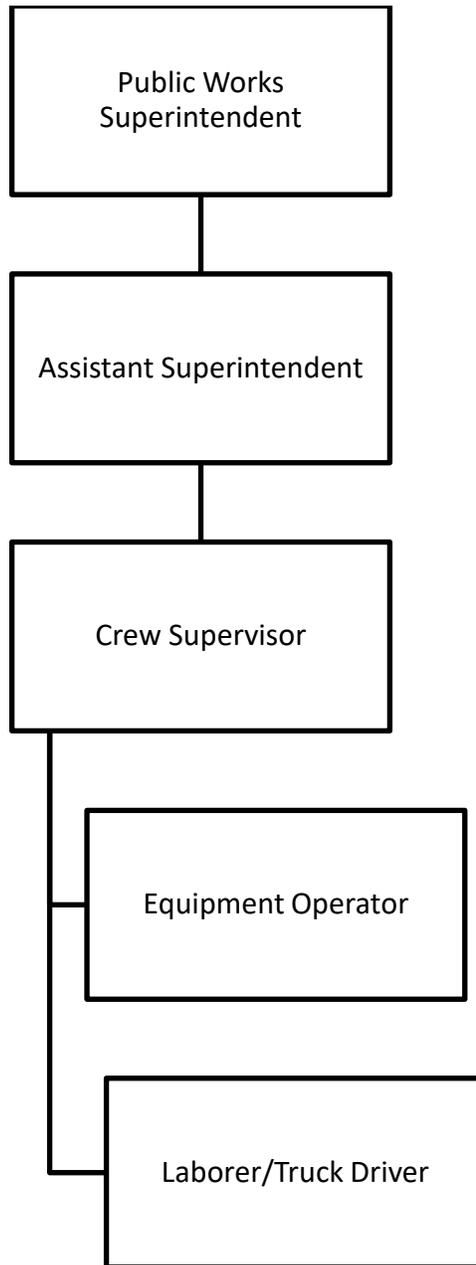


**SOLID WASTE
FUND**

SOLID WASTE FUND

MISSION STATEMENT: To provide for the environmentally safe disposal of solid waste and to develop and promote programs that are viable alternatives to landfilling, all to be funded through a user fee based revenue system.



SOLID WASTE SUMMARY

		FY 16 Actual	FY 17 Actual	FY 18 Actual	FY 19 Budget	FY 20 Proposed	Change FY 19 - 20	Percent Change
Operating Revenues	\$	481,794	480,459	525,117	487,270	487,270	0	0.0%
Interest and Late Fees	\$	164	612	1,563	0	0	0	0.0%
SUBTOTAL REVENUES	\$	481,957	481,071	526,680	487,270	487,270	0	0.0%
Borrowing								
Authorizations	\$	0	0	0	0	0	0	0.0%
Other Available Funds	\$	0	0	0	0	0	0	0.0%
Taxation	\$	0	0	0	0	0	0	0.0%
Surplus Funds	\$	0	0	0	0	6,392	6,392	--
TOTAL RESOURCES	\$	481,957	481,071	526,680	487,270	493,662	6,392	1.3%
Operating Budget	\$	477,328	456,574	471,036	487,270	493,662	6,392	1.3%
Gen. Fund Services	\$							
Debt Service	\$	0	0	0	0	0	0	0.0%
Capital Program	\$	0	0	0	0	0	0	0.0%
TOTAL APPROPRIATION	\$	477,328	456,574	471,036	487,270	493,662	6,392	1.3%
Indirect Costs Appropriated in General Fund		0	0	0	0	0	0	0.0%
TOTAL EXPENDITURES	\$	477,328	456,574	471,036	487,270	493,662	6,392	1.3%

SIGNIFICANT BUDGET CHANGES:

The Solid Waste Fund budget of \$493,662 reflects an increase of 1.3% from the previous year. The Town continues to vigorously support recycling initiatives and the operation of the transfer station. Recent experience has shown a reduction in tonnage dropped off at the transfer station, resulting in lower costs to the Town for disposal of waste. The recommended FY 20 Solid Waste Fund budget uses \$6,392 of surplus funds. Fund balance as of July 1, 2018 was \$116,364 (22% of operating revenue).

The landfill remains a significant capital asset and the Town has long-term obligations to cap and perform environmental monitoring of the site. The fund has a small balance to support this. While the landfill has closed, a solid waste transfer and recycling operation continues to operate. Since FY 05, operating revenues have not been sufficient to reimburse the General Fund for services provided. The Department of Public Works continues to review options for maintaining the transfer station.

SOLID WASTE FUND

RESOURCES

GOAL STATEMENT: To provide a fee structure that minimizes or eliminates the need for support from the General Fund.

LONG RANGE OBJECTIVES:

- To monitor adequacy of tipping and entrance fees to support operating and capital needs.

STATUS UPDATE OF FY 19 OBJECTIVES:

- To generate new revenues to the Solid Waste Fund from other uses on Town-owned properties, including but not limited to development of photovoltaic solar power generation. **ANNUAL GOAL MET**

FY 20 OBJECTIVES:

- To generate new revenues to the Solid Waste Fund from other uses on Town-owned properties, including but not limited to development of photovoltaic solar power generation.

SERVICE LEVELS:	FY 14	FY 15	FY 16	FY 17	FY 18
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>
Funding Composition (%)					
Operating Revenues	100	97	100	100	100
Interest	0	0	0	0	0
Surplus	0	3	0	0	0
Other Available Funds	0	0	0	0	0
Taxation	0	0	0	0	0

SOLID WASTE FUND

RESOURCES

		FY 16	FY 17	FY 18	FY 19	FY 20	Change	Percent
		Actual	Actual	Actual	Budget	Proposed	FY 19 - 20	Change
Tipping Fees	\$	227,764	192,561	194,661	199,270	199,270	0	0.0%
Variances	\$	39,680	39,630	43,680	38,000	38,000	0	0.0%
Recycling	\$	25,259	49,148	47,670	40,000	40,000	0	0.0%
SLF Miscellaneous	\$	2,164	13,727	2,493	0	0	0	0.0%
Entrance fee	\$	160,091	159,840	163,755	150,000	150,000	0	0.0%
Cell Tower Rental	\$	26,835	25,553	72,859	60,000	60,000	0	0.0%
Interest and Late Fees	\$	164	612	1,563	0	0	0	0.0%
	\$	481,957	481,071	526,680	487,270	487,270	0	0.0%

SIGNIFICANT BUDGET CHANGES:

None.

SOLID WASTE FUND**4435: SOLID WASTE FACILITIES**

GOAL STATEMENT: To operate a solid waste transfer and recycling facility and to promote programs that offer viable alternatives to landfilling.

RECENT ACCOMPLISHMENTS & CURRENT CHALLENGES:**Accomplishments**

- Completed second year of grant from Department of Environment Protection (DEP) to offset the cost of disposing of mattresses.
- Continued to co-sponsor the Town's safe needle program with the Health Department.
- Coordinated leaf drop off to local farmers and residents.
- Served over 200 participants at the annual Household Hazardous Waste collection day.

LONG RANGE OBJECTIVES:

- To implement the Recycling and Refuse Management master plan.
- To increase the Town's recycling and waste diversion rates and consistent recycling town wide.
- To improve enforcement of the Town's waste bans and requirements on the waste haulers in Town.

STATUS UPDATE OF FY 19 OBJECTIVES:

- To continue second year of DEP Waste Reduction Enforcement Coordinator Grant. **ACCOMPLISHED**
- To increase recycling revenues. **ONGOING**

FY 20 OBJECTIVES:

- To make improvements to the landfill gas collection and disposal system as outlined in the DEP plan.
- To increase recycling revenues.

SERVICE LEVELS:

	FY 14	FY 15	FY 16	FY 17	FY 18
	Actual	Actual	Actual	Actual	Actual
Solid Waste Received & Transferred (tons)	40	50	10**	178	225
Construction & Demo (tons)	1,400	1,500	549**	1,230	1,459
Recycling Paper (tons)	354	333	401	383	371
Mixed Glass, Cans and Plastic	153	152	152	153	152
Metal	84	59	91	60	111
Oil (gal)	450	500	600	500	475
Household Hazardous Waste (gal)	1,200	1,000	1,800	2,000	1,960
Paint—Oil/Latex (gal)	350	0	0	0	0
Tires (tons)	4.2	4.1	3.5	1.3	5.0
Compost Bins Sold	25	40	32	31	24
Electronics (tons)	13	32	14	19	21
Leaves (tons)	130	86	2.2	117	112
Fluorescent Bulbs (each)				2,413	2,775
Appliances with Freon (each)				316	127

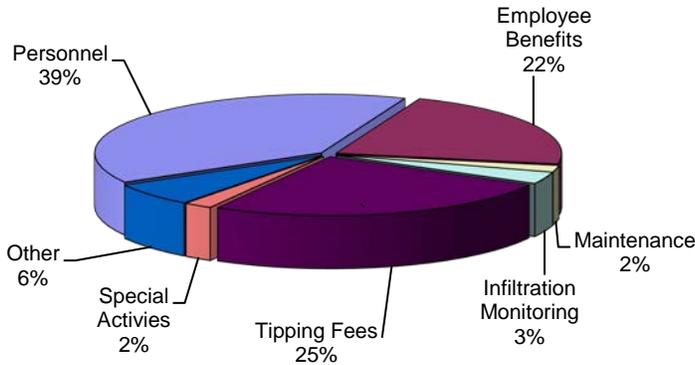
** FY 16 MSW & Construction/Demo are estimates due to data loss.

SOLID WASTE FUND

4435: SOLID WASTE FACILITIES

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY 19 Budget	FY 20 Proposed	Change FY 19 - 20	Percent Change
Personnel Services	\$ 180,066	182,997	177,474	182,944	194,226	11,282	6.2%
Operating Expenses	\$ 297,262	273,577	293,562	304,326	299,436	(4,890)	-1.6%
Capital Outlay	\$ 0	0	0	0	0	0	0.0%
TOTAL APPROPRIATION	\$ 477,328	456,574	471,036	487,270	493,662	6,392	1.3%
SOURCES OF FUNDS							
Solid Waste Revenues	\$ 477,328	456,574	471,036	487,270	487,270	0	0.0%
Solid Waste Surplus	\$ 0	0	0	0	6,392	6,392	--
Other Available Funds	\$ 0	0	0	0	0	0	0.0%
POSITIONS							
Full Time	3.00	3.00	3.00	3.00	3.00	0.00	
Part Time with Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
Full Time Equivalents	3.00	3.00	3.00	3.00	3.00	0.00	

MAJOR COMPONENTS:



Personnel Services include a Crew Supervisor, one Equipment Operator, and one Laborer/Truck Driver and extra help at the landfill.

\$108,296 is budgeted for health, retirement, life insurance, and other employee benefits.

Maintenance, \$8,800, includes funds to repair buildings and equipment.

Infiltration Monitoring, \$16,000, includes funds for testing soil and gases emitted from the landfills.

Other includes \$7,000, for diesel fuel, \$11,620 for utilities, and smaller amounts for tools and equipment and office supplies.

Tipping fees, \$125,000, are the cost of transporting and disposing of waste and recyclables collected at the Amherst transfer station.

SIGNIFICANT BUDGET CHANGES:

Personnel Services changes are for step increases and COLA's. Also includes funds for Waste Reduction Enforcement Coordinator, who is paid partially by a grant, which will expire in FY 20.

Operating Expenses decrease due to changes in health, property, and casualty insurance.

SOLID WASTE FUND

GENERAL FUND SERVICES

GOAL STATEMENT: To compensate the General Fund for services provided by various departments.

LONG RANGE OBJECTIVES:

FY 20 OBJECTIVES:

SERVICE LEVELS:	FY 14	FY 15	FY 16	FY 17	FY 18
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>
Departments Reimbursed	0	0	0	0	0

SOLID WASTE FUND**GENERAL FUND SERVICES**

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY 19 Budget	FY 20 Proposed	Change FY 19 - 20	Percent Change
General Fund Services	\$ 0	0	0	0	0	0	0.0%
Transfer to Trust Fund	\$ 0	0	0	0	0	0	0.0%
TOTAL APPROPRIATION	\$ 0	0	0	0	0	0	0.0%
SOURCES OF FUNDS							
Solid Waste Revenue	\$ 0	0	0	0	0	0	0.0%

SIGNIFICANT PROGRAM CHANGES:

This fund no longer generates sufficient revenue to compensate the General Fund for services provided.

SOLID WASTE FUND

DEBT SERVICE

GOAL STATEMENT: To provide funds for principal and interest payments for temporary and long-term debt.

LONG RANGE OBJECTIVES:

FY 20 OBJECTIVES:

SERVICE LEVELS:	FY 14 <u>Actual</u>	FY 15 <u>Actual</u>	FY 16 <u>Actual</u>	FY 17 <u>Actual</u>	FY 18 <u>Actual</u>
Existing Issues	0	0	0	0	0
New Issues	0	0	0	0	0

SOLID WASTE FUND**DEBT SERVICE**

		FY 16 Actual	FY 17 Actual	FY 18 Actual	FY 19 Budget	FY 20 Proposed	Change FY 19 - 20	Percent Change
Principal	\$	0	0	0	0	0	0	0.0%
Interest	\$	0	0	0	0	0	0	0.0%
TOTAL APPROPRIATION	\$	0	0	0	0	0	0	0.0%
SOURCES OF FUNDS								
Solid Waste Revenue	\$	0	0	0	0	0	0	0.0%
Taxation		0	0	0	0	0	0	0.0%
Surplus	\$	0	0	0	0	0	0	0.0%

MAJOR COMPONENTS:

None.

SIGNIFICANT PROGRAM CHANGES:

None.

SOLID WASTE FUND**CAPITAL PROGRAM SUMMARY**

GOAL STATEMENT: To provide for the maintenance and improvement of the Town's solid waste disposal system.

LONG RANGE OBJECTIVES:

- To prepare for equipment replacements including a roll off truck and a scale.

SERVICE LEVELS:

	FY 14 <u>Actual</u>	FY 15 <u>Actual</u>	FY 16 <u>Actual</u>	FY 17 <u>Actual</u>	FY 18 <u>Actual</u>
Number of Projects:					
Department Equipment	0	0	0	0	0
Existing Facilities	0	0	0	0	0
New Facilities	0	0	0	0	0

SOLID WASTE FUND**CAPITAL PROGRAM SUMMARY**

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY 19 Budget	FY 20 Proposed	Change FY 19 - 20	Percent Change
Departmental Equip.	\$ 0	0	0	0	0	0	0.0%
Existing Facilities	\$ 0	0	0	0	0	0	0.0%
New Facilities	\$ 0	0	0	0	0	0	0.0%
TOTAL APPROPRIATION	\$ 0	0	0	0	0	0	0.0%
SOURCES OF FUNDS							
Solid Waste Revenue	\$ 0	0	0	0	0	0	0.0%
Borrowing Auth.	\$ 0	0	0	0	0	0	0.0%
Surplus Funds	\$ 0	0	0	0	0	0	0.0%
General Fund Transfers	\$ 0	0	0	0	0	0	0.0%
Other Available Funds	\$ 0	0	0	0	0	0	0.0%

MAJOR COMPONENTS:

None.

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