY 17
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>
Solid Waste Received & Transferred (tons)	31	40	50	10**	178
Construction & Demo (tons)	1,533	1,400	1,500	549**	1,230
Recycling Paper (tons)	423	354	333	401	383
Mixed Glass, Cans and Plastic	158	153	152	152	153
Metal	82	84	59	91	60
Oil (gallons)	400	450	500	600	500
Household Hazardous Waste (gallons)	1,100	1,200	1,000	1,800	2,000
Paint—Oil/Latex (gallons)	468	350	0	0	0
Tires (tons)	3.79	4.2	4.1	3.5	1.3
Compost Bins sold	40	25	40	32	31
Electronics (tons)	16	13	32	14	19
Leaves (tons)	110	130	86	2.2	117
Fluorescent Bulbs (units)					2,413
Appliances with Freon (units)					316

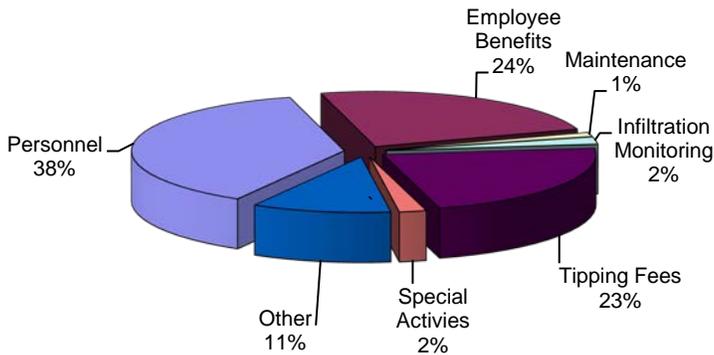
** FY 16 MSW & Construction/Demo are estimates due to data loss.

SOLID WASTE FUND

4435: SOLID WASTE FACILITIES

	FY 15 Actual	FY 16 Actual	FY 17 Actual	FY 18 Budget	FY 19 Manager	Change FY 18 - 19	Percent Change
Personnel Services	\$ 181,252	180,066	182,997	178,430	182,944	4,514	2.5%
Operating Expenses	\$ 318,320	297,262	273,577	291,432	304,326	12,894	4.4%
Capital Outlay	\$ 0	0	0	0	0	0	0.0%
TOTAL APPROPRIATION	\$ 499,572	477,328	456,574	469,862	487,270	17,408	3.7%
SOURCES OF FUNDS							
Solid Waste Revenues	\$ 484,969	477,328	456,574	469,862	487,270	17,408	3.7%
Solid Waste Surplus	\$ 14,603	0	0	0	0	0	0.0%
Other Available Funds	\$ 0	0	0	0	0	0	0.0%
POSITIONS							
Full Time	3.00	3.00	3.00	3.00	3.00	0.00	
Part Time with Benefits	1.00	0.00	0.00	0.00	0.00	0.00	
Full Time Equivalents	3.40	3.00	3.00	3.00	3.00	0.00	

MAJOR COMPONENTS:



Personnel Services include a crew supervisor, one equipment operator, and one laborer/truck driver and extra help at the landfill.

\$116,888 is budgeted for health, retirement, life insurance, and other employee benefits.

Maintenance, \$6,000, includes funds to repair buildings and equipment.

Infiltration Monitoring, \$10,000, includes funds for testing soil and gases emitted from the landfills.

Other includes \$13,000, for diesel fuel, \$18,766 for utilities, and smaller amounts for tools and equipment and office supplies.

Tipping fees, \$110,000, are the cost of transporting and disposing of waste and recyclables collected at the Amherst transfer station.

SIGNIFICANT BUDGET CHANGES:

Personnel Services increase due to steps and union contracts.
 Operating Expenses increase because of changes in employee benefits.

SOLID WASTE FUND**GENERAL FUND SERVICES**

GOAL STATEMENT: To compensate the General Fund for services provided by various departments.

LONG RANGE OBJECTIVES:

FY 19 OBJECTIVES:

SERVICE LEVELS:

	FY 13 <u>Actual</u>	FY 14 <u>Actual</u>	FY 15 <u>Actual</u>	FY 16 <u>Actual</u>	FY 17 <u>Actual</u>
Number of departments reimbursed	0	0	0	0	0

SOLID WASTE FUND**GENERAL FUND SERVICES**

	FY 15 Actual	FY 16 Actual	FY 17 Actual	FY 18 Budget	FY 19 Manager	Change FY 18 - 19	Percent Change
General Fund Services	\$ 0	0	0	0	0	0	0.0%
Transfer to Trust Fund	\$ 0	0	0	0	0	0	0.0%
TOTAL APPROPRIATION	\$ 0	0	0	0	0	0	0.0%
SOURCES OF FUNDS							
Solid Waste Revenue	\$ 0	0	0	0	0	0	0.0%

SIGNIFICANT PROGRAM CHANGES:

This fund no longer generates sufficient revenue to compensate the General Fund for services provided.

SOLID WASTE FUND

DEBT SERVICE

GOAL STATEMENT: To provide funds for principal and interest payments for temporary and long-term debt.

LONG RANGE OBJECTIVES:

FY 19 OBJECTIVES:

SERVICE LEVELS:	FY 13 <u>Actual</u>	FY 14 <u>Actual</u>	FY 15 <u>Actual</u>	FY 16 <u>Actual</u>	FY 17 <u>Actual</u>
Number of existing issues	0	0	0	0	0
Number of new issues	0	0	0	0	0

SOLID WASTE FUND**DEBT SERVICE**

		FY 15 Actual	FY 16 Actual	FY 17 Actual	FY 18 Budget	FY 19 Manager	Change FY 18 - 19	Percent Change
Principal	\$	0	0	0	0	0	0	0.0%
Interest	\$	0	0	0	0	0	0	0.0%
TOTAL APPROPRIATION	\$	0	0	0	0	0	0	0.0%
SOURCES OF FUNDS								
Solid Waste Revenue	\$	0	0	0	0	0	0	0.0%
Taxation		0	0	0	0	0	0	0.0%
Surplus	\$	0	0	0	0	0	0	0.0%

MAJOR COMPONENTS:

None.

SIGNIFICANT PROGRAM CHANGES:

None.

SOLID WASTE FUND

CAPITAL PROGRAM SUMMARY

GOAL STATEMENT: To provide for the maintenance and improvement of the Town's solid waste disposal system.

LONG RANGE OBJECTIVES:

- Prepare for equipment replacements including a roll off truck and a scale.

SERVICE LEVELS:	FY 13 <u>Actual</u>	FY 14 <u>Actual</u>	FY 15 <u>Actual</u>	FY 16 <u>Actual</u>	FY 17 <u>Actual</u>
Number of Projects:					
Department Equipment	0	0	0	0	0
Existing Facilities	0	0	0	0	0
New Facilities	0	0	0	0	0

SOLID WASTE FUND**CAPITAL PROGRAM SUMMARY**

		FY 15 Actual	FY 16 Actual	FY 17 Actual	FY 18 Budget	FY 19 Manager	Change FY 18 - 19	Percent Change
Departmental Equip.	\$	0	0	0	0	0	0	0.0%
Existing Facilities	\$	0	0	0	0	0	0	0.0%
New Facilities	\$	0	0	0	0	0	0	0.0%
TOTAL APPROPRIATION	\$	0	0	0	0	0	0	0.0%
SOURCES OF FUNDS								
Solid Waste Revenue	\$	0	0	0	0	0	0	0.0%
Borrowing Auth.	\$	0	0	0	0	0	0	0.0%
Surplus Funds	\$	0	0	0	0	0	0	0.0%
General Fund Transfers	\$	0	0	0	0	0	0	0.0%
Other Available Funds	\$	0	0	0	0	0	0	0.0%

MAJOR COMPONENTS:

None.