



Commonwealth of Massachusetts

# Form CPF M101: STATEMENT OF ORGANIZATION

## CANDIDATE'S COMMITTEE MUNICIPAL FORM

*AMENDMENT*  
*- change of chair + treasurer*

Office of Campaign and Political Finance

File with: City / Town Clerk or Election Commission

NOTICE IS HEREBY GIVEN in accordance with the provisions of General Laws, Chapter 55, as amended, of the organization of a candidate's committee as follows:

**CANDIDATE:** Full Name: \_\_\_\_\_  
 Residential Address: \_\_\_\_\_  
 City / State / Zip: \_\_\_\_\_  
 E-Mail Address: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 Party Affiliation: \_\_\_\_\_ (If applicable)

**OFFICE SOUGHT/PURPOSE:**  
 Title: \_\_\_\_\_  
 District: \_\_\_\_\_

**COMMITTEE:** Name of Committee: Committee to Elect Mandi Jo Hanneke  
 (The name of the committee must include the candidate's last name)  
 Committee Mailing Address: 401 Old Farm Road  
 City / State / Zip: Amherst MA 01002 Phone #: 4133201216

OFFICERS:	
<b>Chair:</b> <u>Deborah Leonard</u>	<b>Treasurer*:</b> <u>Deborah Leonard</u>
Residential Address: <u>401 Old Farm Road</u>	Residential Address: <u>401 Old Farm Road</u>
City / State / Zip: <u>Amherst MA 01002</u>	City / State / Zip: <u>Amherst MA 01002</u>
Phone #: <u>4133201216</u>	Phone #: <u>4133201216</u> Email: <u>deb@votehanneke.org</u>
*A public employee may not serve as treasurer of any political committee (see reverse).	
Other Officer/Title: _____	Other Officer/Title: _____
Residential Address: _____	Residential Address: _____
City / State / Zip: _____	City / State / Zip: _____
Phone #: _____	Phone #: _____

(Complete and attach a Form CPF M.A. 101, if necessary, with other officers and finance committee, if any.)

I hereby consent to the filing of this committee. I understand that a candidate shall not give consent to the organization of more than one committee on his/her behalf. I am aware that candidates are required to keep detailed accounts and records of all campaign finance activity for a period of six years from the date of the relevant election.

SIGNED UNDER THE PENALTIES OF PERJURY:

Mandi Jo Hanneke  
Candidate's signature

Date: 5/6/21

I hereby accept the office of Treasurer of the above-named committee. I affirm that I am not a public employee as defined by M.G.L. c. 55, s. 13. I understand that: 1) I am subject to certain duties and liabilities under M.G.L. c. 55, including the timely filing of campaign finance reports and keeping detailed accounts and records of all campaign finance activity for a period of six years from the date of the relevant election; 2) if after my acceptance of this office I become an appointed public employee, I must resign this position and notify OCPF of my resignation; and 3) a candidate may not serve as treasurer of the political committee organized on his/her behalf.

SIGNED UNDER THE PENALTIES OF PERJURY:

Deborah Lee Leonard  
Treasurer's signature

Date: 5/6/21

I hereby accept the office of Chairman of the above-named committee.

SIGNED UNDER THE PENALTIES OF PERJURY:

Deborah Lee Leonard  
Chair's signature

Date: 5/6/21



**Form CPF M T101: CHANGE OF TREASURER;  
ACCEPTANCE OF OFFICE BY TREASURER  
MUNICIPAL FORM**

**Office of Campaign and Political Finance**

File with: City / Town Clerk or Election Commission

1. Committee Name: Committee to Elect Mandi Jo Hanneke
2. New Treasurer\*: Deborah Leonard  
\* A public employee may not serve as treasurer of any political committee (see below).
- 2a. Treasurer's Address: 401 Old Farm Road  
 City / State / Zip: Amherst MA 01002 Phone #: (413) 320-1216 E-mail: deb@votehanneke.org
3. Committee Mailing Address: 401 Old Farm Road  
 City / State / Zip: Amherst MA 01002 Phone #: (413) 320-1216

I hereby accept the office of Treasurer of the above-named committee. I affirm that I am not a public employee as defined by M.G.L. c. 55, s. 13. I understand that: 1) I am subject to certain duties and liabilities under M.G.L. c. 55, including the timely filing of campaign finance reports and keeping detailed accounts and records of all campaign finance activity for a period of six years from the date of the relevant election; 2) if after my acceptance of this office I become an appointed public employee, I must resign this position and notify OCPF of my resignation; and 3) a candidate or elected official may not serve as treasurer of a political action committee except as authorized by M.G.L. c. 55, s. 5A nor for the political committee organized on his/her behalf.

SIGNED UNDER THE PENALTIES OF PERJURY:

Deborah Lee Leonard Date: 5/6/21  
 Treasurer's signature

**FOR CANDIDATE COMMITTEES ONLY**

I hereby consent to the appointment of the new treasurer of this committee.

SIGNED UNDER THE PENALTIES OF PERJURY:

Mandi Jo Hanneke Date: 5/6/21  
 Candidate's signature

**DEFINITION OF A PUBLIC EMPLOYEE**

M.G.L. Chapter 55, Section 13 states that a person who is employed for compensation by the Commonwealth or any county, city or town (other than an elected official) may not directly or indirectly solicit or receive political contributions. Such persons may not serve as treasurers of any political committee. If you are unsure of your status, please contact OCPF for further guidance.

SELECTED EXTRACTS FROM M.G.L. C. 55

**Section 3** requires the director to:

*"assess a civil penalty for any [late filed] report ... of twenty-five dollars (\$25) per day ... [up to \$5,000 per report]. In the case of failure to file by a candidate or a candidate's committee, the civil penalty shall be assessed against the candidate; and in all other instances, the civil penalty shall be assessed against the treasurer of a political committee ...."*

**Section 5** outlines statements of organization of political committees:

*... Any change in information previously submitted in a statement of organization shall be reported to the director, or if organized for the purpose of a city or town election only, to the city or town clerk, within ten days following the change.*

*Each political committee shall have a treasurer who shall qualify for his office by filing a written acceptance thereof with the director, or if organized for the purpose of a city or town election only, with the city or town clerk. Said treasurer shall remain subject to all the duties and liabilities imposed by this chapter until his written resignation of the office is received or his successor's written acceptance is filed as aforesaid. No person acting under the authority of, or on behalf of, any political committee shall receive any money or anything of value, or expend or disburse the same, or incur expenses while it has no treasurer qualified as aforesaid, or while the name and address of any of its officers or members, as originally or subsequently chosen, is not filed in accordance with the provisions of this section or chapter 52, as the case may be.*

*Each treasurer of a political committee shall keep and preserve detailed accounts, vouchers and receipts as prescribed for a candidate by the provisions of section two. Each treasurer of a political committee shall keep said records for a period of six years following the date of the relevant election ....*

*No expenditure shall be made for, or on behalf of, a political committee without the authorization of the chairman or treasurer, or their designated agents ....*