

## Nomination to Town Meeting Advisory Committee (TMAC) 2018 Annual Town Meeting

**INSTRUCTIONS:** Use this form to nominate an Amherst resident to the Town Meeting Advisory Committee. Please note that:

- *The nominee must be an Amherst resident.*
- *You must obtain the signature of the nominee BEFORE submitting the nomination.*
- *If you are nominating yourself, sign twice.*
- *Use a separate form for each nomination.*

### Nomination:

I nominate \_\_\_\_\_ to the Town Meeting Advisory Committee.  
*(Please Print)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Nominator*

\_\_\_\_\_  
*Nominator's Precinct*

### Acceptance:

**I accept the nomination** and understand that I may submit a **50-word Candidate Statement** to [townmeeting@amherstma.gov](mailto:townmeeting@amherstma.gov) (which is the preferred method) or to the Town Clerk no later than: **4:30 p.m. on TUESDAY, May 8, 2018.**

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Nominee*

\_\_\_\_\_  
*Nominee's Precinct*

This nomination may be submitted to the Moderator, a Town Meeting Coordinating Committee member, or the Town Clerk at any session of Town Meeting or at the Town Clerk's Office up until and **no later than 4:30 P.M. on Tuesday, May 8, 2018.** Candidates' names will be announced at the following Town Meeting session.

The **TMAC Election** will take place at the **May 14, 2018** Town Meeting session and results will be posted on the website – [www.amherstma.gov/tm](http://www.amherstma.gov/tm) .  
Voting will take place from **6:30 to 9:00 P.M.** at the rear of the Middle School auditorium.

### Town of Amherst General Bylaws – The Town Government – Town Meeting Advisory Committee

**Committee Elections.** Nominations to the Committee shall be made in writing and delivered to the Town Clerk, with the consent of the nominee recorded on the nomination paper. Nominations may be made by any or all of the following:

1. The Moderator;
2. The Town Meeting Coordinating Committee (TMCC); and
3. By filing with the Town Clerk an individual's statement of nomination.

The nominees shall be residents of Amherst. The Town Clerk shall prepare a list of all nominees to be presented to Town Meeting members, without identifying the source of nomination. The Town Clerk shall prepare a ballot of those nominated, which ballot shall be presented to each Town Meeting member at Annual Town Meeting on **May 14, 2018** from 6:30-9:00 P.M.. Each Town Meeting member shall cast a number of votes less than or equal to the number of seats available. Ties shall be resolved by a coin toss.

**Term of Office.** Committee members' terms shall begin upon the dissolution of the Town Meeting at which they were elected and expire when the Town Meeting form of government ends. Members shall be sworn in by the Town Clerk.

**Termination of Membership.** Membership on the Committee shall terminate when the member submits a letter of resignation to the Town Clerk or when the Town Meeting form of government ends.

**Committee Vacancies.** When a position on the Committee becomes vacant for any reason other than expiration of a term, the Moderator shall appoint, from among those unelected candidates of the most recent Committee election who are still residents and still willing to serve, the candidate who received the highest number of votes in said election, ties to be resolved by a coin toss. If no unsuccessful candidate from the most recent election meets these qualifications, the Moderator shall appoint a Committee member from among the current Town Meeting members. Appointed Committee members shall serve the remainder of the uncompleted term.

**Duties of the Committee.** It shall be the duty of this committee to investigate how the Town Meeting warrant articles would affect the Town if passed, excepting the Town finances, which are reserved for the Finance Committee. The TMAC shall analyze the benefits and impacts to the Town of warrant articles and shall report its findings to Town Meeting. The principal focus of its report shall be on the analysis of pros and cons that it identifies.

## **Town Meeting Advisory Committee Nominations & Election**

### **Nomination Procedures**

- Nominations and Candidate Statements will be accepted up until the convening of each session of Town Meeting.
- Nominations and Candidate Statements will also be accepted at the Town Clerk's office during regular office hours.
- Deadline for submission of Nominations and Candidate Statements is **4:30 p.m. on Tuesday, May 8, 2018** at the Town Clerk's office.
- Nominations must be made on the official nomination form. Submission of a candidate's statement does not constitute a nomination.
- All residents who are interested in serving are encouraged to nominate themselves. Remember to sign both the nomination and accept nomination sections.
- Nominees are strongly encouraged to submit their Candidate Statement as an e-mail attachment to [townmeeting@amherstma.gov](mailto:townmeeting@amherstma.gov).

### **Voting Procedures**

- Write-in votes are permitted but they are not encouraged. Successful write-in candidates will be required to provide written acceptance which will delay the process of determining the outcome of the election.
- Voting will take place at the **May 14<sup>th</sup>, 2018** Town Meeting session only.
- Voting will be from **6:30 p.m. – 9:00 p.m. Voting will end at 9:00 p.m.**
- There will be no absentee voting.

James W. Pistrang  
Moderator  
[moderator@amherstma.gov](mailto:moderator@amherstma.gov)

Sandra J. Burgess  
Town Clerk  
[townclerk@amherstma.gov](mailto:townclerk@amherstma.gov)